

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

January 8, 2019 6:30 PM

Town Hall, 7669 County Highway PD, WI 53593-1035

Present: Geller, Maxwell, Dreger, Duerst, Enburg

Absent: None

Staff Present: Arnold, Wright, Judd

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order at 6:31 p.m. Motion to approve the agenda by Enburg. Second by Duerst. Motion carried.
2. Pledge of Allegiance
3. Public Comment - None
4. Approval of minutes from December 4th and December 26th – Motion to approve the Dec. 4th minutes by Duerst. Second by Enburg. Motion carried. Motion to approve the Dec. 26th minutes by Enburg. Second by Maxwell. Duerst abstained. Motion carried.
5. Reports and Recommendations
 - Plan Commission:
 - i. Discussion and possible action re: repeal of subdivision ordinance – Doug Maxwell explained that he and Amanda recently learned that this action will require two published notifications and a public hearing, so item was postponed until the next month. The purpose would be to repeal the local ordinance and defer to Dane County's regulations until a new local ordinance is drafted. Mark Geller asked about the differences between Dane County's land division ordinance and the Town's. Doug explained that the Town's is difficult to understand, particularly as it relates to conservation subdivisions and the review process in the local ordinance doesn't acknowledge Dane County's role in review.
 - Public Works:
 - i. Discussion and possible action re: contracting for review of traffic count footage – Amanda asked if the Board wanted to hire someone to review the camera footage taken last summer and translate that into traffic counts. John Wright suggested that the person be hired as contractor and not a temporary employee. The Board concurred. Motion by Duerst that no more than \$1000 be spent to have a contractor review one intersection, selected by Amanda and Manfred, and that the product be presented to the Board before deciding to do others. Second by Maxwell. Dreger: aye, Duerst: aye, Geller: aye, Maxwell: aye, Enburg: abstained.
 - ii. Manfred Enburg discussed a goal of achieving maintenance of 25% of the Town's roads each year. Dreger asked if this was a different approach than addressing the roads by need, and Enburg confirmed that he was suggesting an approach of doing most of the roads in one area and then moving to the next area. Manfred said he would bring a map to the next meeting. He also promoted the idea of working with each individual neighborhood on plans for their streets. Mike Duerst said that he had driven the roads and he thought Rolling Meadow was in the worse condition.
 - iii. Discussion and possible action re: driveway permits
 - 2787 Prairie Circle – Manfred explained that the Board had required a shared access at the time this property was split. Mark Geller raised concerns about always encouraging shared access points. Motion by Duerst to approve one access point for this property and the neighboring lot, which is currently being built on, with the location to be determined by the owner. Second by Maxwell. Motion carried unanimously.
 - 1990 Hidden River Road – This was new access for a second farmhouse. Motion to approve by Enburg. Second by Duerst. Motion carried unanimously.
 - Financial Sustainability: No report.
 - Ordinance Committee: The ordinance committee was seeking input on the committee structure so they could make edits to Chapter 1 of the code of ordinances. The Board wanted the committee chairs to be suggested by the Board Chair and confirmed by the Board. They were okay with not having a minimum number of members for each committee. They did want staggered two year terms.
 - EMS Commission: Mike Duerst reported on coordination between the Farm Bureau and EMS and Fire on life saving equipment for corn bins.
 - Town Chair:
 - i. Discussion of next step for Country View Road – Mark reported that he and Amanda had been working on options for Country View Road. At this point, Epic is not going to take on the project, but they have been coordinating with the City. If the City improves the road, the road and a few parcels owned by Epic on the east

side of the road would be annexed into the City. The Board was comfortable with that option and encouraged Mark to continue the coordination.

- ii. Discussion of potential updates for commissions and committees – Mark and Doug discussed options for the make up of the Plan Commission. The Board was supportive of leaving it as it is with the Chair being the Board Chair or his/her designee and having a second Board member on the Commission. The other three positions are citizen appointees.
 - Supervisors: No additional input.
 - Clerk/Treasurer: John Wright announced there would only be one election in 2019. He has been busy with tax collection. He also discussed his conversations with the school district staff about their tax levies. He has been working with Associated Appraisal to prepare for the interim market update.
 - Planner/Administrator:
 - i. 2019 work plan – Amanda presented a 2019 work plan and a list of major events for the following years.

6. Approval of payment of bills – Motion to approve by Enburg. Second by Duerst. Motion carried.
7. Motion to go into closed session per Wis. Stats. §19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the close session is to discuss staff reviews and compensation and the potential hire of a Public Works Project Manager. Motion by Duerst. Second by Enburg. Motion carried at 8:25 p.m.
8. Motion to return to open session. – Motion by Enburg. Second by Duerst. Motion carried at 9:50 p.m.
9. Action and discussion on issues discussed in closed session. – The Board directed Amanda to reach out to the two finalists for the Public Works Project Manager and discuss their expected compensation with them. Motion by Duerst to give the Clerk/Treasurer a 7% bonus. Second by Enburg. Motion carried unanimously.
10. Discussion and possible action on revised job descriptions. – No action was taken. Amanda was directed to coordinate with the attorney on the transition of benefits when a position is changed to part time.
11. Adjourn – Motion by Duerst. Second by Dreger. Motion carried at 9:59 p.m.

Approved: 2/5/219

Submitted by: Amanda Arnold, Planner/Administrator