

## REGULAR MONTHLY BOARD MEETING MINUTES

### TOWN OF VERONA

March 3, 2015 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Rego, Enburg, Geller, Combs, Dreger

Absent: None

Staff Present: Arnold, Wright, Dresser, Judd

Also Present: see sign in sheet

1. Call To Order – Dave Combs called the meeting at 6:33 p.m.
2. Pledge of Allegiance
3. Approval of Agenda – Motion by Enburg. Second by Rego. Motion carried.
4. Announcements - None
5. Public Comment - None
6. New business
  - a. Hearing on an appeal of the building permit fees for 1980 Manhattan Drive. – Tom Goff addressed the Board about his concerns related to how the building inspector, Dick Steele, calculates the square footage for the building feet. Of concern was the approach of counting unexcavated space. Tom Goff stated that he thought the Town's fees should be calculated the same why Dane County Zoning does it, which Mr. Goff felt was more of an industry standard. Dick Steele responded that he has used the same approach for all the new buildings in the town. Manfred Enburg responded that the town has the flexibility to calculate the fees however it sees fit and he was concerned about change course. Bob Rego added that unexcavated space still needs inspections. John Wright added that the county and town have different needs and thus different approaches. Motion by Enburg to deny the appeal, but also explore additional clarifying language to be put in the code. Second by Rego. Amanda added that Dick has lowered the original fee by \$125 because of a calculation error. Amanda also pointed out that an appeal typically costs the appellant \$50 and asked the Board if they wanted to charge that fee. Friendly amendment to the motion by Geller to waive the fee. Motion carried unanimously.
  - b. Discussion and possible action re: update to the commercial building permit fees – Amanda reported that the commercial building inspector has requested that the town calculate commercial fees based on construction value rather than square footage. There was a general conversation about the pros and cons of each calculation approach for commercial construction, new residential construction, and residential remodels. Manfred Enburg encouraged staff to find a way to allow the inspectors flexibility. Amanda said she'd bring back a draft revised fee schedule for a public hearing next month.
  - c. Public Hearing and action re: Ordinance 2015-1 amending the comprehensive plan to add 198 acres (Wagner property) into Farmland Preservation and remove a neighborhood boundary. Amanda reviewed this background of the amendment effort, clarified that it would be 190 acres put into farmland preservation, and stated that no one had commented during the 30 comment period. Motion by Enburg to approve Ordinance 2015-1. Second by Geller. Motion carried unanimously.
7. Unfinished business
  - a. Discussion and possible action re: Ordinance 2015-2 Adopting Chapter 3(Fire Protection) of the new code of ordinances. Amanda reviewed the latest edits to the chapter. There was support for deferring to a DNR permitting process. There was the feeling that the section about novelty ignition devices was not necessary. Motion by Rego to approve the ordinance and strike section 3.25 from the chapter. Second by Dreger. Motion carried unanimously.
8. Reports
  - a. Plan Commission:
    - i. Update on the potential abandonment of Wesner Rd – Manfred Enburg gave an overview of why he feels Wesner Road should be vacated. Mark Geller asked if the expense of a hammerhead would be worth it, and Manfred explained that he believes the road ownership leaves the town with unnecessary liability. Manfred and Amanda explained that Dane County has been notified of the concept of building a hammerhead and representatives will be invited to the next Plan Commission. Manfred suggested getting a legal description of the road and moving forward with the vacation process. No one objected.
    - ii. Update on boundary agreement discussions with the City of Verona staff – Amanda reported on a productive meeting with the City of Verona staff and said she hopes that the two jurisdictions could pass resolutions of intent to enter into a boundary agreement. Details will need to be worked out, but no major concerns were raised at this point.

- b. Public Works:
    - i. Discussion and action re: bids for 2015 road projects – Kevin Lord presented the bid results for Pheasant Lane, Goose Lake Dr., the intersection of Range Trail and Sunset, and a culvert at Littleton Rd. The bids came in lower than expected, but were still higher than the budget. Motion by Rego to accept the Hammersley Stone bid for Pheasant Lane only and the Wolf bid for Range Trail and the Littleton culvert. Second by Enburg. Motion carried unanimously.
    - ii. Discussion of upcoming sewer maintenance – John Wright reminded the Board about sewer televising and cleaning that take place this spring. This work will not conflict with the planned roadwork.
    - iii. Discussion and possible action re: 2015 chip sealing and bridge repairs – Amanda presented repairs that need to be done to the Valley Rd. bridge over the Sugar River and the White Crossing bridge over the Sugar River. These repairs can be done as part of the town's regular annual road maintenance.
  - c. EMS: Bob Rego reported that EMS has changed their staffing plans for the coming years. Instead of hiring captains not assigned to ambulances, they will hire lieutenants that are. As a result there would also be a full time, instead of part time, deputy chief, and one paramedic. The new proposal would be less expensive. EMS is seeking input from the Board and the Board was supportive of the approach.
  - d. Open Space and Parks: John Wright reported that OSPC has been working on a grant to help the Upper Sugar Watershed get a trimmer from Dane County. He also reported that OSPC is interested in visiting the new town hall site.
  - e. Town Chair:
    - i. Discussion of Feb.23<sup>rd</sup> community meeting – Dave Combs said he felt the meeting was good, but now felt the Board needed to make a series of decision to move forward with construction. Those decisions would have to do with keeping or demolishing buildings, how much land to sell, drive location, and general clean up. Amanda said she had a quote of \$2100 for a Phase 1 environmental study, and the Board suggested that Dave sign off on having that work done.
  - f. Supervisors: Mark Geller reported that the speed study for Country View Rd is complete and will be submitted to WiDOT. Laura Dreger inquired about the potential impacts on the town of the realignment of PD and N. Nine Mound Rd.
  - g. Clerk/Treasurer: John Wright reported on tax collection wrap up and election preparations. The group agreed to a Board of Review date and time of Thursday, June 4<sup>th</sup> at 6:30 p.m.
  - h. Planner/Administrator:
    - i. Amanda reported that request for qualification for work on the Old PB bridge has gone out.
    - ii. Amanda explained that the town's insurance of equipment is split between two Rural Insurance and the Local Government Property Insurance fund, and that the LGIPF is slated to be cut in the state budget. The Board authorized staff to consolidate insurance as needed.
    - iii. Amanda asked the Board if they would like to join the League of WI Municipalities Stormwater Group and they said they would like to.
    - iv. Amanda pointed out a letter from Brandon Bavery that was included under public comment but not discussed. The Board had a brief discussion about how the amount/time of use of the access was not regulated by the driveway permit.
9. Approval of payment of bills – Motion to approve the bills as presented by Enburg. Second by Rego. Motion carried.
10. Review of Building Permits, Inspection Reports, Road Haul Permits, and Right-of-Way Permits – No special permits.
11. Discussion and approval of minutes of the Feb 3<sup>rd</sup> meeting – Motion by Dreger. Second by Geller.
12. Adjourn – Motion by Geller. Second by Rego. Motion carried at 8:40 p.m.

Approved: 4/2/2015

---

Amanda Arnold  
Planner/Administrator, Town of Verona