

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

October 2, 2018 6:30 PM

Town Hall, 7669 County Highway PD, WI 53593-1035

Present: Geller, Maxwell, Dreger, Duerst, Enburg

Absent: None

Staff Present: Arnold, Wright, Dresser

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order at 6:32 and made two minor adjustments to the agenda. Resolution 2018(a) was corrected to read Resolution 2018(b) and the comprehensive plan was slated for “possible action”. Motion to approve the amended agenda by Duerst. Second by Enburg. Motion carried unanimously.
2. Pledge of Allegiance
3. Public Comment – Henry Topinka of 7211 Riverside Drive addressed the Board. He stated that some of the problems he raised at an earlier meeting had gotten better, but he still had concerns about branches in the culvert. He also said he'd like more clarity about property lines, and asked the Town Board to consider doing a survey of the area.
4. Discussion and Approval of Minutes from September 11th – Motion by Maxwell to approve with minor corrections. Second by Duerst. Enburg abstained. Motion carried.
5. Adoption of the 2018 Comprehensive Plan
 - Staff report – Amanda Arnold gave a presentation summarizing the process and the plan.
 - Public hearing - Several people spoke. A separate summary is attached.
 - Discussion and Action re: Ordinance 2018-4 Adopting the Comprehensive Plan – Laura Dreger moved to have the Plan Commission consider the comments received and bring a revised draft back to the Board. Second by Enburg. Motion carried unanimously.
6. Presentation from Amanda Meade, Executive Director, Sugar River Senior Center – Amanda Meade explained that the Town of Verona uses proportionally more of the senior center services than it pays for. The Town of Verona currently has 13 Meals on Wheels users out of a total of 32 for the four communities that participate in the senior center. Likewise, the Town of Verona makes up 36 of the 82 current clients using case management services. Of the total 750 hours allotted for case management services for the year, the Town of Verona has used 300 hours so far this year. She reviewed a new formula for payment based on the potential users (people over 50 years old), and explained a rolled out increase in fees over the next several years. Currently the Town of Verona pays \$14,000 annual and that is expected to rise to approximately \$44,000 by 2022. She also offered the Town of Verona the opportunity to have seats on the senior center board of directors.
7. Discussion and Action re: Resolution 2018-1(b) to add new members to the Town of Verona Elections Board – Motion to approve by Enburg. Second by Dreger. Motion carried unanimously.
8. Reports and Recommendations
 - Plan Commission - Doug Maxwell reported the following: Woods at Watch Hill has had a stop work order issued from Dane County related to stormwater management; tree clearing is taking place at Deer Haven Estates; the road bed is under construction at Fox Hill, and the stormwater management ponds have been rebuilt at Driftless Ridge.
 - Public Works – Manfred Enburg reported on his suggestion for \$150,000 to \$200,000 to be included in the next budget for chip sealing and \$80,000 for wedging and patching. Major capital projects would be above and beyond those figures. Manfred also reported on the donated cameras that he has placed around the Town to collect traffic data.
 - Financial Sustainability – Laura Dreger reported that the Finance Committee has voted to advise the Board to cut or eliminate the special sheriff patrol due to the tight budget. Mark Geller suggested that the Board discuss that further at the budget workshop schedule for October 13th. Amanda announced that a draft budget would be available by the workshop and the annual Town budget hearing would be November 20th.
 - Ordinance Committee – Tom Matthias asked for input on engine breaking regulations.
 - EMS Commission – Mike Duerst reported that runs are up 7% and the Town had 14 calls last month. He encouraged everyone to attend the EMS annual meeting.
 - Town Chair – Mark Geller explained that Deb Paul's professional organization had submitted a quote for \$32,000 worth of landscaping at the Town Hall. The Town would only have to pay half of that. Those funds would come from paver sales and the Town Hall rental proceeds. Doug Maxwell also pledged additional funding. The Board was supportive of this approach.
 - Supervisors – No reports
 - Clerk/Treasurer – John Wright reported on election preparations, DOT mileage certification, and changes to personal property payments.

- Planner/Administrator – Amanda Arnold presented a draft job description for a second public works staff person. There was a discussion of the minimum qualifications and if an engineering background was necessary. Motion by Duerst to advertise the position with minimum and preferred experience levels. Second by Maxwell. Motion carried unanimously.

9. Approval of Payment of Bills – Motion to approve by Enburg. Second by Duerst. Motion carried unanimously.

10. Adjourn – Motion by Enburg. Second by Maxwell. Motion carried at 10:02 p.m.

Approved: 11/13/2018

Submitted by: Amanda Arnold, Planner/Administrator