

Town of Verona Plan Commission Meeting Minutes

Thursday, January 29, 2015 6:30 pm

Town of Verona Hall

335 North Nine Mound Rd.

Members Present: Manfred Enburg, Ron Melitsoff, Mark Geller, Deb Paul, Laura Dreger

Absent: None

Staff: Amanda Arnold

Also Present: See sign in sheet

1. Call to Order/Approval of Regular Meeting Agenda – Manfred Enburg called the meeting to order at 6:35. Motion by Dreger to approve the agenda. Second by Paul. Mrs. Berkner pointed out that that agenda read 1715 Littleton Road, when it should be 1751 Littleton Road. Motion carried.
2. Public Comment – None.
3. Presentation by Steve Steinhoff, Director of Community and Regional Development Planning, CARPC – Steve gave a presentation about the functions of CARPC and how they can be a resource for the town. There was general interest in the FUDA process and an existing conditions analysis.
4. Discussion of appointments – The group discussed the fact that there are now three board members on the commission, creating issues with have a quorum of the board in addition to a quorum of the plan commission. Mark Geller offered to step off the commission. The group had a general conversation the needs and demands for Plan Commission and other town committees and commissions.
5. Discussion and possible action final CSM for 1751 Littleton Road – Amanda explained that the Berkners are trying to complete their CSM and if Littleton were to be abandoned, now would be the time to discuss that. There was a brief discussion about vacating all but a small portion of the road. However, the Berkners said they were comfortable with the complete vacation of the road, despite the change of address that would have to take place. There was a discussion of access to all four future lots. Lots 1 and 4 would have access from Black Cherry Court when a driveway permit is sought. Lots 2 and 3 would share the existing access that is Littleton Road now and would be vacated and made into a private drive. A joint driveway agreement would be required, and a driveway permit would be required for lot 3 when it's developed to insure that emergency access is maintained. Motion by Paul to approve the CSM with the understanding that Littleton Road would be vacated by the Town and the lots would have the access outlined above. Second by Melitsoff. Geller: aye, Dreger: abstained, Melitsoff: aye, Enburg: aye. Motion carried.
6. Approval of minutes from December 17th and January 12th . Motion to approve Dec. 17th minutes by Paul. Second by Geller. Motion carried. Motion to approve Jan. 12th minutes by Melitoff. Second Geller. Motion carried.
7. Confirm next regular meeting date – February 26th – Confirmed.
8. Adjourn – Motion by Paul. Second by Dreger. Motion carried at 8:10 p.m.

Amanda Arnold
Planner/Administrator

Approved: