

**REGULAR MONTHLY BOARD MEETING MINUTES
TOWN OF VERONA**

Monday, June 17, 2013 5:15 P.M.

1689 Black Cherry Court, Verona, WI 53593-1035

Present: Combs, Rego, Enburg, Miller

Absent: Geller

Staff Present: Arnold, Lease

Also Present: Jeff and Beth Phillips, Terry Temple

1. Call To Order/Approval of Agenda

Dave Combs called the meeting to order at 5:17. Motion to approve the amended agenda by Rego. Second by Miller. Motion carried. The group walked on to the site to discuss the driveway layout. Beth and Jeff Phillips and Manfred Enburg joined others at approximately 5:25. Amanda Arnold stayed behind and did not go onto the site.

2. Discussion and action on driveway permit conditions

The group returned from the site at approximately 5:45. Motion by Enburg to approve the driveway permit for 1689 Black Cherry Court with the following conditions:

- The driveway shall include a 15" by 18' culvert with end walls.
- A gravel drive shall be a total depth of 1' of stone, containing 6" of breaker run and sealed with 1 ½" of road gravel.
- If the drive were paved the base could be modified as long as the support would be equitant to the condition listed above.
- The paved surface of the drive shall be a minimum of 12' wide for the entire length with radius points at the road.
- The drive may meander as needed to avoid some trees.
- A 50' hammerhead is required at least 75' away from the house to allow fire trucks to turn around.
- Brush and trees need to be cut back 11' feet from the centerline of the drive for a total cleared area (including the drive bed) that is 22' wide and 14' high to allow for fire truck access.
- When a mailbox is installed it should be placed with the others on the cul-de-sac.

Second by Rego.

There was some discussion about the mailbox placement. Beth Phillips expressed concern about the additional distance from the house. Board members explained the plowing procedures. Gregg Miller asked if we had required this in on the locations. Amanda responded that indeed the staff is trying to include this condition in similar situations.

Vote: Rego – Aye. Miller – Aye. Enburg – Aye. Combs – Aye. Motion carried.

3. Adjourn

Motion by Miller to adjourn at approximately 6:00. Second by Rego. Motion carried.

Approved: _____

Drafted by: Amanda Arnold, Planner/Administrator