

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

Tuesday, January 7, 2013 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Combs, Rego, Enburg, Geller, Miller

Absent: None

Staff Present: Arnold, Wright

Also Present: Ron Melitsoff, Tim Roehl

1. Call To Order/Approval of Agenda

Dave Combs called the meeting to order at 6:30 p.m. Motion by Enburg to approved the agenda. Second by Miller. Motion carried.

2. Public Comment – Amanda pointed out an email exchange in the packet. A property owner on Flint Road is requesting that the road be resurfaced. There was a brief discussion of single purpose roads and a decision was made to talk about all single purpose road in more detail at a future meeting.

3. Presentation from the Dane County Towns' Association – Tim Roehl presented the current issues being worked on by the Towns' Association. Topics being addressed include inactive quarries, the Dane County Comprehensive Plan, CARPC, TIF, and a proposal for towns to opt out of county zoning. The last topic received the most attention, with the Board offering any needed support. Tim explained that a bill is currently being drafted. The Board had previously discussed writing a letter of support. Tim suggested sending such a letter to the executive board of the Towns' Association. John Wright confirmed that all the towns that opt out would have to adopt the same zoning or use the existing Dane County zoning code.

4. Reports

A. Plan Commission:

- i. Update on conversations with Dane County re: rezoning and City of Fitchburg re: Fitchrona Rd. – Amanda reported that Dane County has suggested that the Town amend the farmland preservation plan to eliminate the need for some of the upcoming rezonings that will be done by the County. The Board concurred that the Town is not ready to amend the farmland preservation plan. Amanda also reported on a proposed development at Lacy Road in Fitchburg. The City of Fitchburg is open to a couple of different agreements to deal with impacts to Fitchrona Road and the sewer system. Dave Combs mentioned a community meeting that will be held on Jan 8th to discusse the project.
- ii. Discussion of Certified Survey Map for 6360 Sunset Dr. – Amanda presented a certified survey map that's being considered by the County. She brought it directly to the Board for general comment because there hasn't been a Plan Commission meeting. In addition it's a complicated situation, and she thought the Board might at least want to make general comments even if they formally approve the CSM later. The Board suggested that Amanda convey the Town's support for the adjusted lot and explain that the proposed CSM takes a non-conforming parcel and makes it conforming.

B. Public Works:

- i. Update on Old PB bridges, Range Trail, and other project plans – Amanda explained that the Town should hear about funding availability for the Old PB bridges and Range Trail later in January. She pointed out cross sections and refined cost estimates for Range Trail could be found in the board package. These will likely be useful in the future as the scope of the project is refined.

Amanda also reported that Mark Judd is getting quotes for a new small truck. Those will be presented next month.

C. EMS: Bob reported that calls up.

D. Fire: Dave reported that the transition to the City department has taken place.

E. Open Space and Parks: John Wright handed out a draft letter that would be used when trimming is taking place in the right-of-way. A few Board members provided written feedback. John also explained that the OSPC is inviting ideas for projects and grant applications.

F. Town Chair: None.

G. Supervisors: Manfred Enburg said he had gotten some complaints about plowing on Riverside. He suggested that the Board review the current approach to plowing. Amanda said she could provide a map of the current approach for discussion purposes.

- H. Clerk/Treasurer:
 - i. Update on tax collection – John provided a handout summarizing collections to date.
 - ii. Discussion and possible action re: financial policies and procedures – John provided an overview of a document that staff created to describe how finances are handled in the office. Dave suggested that the Board review the document and take action next month.
 - I. Planner/Administrator:
 - i. Update on municipal court – Amanda provided a draft agreement with the Town of Verona and a draft scope of services from the Sheriff's office. The last piece that is needed is the adoption of an ordinance establishing the court. Amanda will provide final drafts of all three pieces at a future meeting.
 - ii. Discussion action re: MSA hourly rate approval – Motion by Enburg to authorize approval of the general engineering task order. Second by Rego. Unanimous approval.
 - iii. Update on Meals on Wheels cost increase – Amanda reported that the cost for meals has increased from \$3.50 to \$4.71. The Board confirmed that they wanted to proceed as usual despite the cost increase.
5. Discussion and approval of payment of bills – Motion by Rego to approve the bills from December 2013 (portions of those bills had been approved previously, but a signature form was not printed). Second by Miller. Unanimous approval. Motion by Enburg to approve the bills for January 2014. Second by Miller. Unanimous approval.
6. Review of Building Permits, Inspection Reports, Road Haul Permits, and Right-of-Way Permits – no action, information only.
7. Discussion and approval of minutes of the December 3rd and December 30th meetings – Motion by Enburg to approve the December 3rd minutes. Second by Miller. Motion carried. Motion by Rego to approve the Dec. 30th minutes. Second by Geller. Motion carried.
8. Adjourn – Motion by Enburg. Second by Miller. Motion carried.

Approved:

Amanda Arnold
Planner/Administrator, Town of Verona