

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

Wednesday, April 2, 2014 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Rego, Enburg, Geller, Miller

Absent: Combs

Staff Present: Arnold, Wright, Dresser

Also Present: see sign in sheet

1. Call To Order – Bob Rego called the meeting to order at 6:30PM
2. Pledge of Allegiance
3. Approval of Agenda – Motion by Miller. Second by Enburg. Motion carried.
4. Announcements - None
5. Public Comment – Steve Sheets addressed the Board. He requested that the Town continue to pursue a municipal court, investigate the installation of stop signs at Fitchrona Rd and Grandview and Fitchrona Rd and Lacy, negotiate with Fitchburg for the installation of bike lanes. See handout.
6. Unfinished business - None
7. New business
 - A. Presentation on audit overview by Johnson Block – Tara Bast presented the audit findings to the Board. Concern that are typical of small jurisdictions were mentioned, but overall the Town is in good financial health. Tara passed out a year end summary report.
 - B. Discussion and action re: Right-of-way permit for the City of Fitchburg to work in Fitchrona Rd. – Amanda provided an overview of conversations to date with Fitchburg regarding the two proposed development projects, the Lacy Road mixed use project and the proposed quarry at Grandview Rd. Amanda presented a permit request for Fitchburg to place a water main in the Town's side of the Fitchrona Road right-of-way. Ellen Mauer addressed the Board. She handed out a summary of the residents' history of working with the City of Fitchburg (see handout) and urged the Board to deny the permit. Motion by Miller to deny the permit request. Second and a friendly amendment from Enburg. Manfred amended the motion to say: the permit is denied until such time as the Town is comfortable with the measures made to mitigate the impacts of stormwater run off and traffic created by the new development. Manfred asked staff to involve consultants and legal counsel if needed to examine best practices and conduct monitoring of the impacts. Amanda reported that the County is willing to review the stormwater management plan. Ellen Mauer suggested a site visit. Manfred Enburg suggested that the Plan Commission and Open Space and Parks Commission examine the existing conditions. Motion carried unanimously.
8. Reports
 - A. Plan Commission:
 - i. Public comment re: Land Use Change Application #2014-1 – dated March 7, 2014 for property located 6622 Sunset (60608-362-9070-3 and 0608-351-9500-5) submitted by Ron Klass for Tony Heinrichs. The purpose of the application is to allow for a pool, pool house, and driveway through the rezoning of 11.31 acres from A-1Ex to A-2(8). – Manfred Enburg summarized this application for the Board. Bob Rego suggested another way to design the lot and wondered why they didn't just get a Conditional Use Permit. Manfred asked Amanda to follow up with Dane County about the precedent for rezoning a portion of a lot.
 - ii. Discussion and action re: Land Use Change Application #2014-1 – Application was tabled at the Plan Commission so no action was taken by the Board.
 - iii. Public comment re: Land Use Change Application #2014-2 – dated February 27, 2014 for property located at 6433 Nesbitt Rd. submitted by Timothy Moore for Mark Barnes. The purpose of the application is the approval of a Certified Survey Map creating a new lot. – Manfred talked about the relationship of the previously granted driveway variance, the current CSM, and a future Conditional Use Permit. He stressed that the variance is contingent on continued ownership by Barnes and that the driveways would be reviewed when a CUP is sought. Amanda handed out a summary of Dane County's comment and with their conditional approval.
 - iv. Discussion and action re: Land Use Change Application #2014-2 – Motion by Enburg to approve the CSM creating not lot boundaries. Second by Geller. Motion carried unanimously.
 - v. Update on AB661- Amanda reported that this bill about getting out of Dane County zoning had fail to make it to the floor before the session ended.

- B. Public Works: Amanda reported that she'll need to pull funds from reserves as planned the budget to pay for the new truck. All the designated machinery funds are in CDs that are not up, so she plans to pull the funds from general reserves and then replenish them. The Board didn't express any concerns.
- C. EMS: Bob reminded the group that EMS is buying an ambulance this year. John asked if Dane County not paying for insurance had been an issue. A hearing has been set on the matter. Bob replied that the cost has simply been absorbed.
- D. Open Space and Parks: Gregg explained that the OSCP continues to look for potential connections between open spaces. John added that more people have been involved in OSPC meeting lately and that the OSPC has been involved with Dane County's planning for resource corridors.
- E. Town Chair:
 - i. Update municipal court – In Dave's absence, Amanda reported that the three documents needed to set up the municipal court were in the package. After reviewing them, the Board should be ready to take action next month.
- F. Supervisors: No reports.
- G. Clerk/Treasurer:
 - i. Update on assessment roll/Board of Review preparation – John Wright reported on his ongoing conversation with Paul Musser about errors on the assessment roll. Amanda expressed concern about the number of errors over the year and suggested that the Board consider how long the contract should be continued. No action was taken.
- H. Planner/Administrator:
 - i. Meetings – Amanda handed out a list of upcoming meeting dates and confirmed several. She will follow up with calendar invitations and advertise the meetings as appropriate.
 - ii. Purchase of a new copier – Amanda mentioned that new chairs had been purchased for the Town Hall. She also handed out summary of cost estimates for a new copier and explained that staff would like to purchase a Ricoh, the lowest cost one. The Board concurred with the selection.
 - iii. Update on building value and options – Amanda reported that she has found an old assessment of the current Town Hall and also been in touch with Epic about potential sites.
 - iv. Driveway permit for 6636 Purcell Rd – Amanda reported that it has come to her attention that the person who owns 6636 Purcell Rd. has purchased the adjacent property. A joint driveway agreement had been required, but now that both parcels are owned by the same person Amanda suggested that the original escrow should be returned to the original owner, Tom Long. Tammy Dresser pointed out that a note should go in the file that if the recently purchased lot were to be sold access would not be guaranteed. Amanda said she'd write a letter to the property owner stating that. The Board concurred.
- 9. Approval of payment of bills for March – Motion by Enburg to approve the payments. Second by Miller. Motion carried.
- 10. Review of Building Permits, Inspection Reports, Road Haul Permits, and Right-of-Way Permits – Amanda asked if anyone remembered why Cross County Rd. was dropped from the list of posted road. No one could recall.
- 11. Discussion and approval of minutes of the March 4th and 11th meetings – Motion by Enburg to approve both minutes. Second by Miller. Motion carried.
- 12. Adjourn – Motion by Miller. Second by Enburg. Motion carried at 8:50PM.

Approved: 5/6/2014

Amanda Arnold
Planner/Administrator, Town of Verona