

REGULAR MONTHLY BOARD MEETING MINUTES - DRAFT

TOWN OF VERONA

Tuesday, July 2, 2013 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Combs, Rego, Enburg, Geller

Absent: Miller

Staff Present: Arnold, Wright, Dresser

Also Present: Ron Malitsoff

1. Call To Order/Approval of Agenda

Dave Combs called the meeting to order at 6:34 p.m. Motion to approve the agenda by Geller. Second by Enburg. Motion carried.

2. Public Comment

None.

3. Driveway Permit for Lot 1 on Horseshoe Bend

Paul Quinn explained to the Board that he pulled a driveway permit more than a year ago, but has not been able to start work. Amanda further explained that the ordinance indicates that a new application fee would be due, and that Paul was seeking to have that waived. Motion by Geller to restart the driveway application process and waive the new fee. Second by Enburg. Approved unanimously. Dave Combs clarified that we would retain the original escrow until the drive is completed.

Driveway Permit for 6636 Purcell Rd

Amanda summarized a letter from Tom Long, the former owner of 6636 Purcell Rd. As a condition of his driveway permit he was asked to negotiate a joint driveway with the neighboring property to the east. He was unable to do this, despite trying, and has now moved away and is requesting reimbursement of his escrow funds. There was a discussion about the need to assure access to the eastern parcel. Motion by Enburg to deny the request until such time that a) the Town receives the easement that Mr. Long had drafted and b) is able to resolve access to the eastern parcel (lot 4). Second by Rego. Approved unanimously.

4. Compliance Maintenance Annual Report

Amanda pointed out a report and resolution in the packet and explained that the DNR and town staff feel more detailed planning of the sewer system is needed. The Board concurred. Motion by Rego to approve the CMAR report and resolution. Second by Geller. There was a discussion about the scope of work for a study of the system. Enburg offered a friendly amendment to the motion adding language about studying the expansion potential of the system. Approved unanimously.

5. Memorandum of Understanding for new voting equipment

John Wright summarized a letter from the County explaining a joint purchase of new voting equipment. Motion by Rego to purchase the equipment with a one-time payment to be included in the 2014 budget. Second by Geller. Approved unanimously.

6. Year to date budget balances

Amanda reviewed a report on year to date budget balances. There were no major questions or concerns. Dave Combs explained that he'd like to have a more detailed discussion about the budget at a special meeting in September.

7. Reports

A. Engineer/Public Works:

- Amanda suggested the following roads for traffic counts: Range Trail, Sugar River, Sunset (PB to Range Trail), and Riverside. Manfred said some information may be available through the DOT. Bob suggested the timing of counts on Sunset should be worked around the PB construction. Mark asked that Country View be added to the list.
- Amanda told the Board that a citizen was concerned about washout over Sunset. The water and mud is coming from the Brown farm, across the road, and on to his property. Amanda reported that Ron Lease felt the ideal fix would be a buffer or barrier on the farm property. Bob replied that asking farmers to take land out of production is would be costly to them, hard to mandate, and set a difficult precedent. The Board suggested that the two property owners resolve the issue.
- Amanda explained that salt is increasing by \$1.30 a ton. Bob informed the group that the school system buys salt from the City and suggested that could be explored as an option for the Town.
- Amanda reported that on July 12 there will be a pre-construction meeting for PB and a bid opening for the Town funded projects.

- B. Plan Commission: Manfred reported on the Dane County sponsored climate control summit. He added recent conversations lead him to believe that the City may be more open to a boundary agreement in the past. Amanda reported that the Sweeny comprehensive plan amendment was postponed by the County ZLR committee until they could have a site visit.

- C. EMS: Bob reported that EMS is working on next year's budget and he provided Amanda with a projection of capital costs over the coming years.
- D. Fire: Dave reported that the City is close to taking action on impact fees and the Town will need to follow. He also reported on the hiring of the Chief.
- E. Open Space and Parks: John Wright reported on the swearing in of new members and explained the OSPC will be forwarding and update of the brushing and trimming policy to the Board.
- F. Town Chair: No report.
- G. Supervisors:
 - Bob Rego suggested that the Town follow up on the final content of the state budget. He pointed out a provision that would link fees to the permitted overall taxation.
 - Mark Geller told the group about a recent meeting Epic held. Epic plans to install 2400 wells on the old Thompson farm. Also traffic on Country View is a growing concern, and Mark wondered if the Town could pursue lowering the speed limit. There was a discussion about speed bumps and portable warning signs. Amanda said she'd get more information for Mark on what's involved with each.
- H. Clerk/Treasurer:
 - John reported that the Statement of Assessment had been submitted and that the overall value was down approximately \$11 million. John also reported that he has sent out the bills for omitted taxes.
 - Bob Rego inquired about getting property data online. John replied that Paul Musser is supposed provide Market Drive software with the property information included.
 - John reported that he is attending treasurers' training in a few weeks.
- I. Planner/Administrator:
 - Amanda reported that a small claims hearing was held for the cutting of the tree adjacent to the Mescher property. The judge ruled in favor of the Town, but the Meschers have the option of appealing to a different judge.
 - Amanda reported that Mary Whelty, a resident of Hillside Heights, wanted the Board to be aware of recent crime activity in her neighborhood. The Board was sympathetic, but stressed that without a police force, the Town's ability to help is limited.
 - Amanda reported on the office upgrades, the potential need for a new roof, and the cost of hooking up to City water.
 - Amanda reported that mitigation of the impacts caused by the Hwy M expansion on a historic farm will be required. An inventory of farms in the area has been suggested. The City of Madison, which is funding the study, would like to limit the scope to three farms to study. The Board didn't have substantial feedback.

- 8. Motion by Rego/Second by Geller to approve the payment of bills for month of June. Motion carried.
- 9. Review of Building Permits, Inspection Reports, Road Haul Permits, and Right-of-Way Permits
Amanda Arnold mentioned that MG&E had submitted a right-of-way permit to install a gas line along Sunset. There were no concerns raised.
- 10. Motion by Geller/Second by Rego to approve the minutes of the regular June meeting. Motion carried. Motion by Rego/Second by Enburg to approve the minutes of the June 17th special meeting with the correction of the date. Motion carried.
- 11. Motion by Enburg/Second by Geller to adjourn. Motion carried at 8:40 pm.

Approved:

Amanda Arnold
Planner/Administrator, Town of Verona