

Town of Verona Ordinance Committee Meeting  
July 20, 2016  
Town Hall, 335 N. Nine Mound Rd  
Verona, WI 53593-1035

Committee members present: Tom Mathies (chair), Meredith Stier Christensen, Bob Stellick  
Also present: Town Clerk/Treasurer John Wright, Paul Maxwell, John Karcher

Tom Mathies called the meeting to order at 3:40 PM.  
Without objection the agenda was approved.  
Without objection the June 15 meeting minutes were approved.

Discussion:

- Administrative review procedure ordinance
  - ◆ Recommendations:
    - The Town ordinance will allow more days for appeals process than the process in Wisconsin Code Chapter 68.
    - The appeals board will not have subpoena power.
    - An impartial method will be used to constitute the appeals board at the time of an appeal since appeals are not expected to occur often and members of a standing board could be unavailable or have a possible conflict of interest.
    - The companion document that discusses various appeals processes will mention open meetings requirements for the appeals board.
  - ◆ Next steps:
    - Meredith: prepare a draft for the August Town Board meeting.
    - Clerk/Treasurer Wright: ask the Wisconsin Towns Association Attorney about the following: whether subpoena power can/should be left out, whether the chapter of the local code of ordinances should include reference to judicial review, whether the process should be archived through an audio recording similar to testimony presented at the Board of Review, and whether the Administrative Review Committee can deliberate in closed session.
- Noxious weeds ordinance
  - ◆ Agreement that the Ordinance Committee will not work on a noxious weeds ordinance due to concerns about cost and effectiveness.
  - ◆ Next step:
    - Bob: communicate this decision to the Natural and Recreational Areas Committee.
- Discharge of firearms ordinance
  - ◆ Discussion:
    - The Town Board supported the approach in the ordinance outline with a change to move gun sighting to the target practice section.
    - The Town Board will discuss specific numbers such as “100 feet” or “one hour” prior to adoption.
    - Committee members agreed that the draft ordinance will not include specifications for materials or distances to ensure that firearms target practice

areas contain all shots fired.

- ◆ Next steps for the August Ordinance Committee meeting:
  - Meredith: draft ordinance recitations.
  - Tom: draft ordinance restrictions.
  - Bob: draft ordinance penalties.

Next meeting: August 17, 2016, 3:40 pm at the Town Hall.  
Without objection the meeting was adjourned at 5:15 PM.

Approved: August 17, 2016

Prepared by Tom Mathies, C-T Wright