

REGULAR MONTHLY BOARD MEETING MINUTES TOWN OF VERONA

November 13, 2018 6:30 PM

Town Hall, 7669 County Highway PD, WI 53593-1035

Present: Geller, Maxwell, Dreger, Duerst, Enburg

Absent: None

Staff Present: Arnold, Wright, Judd

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order at 6:32 p.m. Amanda pointed out that for item 8i, the agenda should reflect that the Plan Commission approved R1A zoning rather than A2. Motion by Duerst to approve the amended agenda. Second by Enburg. Motion carried. Later it was noted that the agenda listed minutes from October 11th when the actual meeting date was October 13th.
2. Pledge of Allegiance
3. Public Comment – Greg Hadley and Brodie Birkel of DeMarco Trail addressed the Board about concerns related to flooding in the Goose Lake area. Stagnant water, pollution, mosquitos, and general flooding were among their concerns. They asked for the Board's help in reaching out to Fitchburg about the impact of development. Mark Geller responded that because he is on the Capital Area Regional Planning Commission, he knows they plan to bring together local government representatives to talk about the Badger Mill Creek, which is connected to the Goose Lake area. Mark offered to put Greg in touch with CARPC staff. John Wright added that the Town and City of Middleton should be part of the discussion because flooding from a tributary of Badger Mill Creek which flows from Middleton added to the flooding in August is also a concern.
4. Discussion and Approval of Minutes from October 2, October 13, and October 27. Motion by Dreger to approve the October 2nd minutes. Second by Enburg. Motion carried. Motion by Enburg to approve the October 13th minutes. Second by Duerst. Motion carried. Motion by Dreger to approve the October 27th minutes. Second by Enburg. Motion carried.
5. Discussion and Action re: Resolution 2018-1(d) to add new member to the Town of Verona Elections Board – Motion by Duerst to approve. Second by Enburg. Motion carried unanimously.
6. Discussion and Action re: Issuance of an Operator's License to Jamie Monroe of Heartland Farm Sanctuary – Motion by Dreger to approve. Second by Duerst. Motion carried unanimously.
7. Discussion and Action re: Ordinance 2018-5 Adopting the Comprehensive Plan – Doug Maxwell gave a brief overview of the changes made by the Plan Commission based on the testimony heard and letters received. Motion by Maxwell to adopt Ordinance 2018-5. Second by Dreger. Mike Duerst discussed changes made along Spring Rose Road on the future land use map. Several parcels had been designated for residential development on two to four acre lots in the draft that was sent out for public comment. On October 2nd, one of the property owners raised concerns, and the Plan Commission subsequently changed the designation to Transitional Agriculture. Mike Duerst made a motion to change a forty acre parcel on the northeast corner of the intersection of Riverside Drive and Spring Rose Road and another parcel on the southeast corner of the Town line and Highway G to Residential (2 to 4 acres). Second by Geller. Mike explained that the land is not prime farmland and building in the woods would make the development less visible. Dreger: no, Maxwell; no, Enburg; aye, Geller: aye, Duerst: aye. Motion carried. The group then returned to the original motion adopting the comprehensive plan. All members voted affirmatively. Motion carried. The group thanked Doug Maxwell for his leadership and hard work.
8. Reports and Recommendations
 - Plan Commission:
 - i. Land Use App 2018-8 - for properties located at 6386 and 6420 Sunset submitted by Ed Short of Exeter Design on behalf of Michael and Dagny Knight. The purpose of application is a rezoning from RH-1 to A-2(1) and a new CSM which would eliminate a shared parcel between the two properties. Doug Maxwell pointed out that the Plan Commission approved a rezoning to R1A rather than A-2(1). Motion by Maxwell to approve the rezoning and the CSM with dedication of road right-of-way noted on the CSM and accepted by the Town. Second by Duerst. There was a discussion of the lot sizes and why the rezoning was needed. Currently Lot 2 on the CSM is non-conforming due to its lot size. Changing the zoning to a district with smaller minimum lot size will resolve that. However, Manfred Enburg expressed concern about allowing a zoning district with small lot sizes in this area. Amanda pointed out that even with the rezoning the lot would not be big enough to split. Manfred responded that things change and that could be an issue in the future, if more land is purchased or the zoning is changed again. Amanda suggested that a deed restriction could be placed on the property. Maxwell amended his motion to include a deed restriction for Lot 2 to prohibit future splits. Dreger: aye, Maxwell: aye; Enburg: no; Duerst: aye; Geller: aye. Motion carried.

- Public Works: Manfred Enburg reported that he had brainstormed some potential stormwater management projects so the Town could submit an application for potential assistance from FEMA. He also gave an update on the video footage that has been collected with the camera equipment he has donated. At some point someone will need to review the video footage to generate counts. Amanda and Manfred have discussed the Town temporarily hiring a technician who also works for Manfred on a part time basis. Amanda will check with the Town's attorney to make sure there is no conflict of interest.
- Financial Sustainability: There was no report because the Board members had all been involved in recent budget discussions. John Wright added that he is continuing to pursue potential website providers so that the Town can upgrade and then potentially take credit cards. He has also been in contact with a firm that handles credit card transactions.
- Ordinance Committee:
 - i. Discussion and action re: Ordinance 2018-6 An Ordinance Adopting Chapter 7 Offenses and Nuisances. Tom Mathies provided background on the work that has been done to figure out an efficient way to manage noise engine breaking. The County won't put up signs on County roads unless there is a local ordinance regulating the breaking. Thus, action was being sought to approve language in Chapter 7 of the new Code of Ordinances to address engine breaking. Motion by Enburg to approve the ordinance. Second by Maxwell. Motion carried unanimously.
- EMS Commission: Mike Duerst reported that the City of Fitchburg had postponed the purchase of an ambulance in their budget, so this could have an impact on the Town budget.
- Town Chair: Mark Geller explained that he plans to appoint Sarah Slack to the Plan Commission to fill Ron Melitsoff's seat. Sarah expressed interest in the position, and Mark met with her. He was impressed with her qualifications. The Board members were supportive. Mark also reported that he met again with Epic to discuss Country View Road. They have completed a traffic study, wetland delineations, and other studies. The next steps will be to complete a cost estimate and a design and discuss cost sharing. Mark pointed out to the Board that Deb Paul has dedicated a great deal to the Town in recent weeks. She is always a valuable member of the Plan Commission, but she also lead the installation of the landscaping and served as a Chief Inspector at the recent election, all while dealing with a death in her family. Mark also thanked John, Tammy, and the election workers for their excellent handling of the election.
- Supervisors: Mike Duerst reported there have been 61 inches of rain since May.
- Clerk/Treasurer: John Wright reported on the election and explained he now needs to work on special charges for the tax bills. He has confirmed the levy limit amount and is preparing for the budget hearing. He is also working with the City of Fitchburg on plans for the round-about at Fitchrona Road and Nesbitt Road. There was discussion about a manhole with testing equipment that will need to be eliminated. Manfred Enburg raised concerns and there was a discussion about cost sharing. Since the Town is not paying for any of the round-about, it may be appropriate to pay for a portion of the relocation of the man hole because the testing equipment benefits the Town.
- Planner/Administrator: Amanda explained that a formal motion is needed to schedule the Town Meeting and Public Hearing. Motion by Duerst to call a Town meeting for the evening of November 20th for the purpose of discussing the 2019 budget and setting the levy limit. Second by Enburg. Motion carried unanimously. Amanda also reported that staff has fielded several calls about brush pick up. Some residents have expressed strong frustration with the lack of service.

9. Approval of Payment of Bills – Motion by Duerst. Second by Maxwell. Motion carried unanimously.

10. Adjourn – Motion by Enburg. Second by Duerst. Motion carried unanimously at 7:50 p.m.

Approved: 12/4/2018

Submitted by: Amanda Arnold, Planner/Administrator