

MEETING MINUTES OF REGULAR MONTHLY BOARD MEETING  
TOWN OF VERONA  
Tuesday June 1, 2010 6:30 P.M.

**Call To Order by Combs.** Motion to approve agenda by Miller/Klein. Motion carried.

**Public Comment:** none

**Public hearing on liquor licenses:** Motion to renew alcohol, operators and cigarette licenses by Klein/Miller. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

**Dane County Sheriff Community Deputy Leslie Fox report to Town:** Nothing out of the ordinary in the area to report. Have been performing traffic control around Nesbitt area.

**Presentation of Liberty Park Business Park - Shady Bend Road Access to CTH M:** Johnson stated that she received an annexation petition for the corner in question. Discussion will continue after the city takes action.

**Resolution 2010-06 to withdraw from LGIP and invest at State Bank of Cross Plains-Verona:** Motion to approve by Miller/Enburg with the stipulation that a letter of commitment be drawn and the documents and resolution is signed on June 17, 2010 at 7:30 p.m. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

**Report of Engineer:** Service Report #110 dated May, 2010 was given by Bongard. Motion to approve task orders 410 and 420 to bid overlay of Shady Oak Lane and seal coat projects not to exceed \$9,300 by Enburg/Miller. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

**Report of Public Works:** Motion to approve **Kavon Excavating Inc. for culvert repair** – Redstone Lane by Enburg/Miller. Roll call: Miller, Enburg, Prucha, Combs. All voted yes. Klein voted no. Motion carried.

Motion to approve of **Dane County bridge aid petition – Redstone Lane** in the amount of \$7,750 by Enburg/Miller. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

Permits to work in town road right of way- Shady Bend- no action due to lack of application

Motion to approve of access and driveway permit application submitted by Epic for farm drive on 2658 County View to be completed as per Ron Lease recommendations by Miller/Enburg. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

Motion to approve driveway access for McRoberts/Jacobs on Range Trail, Lot 2 and 3 with joint access agreement for the driveway to be constructed per Ron Lease recommendations by Miller/Klein. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

Motion to ratify 2010-2011 salt contract with State of WI by Klein/Miller. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

**Report of Plan Commission:** Update on Comprehensive Land Use Plan revisions: Motion to direct the PC to make necessary changes to the Town subdivision ordinance to coincide with the revisions to the LUP and Chapter three revisions by Enburg/Miller. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

On June 3 the PC will meet in a working session to make sure that they have all materials and questions answered in preparation of the June 17<sup>th</sup> public hearing for reconsideration of LB Land Investments application for conditional use permit at 7072 Sunset Drive.

**Appointment of 2010 Commission members:** Motion by Combs/Enburg to appoint Klein to EMS, Prucha to Plan Commission, Miller to Open Space, Enburg to Plan Commission and Combs to Fire. Roll call: Miller, Enburg, Prucha, Combs. All voted yes. Klein voted no. Motion carried.

**Approval of fireworks permit applications:** Motion to approve by Klein/Miller. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

**Update of Town Emergency Plan:** Add Combs cell number and make additional changes to phone list as per Klein.

**Ordinance 2010-01** to rescind and replace Ordinance 2000-01 to regulate the Plan Commission for the Town of Verona changing the membership of the Plan Commission from seven (7) to five (5) with staggered terms each year for citizen members by Klein/Miller. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

Review with City of Madison representatives the Midtown Road project: Rob Phillips and Christy Bachmann from the city engineer's office. \$98,500 would be the cost to town. Enburg stated that the

town has one land owner who may not be farming much longer. It is hard to justify the cost. If the project is downgraded he may consider it. Miller is willing to listen to options.

**REPORTS:**

EMS: Klein stated that Mt Horeb was to pay a fee, now owe around \$30,000. Are going to collection if necessary.

FIRE: Combs stated that have had three meetings to redraft the strategic plan. He states that the plan is close to being done. The inter-municipal agreement is under revision. Recommendation to adopt an impact fee ordinance and a fee for calls ordinance. Are beginning search for hiring a full time fire chief. Combs received a CSM from Clark for the Fire Department property.

OSPC: Miller stated that nothing new happening.

SUPERVISORS: Enburg wants to vacate Midtown Road from Marty Road to Gammon Road. Johnson will draft a letter to Madison stating that the town will give them the road or will vacate to the property owner.

ADMINISTRATOR: Update on offsite salt and cold storage for Town of Verona Public Works-have talked with Kavon for rental, will know by the end of July

Update on surveying of town owned properties – Fire District and adjacent lands

Recycle grant over \$15,000 was awarded

Fritz Road problems with the new asphalt being pushed to the ditch line by truck travel.

Acceptance of letter of resignation from John Braun, part time public works staff and acknowledgement of time served

CLERK/TREASURER: Sent out RFP's for auditor

Revise policies for invoice payment and add signatures of Board members for check signing authority: Kristen Prucha will be added and resolution signed at the Board meeting on June 17.

Review of Draft Resolution 2010-07 Town of Verona - Capital Projects 2010 – 2015-table July 6

**Uniform meeting times** for all town committees/commission/boards: Klein/Prucha motion to unify all meeting times to 6:30 p.m. unless the committees or commissions vote, on an annual basis, to change the time or date. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

Motion to approve payment of bills for May 8, thru June 1, 2010 by Prucha/Enburg. Motion carried.

Motion to approve minutes of April 13 changes to errors have been made and motion to approve minutes from May 4<sup>th</sup> with spelling error corrected and add Combs to roll call votes by Klein/Prucha Motion carried.

**Motion to go into Closed Session** under §19.85(1)(c)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy with regard to litigation which the Town is likely to become involved concerning insurance claim and to consider employment, promotion, compensation or performance evaluation data of public employees over which the governing body has jurisdiction or exercises responsibility-future public works positions by Enburg/Miller. Johnson, Volkmann and Attorney Reuter present at closed session. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

Motion to reconvene into open session by Enburg/Miller. Roll call: Miller, Enburg, Prucha, Klein, Combs. All voted yes. Motion carried.

Motion to authorize Johnson to develop full time position for Public Works by Combs/Miller. Motion carried.

Adjourn Klein/Miller

Approved July 19, 2010