

Town of Verona Financial Sustainability Committee Meeting Minutes  
June 26, 2020  
Zoom meeting

Committee members present: Tom Mathies (chair), John Senseman, Doug Wolf  
Committee member(s) absent: Julie Bass-Devries, Laura Dreger  
Also present: Town Administrator/Planner Sarah Gaskell

Tom Mathies called the meeting to order at (approx.) 3:00 PM.

Without objection the agenda was approved.

Without objection the October 11, 2019, meeting minutes were approved.

Discussion:

- 2020 spending, revenue, and budget
  - Discussion:
    - Election costs higher than planned due to COVID-19 precautions.
    - Salary costs lower than planned due to vacancies.
    - Plow truck cab and chassis will be delivered to Madison Equipment to add plows, box, etc.
  - Next steps:
    - Sarah: check for additional info on deputies/tickets.
    - Sarah: explore different reporting options for year-to-date numbers.
- Review of property, liability, and vehicle insurance coverage
  - Discussion:
    - Check if town has right levels of insurance.
    - Compare cost.
  - Next step:
    - Sarah: discuss with Julie.
- Meeting frequency
  - Discussion:
    - In general, try to have monthly committee meetings.
    - May want to review payments of bills but no consensus on this.
- Purchasing policy
  - Discussion:
    - Help standardize purchasing process.
    - Be able to document why a vendor was chosen.
  - Next step:
    - Tom: draft a purchasing policy.
- Senior services
  - Discussion:
    - Need more review of services and costs.
    - Need discussion with the City of Verona.
- Municipal court
  - Discussion:
    - Shared municipal court ending in 2022.
    - Replacement possibilities: new shared court (for example, Town of Middleton or City of Verona) or no court.

Without objection the meeting was adjourned at (approx.) 4:00 PM.

Approved: August 27, 2020

Prepared by Tom Mathies and Sarah Gaskell