

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

May 5, 2015 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Geller, Dreger, Duerst, Enburg, and Maxwell

Absent: None

Staff Present: Arnold, Wright, Judd

Also Present: see sign in sheet

1. Call To Order – Mark Geller called the meeting to order at 6:33 p.m.
2. Pledge of Allegiance
3. Approval of Agenda – Motion by Enburg to approve the agenda. Second by Dreger. Motion carried.
4. Announcements – Mark Geller welcomed Mike Duerst to the Board. Amanda asked announced the date of the annual road tour and asked for suggestions for road to see. Amanda pointed out that the State has proclaimed this week Clerks' week, and the group applauded John and Tammy's work.
5. Public Comment – None.
6. New business
 - a. Appointments to Board and Commissions – Mark Geller explained that Doug Maxwell is willing to serve in Mark's old seat on the Board. Motion by Duerst to appoint Doug Maxwell as fourth supervisor for the remainder of the term. Second by Enburg. Motion carried unanimously. Doug came to the table to join the board for the remainder of the meeting. John Wright explained the Open Space and Parks Commission is in need of a new appointee. Mark Geller explained that he would like to attend an OSPC meeting and discuss the commissions more before appointing anyone.
 - b. Discussion and action re: a request by Julie and Jeff Monson to have special charges removed from the tax bill for 3185 Timber Lane - The Monson's had asked that this item be postponed. Amanda and John pointed out a staff report that had also been shared with the Monsons via email. There was a brief general discussion of the issues. Motion by Duerst to table the matter until the Board can hear from the Monsons. Second by Maxwell. Motion carried unanimously. John Wright added that he'd encourage the Board to look at the trash cart escrow policy separate from the Monson request. At the current \$7 annual fee rate, it will take a very long time to fund the trash cart replacement. He wondered if it would be better for the trash contractor to own the cans. Laura Dreger added that the Town owns the carts because they were purchased with a grant.
 - c. Temporary Class "B"/ "Class B" license for the sale of fermented malt beverages and wine for Heartland Farm Sanctuary, 7713 Midtown Rd, for a "Pig-nic" event on May 25th – Motion by Duerst to approve. Second by Enburg. There was a discussion about the number of cars and events. Friendly amendment by Dreger to approve of the license with the understanding that all parking conditions outlined in the Conditional Use Permit for Heartland Farm would be followed. Maxwell: abstained, Enburg: aye, Duerst: aye, Geller: aye, Dreger: aye.
7. Unfinished business
 - a. Resolution 2015-7 Amending the Building Permit Fee Schedule – Amanda reminded the Board that the fees proposal was discussed last month. After that, she posted information about the proposal on the town list serve and there was an article in the paper. No comments were received from the public. Motion by Enburg to approve resolution 2015-7. Second by Duerst. Doug Maxwell asked if the new notes would help explain how the square footage is calculated. Amanda responded that she had added language about that but the same methodology would be used by the Building Inspector. Motion carried unanimously.
8. Reports
 - a. Plan Commission:
 - i. Final CSM for 1751 Littleton Rd (to become 6803 Sunset Dr.) – Manfred Enburg noted the Littleton Road has been vacated the CSM shows that. Motion by Enburg to approve with the understanding that lots 2 & 3 will have access of the drive that was formally Littleton Rd.

- Second by Duerst. Amanda reminded the board that the culvert at the former Littleton Rd. has already been approved for replacement and that road patrolman will do a little grading and adding of gravel to the drive to leave it in good shape for the Berkners. Motion carried unanimously.
- ii. Land Use Change Application #2015-1 – dated 3/27/2015 for property located at 2645 Country View Rd. submitted by Epic Systems. The purpose of the application is to rezone 5 acres of the site from A3 to LC-1 to allow for the installation of bathroom facilities for use by maintenance and landscaping staff. The application includes a certified survey map. – This item was tabled by Plan Commission, so there was not action at the Board level.
 - iii. Land Use Change Application #2015-2 – dated 4/1/2015 for property located at 2101 Sugar River Rd. submitted by Carmon Wilson. The purpose of the application is to rezone 3.99 acres from A2 to A1-ex to allow for the consolidation of parcels into a sustainable small livestock operation. – Motion by Enburg to approve the rezoning. Second by Duerst. Mike Duerst pointed out that the lot line does not reach the new field access drive on Sugar River Road, so access to the farm land would have to come through Carmon Wilson’s drive unless she negotiates an agreement to use the field access to the north with that property owner. Motion carried unanimously.
- b. Public Works:
- i. Cost sharing agreement between the City of Madison and the Town of Verona for the chip sealing of Maple Grove Dr., Nesbitt Rd., and Cross Country Rd. – Amanda explained that the City of Madison has approach the Town about sharing the cost of chip sealing the above shared roads. Amanda reviewed the street improvement budget and explained that there were funds to do the chip sealing (\$7,091.52) and a portion of the proposed crack sealing (\$10,600). However, that will leave very little surplus. Motion by participate in the chip sealing with the City of Madison. Second by Maxwell. There was discussion about insuring that the work is done before billing. Friendly amendment by Dreger to add language the work will be completed to the Town’s satisfaction. Motion carried unanimously.
 - ii. Crack sealing proposal for 2015 – Motion by Enburg to approve crack sealing on Riverside Road and in the Stoney Ridge Circle area. Second by Duerst. Motion carried unanimously.
 - iii. Driveway permit for Lot 2 of CSM 11346 on Range Trail – Motion by Enburg to approve with the recommendations outline by the Public Works Project Manager in the determination report. Second by Duerst. There was a conversation about whether or not the clearing of vision triangle should be required of all new homeowners. It was decided that rather than amending the ordinance or asking the project manager to require this each time, the staff should work more to get information about the right-of-way out to new home owners (for example by putting a flyer in the new home packet). Motion carried unanimously.
- c. EMS: There was no meeting last month. Amanda reported that she went to a staff level meeting at which the City of Verona suggested re-examining the funding formula for EMS. Nothing formal has been proposed.
- d. Open Space and Parks: No report.
- e. Town Chair:
- i. Update on new town hall and garage plans – Mark Geller explained that he doesn’t have much more to report than what was stated at the annual meeting the week before. The issue of managing weeds came up, and the Board wondered if the town should take bids to have the land farmed. No action was taken. There was a suggestion about exploring options to move Epic’s community garden on to the town’s land, or at least do a planning exercise to see if there could be better coordination of land uses along Country View Road and on the Town’s site. Mike Duerst stated that he still thinks the Town should keep the riding arena. Amanda responded that the new buildings don’t affect the riding arena, so that discussion could be ongoing. The Board expressed interest in being able to sell off the buildings soon and potentially have an open house.
- f. Supervisors: Laura Dreger relayed some ideas that the Plan Commission had about possible committee and commission set ups. She wondered if the Open Space and Parks Commission could

be combined with the Plan Commission. John Wright responded the OSPC structure is set up by state statute and one commission can't be a sub-set of another. There was also a discussion of the a public works committee that would focus on road and equipment, allowing the Plan Commission to focus more time on long range planning. Manfred Enburg followed up by asking if the Board wants Plan Commission to continue to work on Wesner Road or if it should come directly to the Board. It was decided Plan Commission would continue to work on it and make a recommendation to the Board. Manfred also discussed a meeting he and Amanda had with the DOT related to the Highway 69 improvements. He discussed the idea of combining the Sunset and Locust intersections and Mike Duerst offered to serve on a sub-committee to look at the project.

- g. Clerk/Treasurer:
 - i. Update on open book and board of review – John handed out a summary of the past due taxes. He also explained that the notices of change assessment just went out and that he got the new tax roll but had not reviewed it yet. Mark Geller asked all of the board members to review the training CD before Board of Review.
 - ii. Discussion of Chapter 4 of the code of ordinance Licenses and Permits – There was a brief conversation about Chapter 4. Not everyone had read it, so most discussion was deferred to a future meeting. However, Mike Duerst had several suggestions for the animal control section and the board agreed that licensing bicycles was not of interest.
- h. Planner/Administrator:
 - i. Amendment of Ordinance 2014-2 Establishing Traffic Regulations for the Town of Verona to change the speed limit on Country View Road from 45 to 35 mph. – Amanda explained that a speed study had been conducted and DOT was not supportive of lowering the limit because it didn't meet the 85% measure, but the speed limit can be lowered on roads that serve as a boundary between a city and a town if both parties agree. Motion by Enburg to amend Ordinance 2014-2 to reflect the change in speed from 45 mph to 35 mph on Country View Road from PD to Epic Lane. Second by Duerst. Motion carried unanimously. Mark Geller explained that the speed study contained other recommendations and he'd like to see the additional suggested signage added in addition to the new speed limit signs.
 - ii. Update on boundary agreement discussions with the City of Verona – Amanda handed out an example of a boundary agreement from another jurisdiction. She explained that she's meeting with city staff in a few weeks to put our local issues into the format of the example.
 - iii. Update on year to date budget figures – Amanda had handed out year to date figures for the road discussion. No budget lines were stressed at this point. She'll report out on the year to date figures periodically.
 - iv. Property and business owner's insurance – Amanda presented a letter from the Local Government Property Insurance Fund explaining that it will likely be cut in the state government and fees will be raised by 45% to 85%. Motion by Duerst to move all of the town's coverage to Rural Insurance. Second by Enburg. Motion carried unanimously.
9. Approval of payment of bills – Motion by Enburg to approve the bills. Second by Duerst. Motion carried unanimously.
10. Review of Building Permits, Inspection Reports, Road Haul Permits, and Right-of-Way Permits – No discussion.
11. Discussion and approval of minutes of the March 3rd meeting. Motion by Dreger to approve the minutes. Second by Enburg. Maxwell: abstained, Enburg: aye, Duerst: abstained, Geller: aye, Dreger: aye.
12. Adjourn. Motion by Duerst. Second by Dreger. Motion carried at 9:33 p.m.

Approved: 6/2/2015

Amanda Arnold
Planner/Administrator, Town of Verona