

Town of Verona Plan Commission Meeting Minutes

Thursday, April 28, 2016 6:00 PM

Town of Verona Hall

335 North Nine Mound Rd.

Members Present: Doug Maxwell, Ron Melitsoff, Deb Paul, Laura Dreger, Jim Schroeder

Absent: None

Staff: Amanda Arnold,

Also Present: see sign in sheet

1. Call to Order/Approval of Regular Meeting Agenda – Doug Maxwell called the meeting to order at 6:00 p.m. Doug added reports from Commissioner and Motion by Schroeder to approve the agenda. Second by Dreger. Motion carried.
2. Public Comment – None.
3. Approval of minutes from 24 March 2016 meeting – a clarification was made that Manfred Enburg had asked that the Plan Commission consider driveway location [in coordination with the Public Works Committee] when CSMs are proposed. Motion by Schroeder to approve the minutes. Second by Dreger. Motion carried.
4. Reports from other Town Committees
 - Public Works Committee – Manfred Enburg reported that he and Amanda Arnold met with the City of Madison staff about the M and PD intersection plans. The Town has the opportunity to review the plans and comment on them. Manfred also reported that the PW committee recommended approval for a field road access on Fritz Road.
 - Ordinance Committee – No report
 - Financial Committee – No report
 - Natural and Recreational Areas Committee – No report
 - Commissioners – No report
 - Planner/Administrator – Amanda reported that an application will likely be coming forward for a rezoning of 39 acres on the SW corner of PB and Sunset.
5. Discussion of the Boundary Agreement between the Town of Verona and City of Verona – Amanda and Doug reported on the tentative adoption schedule (review draft available the week of May 23rd, a joint public hearing on June 20th, followed by adoption by resolution by the Town Board and City Council). There was a lengthy discussion of the boundaries of the designated town neighborhoods in the boundary agreement. Doug and Amanda committed to discussing the edits with the City of Verona.
6. Discussions of the Plans for Development of the Comprehensive Plans
 - Review of assignments and distribution of materials to committee members – The commissioners reviewed their assignments. Each will review a portion of the 2012 draft plan and report back about the need for updates.
 - Review of survey to be mailed to owners of land in Planning Area 2 – Doug Maxwell asked the group to take a draft survey. Several suggestions were made. There was also a discussion of how to distribute the survey. It was decided that getting it to all property owners was a priority over getting it to resident who could be renters. Doug and Amanda agreed to address the suggestions in another draft. Doug discussed a potential meeting with the residents of Area 2. It was decided that meeting should be separate from the regular plan commission meeting, so a tentative date of July 21st was set.
 - Review of designations for land use – see Town of Springdale legend, Dane County Zoning descriptions – The group briefly discussed the potential land use categories, but it was decided that Amanda and Doug would present more details at a future meeting.

7. Chair's report

- Comment on Draft of Zoning Ordinances being prepared by Dane County Town Association – Doug Maxwell suggested that the chairs of the other town committees be brought into the discussion of potentially opting out of Dane County zoning.
- Update on Woods at Watch Hill – Doug reported that the Town had reached out to the developer several times, but he has been unavailable. The design of the connection of his private road to Shady Oak Lane remains an unresolved issue.
- Discussion of the Town Property on PD – current zoning review, and site for Town Hall – Doug pointed out that this would likely be on the next Plan Commission agenda.

8. Confirmation of next regular meeting date - 26 May 2016

9. Adjourn – Motion by Melitsoff. Second by Paul. Motion carried at 9:00 p.m.

Amanda Arnold
Planner/Administrator

Approved: May 26, 2016