

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

April 4, 2018 6:30 PM

Town Hall, 7669 County Highway PD, WI 53593-1035

Present: Geller, Maxwell, Enburg, Dreger

Absent: Duerst

Staff Present: Arnold, Wright

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order. Motion by Maxwell to approve the agenda. Second by Enburg. Motion carried.
2. Pledge of Allegiance
3. Public Comment – Paul Egide of 3042 Timber Lane expressed his concern about the recommendation in the draft comprehensive plan that the area around and including his home be planned for four acre lots rather than two acre lots as it is now. Mark Geller thanked him for his comments and assured him that there would be time for additional considerations. He suggested that Mr. Egide submit his comments for further discussion at the next Plan Commission meeting. Pat Runde of Ethan Circle in the City of Madison explained that his neighbor's property is in the Town of Verona and has many unsightly broken trees on it. He has offered to clean them up, but the neighbor refused. He wondered if the Town could intervene. Mark Geller directed staff to follow up.
4. Discussion and Approval of Minutes from March 6th – Mark Geller noted that the meeting started at 6:31 p.m., not 6:01 p.m. Motion to approve the minutes by Maxwell. Second by Enburg. Motion carried.
5. Presentation from Tara Bast from Johnson Block re: 2017 audit – Tara Bast presented a summary of the audit. She commented that the Town remains in good financial shape, and that there are more reserve funds than in 2016, which is an improvement. Concerns remained and are the same as they have been in the past, segregation of duties and dependence on the auditor to file financial report. Mark Geller remarked that he'd like to see more periodic reporting to the board on finances throughout the year.
6. Reports and Recommendations
 - a. Plan Commission:
 - i. Discussion and action re: Land use application 2018 – 3 – for property located at 3071 Timber Lane submitted by James Jensen and Marianne Madar. The purpose of the application is the splitting of one 5.3 acre parcel into two residential lots each being larger than 2 acres. No rezoning is required. The existing zoning is RH1. Motion by Maxwell to approve the preliminary CSM and accept dedication of the right-of-way. Second by Dreger. There was a discussion about the amount of land to be dedicated (33' from the road center line is standard) and how that should be conveyed. Manfred Enburg said it could be done with a quit claim deed, but John Wright responded that a notation on the CSM would have the same result. Motion approve unanimously.
 - ii. Discussion and action re: Land use application 2018 – 4 – for parcel number 0608-101-9170-7 located on Stony Ridge Circle submitted by Premier Builders. The purpose of the application is the creation of a Certified Survey Map for a 1.91 acre parcel that was previously defined by metes and bounds. Amanda Arnold explained that this action was required to make the lot a legal, buildable lot. Motion to approve the preliminary CSM by Maxwell. Second by Enburg. Motion carried unanimously.
 - iii. Discussion and action re: consultant assistance with the comprehensive plan – Amanda stressed the need to have consultant help with mapping, provide a market analysis, and run growth scenarios. The Town had budgeted some money for consultant services, but some reserves may need to be used. Doug Maxwell reported that he and Amanda reached out to five firms and got three proposals, one of which was from the Capital Area Regional Planning Commission rather than a firm. The pros and cons of using CARPC rather than a private firm were discussed, as was a basic scope of work. Amanda and Doug explained that they'd like to interview CARPC and Vierbicher and Associates again. Laura Dreger stressed that she wanted the work to result in improvements to the content of the plan and not final touches that would make the document look good. Manfred Enburg made a motion to authorize that up to \$13,500 be spent on consultant services for the comprehensive plan with the understanding that Amanda and Doug would select a group to work with after a second meetings with each. Second by Maxwell. Motion carried unanimously.
 - b. Public Works:
 - i. Update on 2018 road maintenance – Manfred Enburg reviewed the projects that are under consideration for this summer. In addition to the work on the Old PB bridge the following projects will be put out for bids; DeMarco Trail, sealing of Hula Dr., wedging on Whalen, a culvert replacement on Riverside, the repair of a bump on Timber Lane, and spot repairs on Cross Country and other locations. Bids results will be available at the next meeting.
 - c. Financial Sustainability Committee:

