

## **SPECIAL BOARD MEETING MINUTES**

### **TOWN OF VERONA**

**January 11, 2020 9:00 a.m.**

Town Hall Conference Room, 7669 County Highway PD, WI 53593-1035

Town Board Members Present: Geller, Mathies, Enburg, Duerst, and Maxwell

Absent: None

Staff Present: None

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order at 8:58 a.m. Motion to approve the agenda by Enburg. Second by Duerst. Motion carried.
2. Motion by Duerst to go into closed session per Wis. Stats. §19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The purpose of the closed session is to discuss applications for the Town Administrator/Planner position. Second by Mathies. Motion carried.
3. Motion by Enburg to return to open session. Second by Maxwell. Motion carried.
4. Action on issues discussed in closed session - Motion by Enburg to perform reference checks and schedule interviews for the following candidates: Sarah Danz, Sarah Gaskell, Jennifer Hanson, and John Larson. Second by Mathies. Motion carried.
5. Potential action on any other issues related to the recruitment process – It was decided by consensus that each applicant would be asked to give a 5 – 10 minute presentation on a topic of their choice (but not a summary of their resume.) It was also decided that Mark Geller and Amanda Arnold would come up with series of questions to ask each applicant and share those with the board for their additional input.
6. Adjourn – Mark Geller adjourned the meeting at 9:54 a.m.

Approved: 1/18/2020