

REGULAR MONTHLY BOARD MEETING MINUTES
TOWN OF VERONA
July 10, 2018 6:30 PM
Town Hall, 7669 County Highway PD, WI 53593-1035

Present: Geller, Maxwell, Enburg, Dreger, Duerst

Absent: None

Staff Present: Arnold, Wright

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order at 6:31 p.m. Motion to approve the agenda by Enburg. Second Duerst. Motion carried unanimously.
2. Pledge of Allegiance
3. Public Comment
 - Summary of “report a problem” log – Amanda pointed out the log in the packet and spent some time discussing the concerns of Hillside Heights residents. The conversation then turned to resources for older residents, and Amanda reported on her recent conversation with the director of the Belleville Senior Center (a.k.a. Sugar River Seniors). She explained what services seniors can get at the City of Verona center and what services they can get in Belleville. She also pointed out newsletters that were available. A representative from the Belleville Senior Center will come speak to the Board in the coming months to explain an expected increase in costs.
4. Discussion and Approval of Minutes from June 5th – Motion to approve by Maxwell. Second by Duerst. Motion carried unanimously.
5. Discussion and action re: Approval of Operator License for Paul Schildgen for the year ending 6/30/2019. Amanda explained that this was an approval of an application that came in later than others. Motion to approve by Duerst. Second by Maxwell. Motion carried unanimously.
6. Reports and Recommendations
 - Plan Commission:
 - i. Land use application 2018 – 6 – for property located at 7830 Riverside Road submitted by Dave Weier on behalf of Greg and Michelle Gard. The purpose of application is a rezoning from RH-1 and Ag-Ex1 to RH -2 (Rural Housing) for the addition of an out building. The application includes a new certified survey map for 5.8 acres to be split from a parcel that is currently 61 acres. - Amanda presented a staff report. Manfred Enburg asked if the Town shouldn't be requiring what's outlined in the future land use plan. Amanda responded that the Town has to still use the 2006 plan for now, and this proposal was not in conflict with that. Mike Duerst raised concern that a deed restriction has previously been placed on the property. Amanda reply that hadn't come up in her conversations with the County, but she would follow up. Motion by Maxwell to approve the rezoning, certified survey map, and accept dedication of the right-of-way as long as it was consistent with any deed restriction. Second by Enburg. Motion carried unanimously. (Amanda later found out from Dane County that there was a deed restriction but Dane County didn't see the addition of a CSM to an existing home site as a violation of the restriction since a new buildable lot was not being created).
 - ii. Update on comprehensive plan – Doug Maxwell reported that consultants hired to work on the comprehensive plan will give a presentation at the next Wednesday meeting.
 - Public Works:
 - i. Update on road projects and equipment – Manfred Enburg provided an update on road projects and budget goals. He pointed out that repairs are need to the Valley Road and Riverside Road bridges. He also indicated that he'd like to see the Ordinance Committee take on a nuisance ordinance that could address jake breaking, storage in the right-of-way, and other issues. There was a brief discussion about moving the broom to the back of the tractor, rather than using it on the front.
 - Financial Sustainability:
 - i. Discussion and action re: an interim market up date for assessment – Laura Dreger reported that the Finance Committee had made recommendation to have an interim market update done by the Town's assessment firm next year. This would bring the assessment for all properties up to market value. The cost for this would be \$18,100 in addition to the regular maintenance contract. There is approximately \$15,000 in a reserve account for this purpose. Motion by Dreger to budget for and move forward with an interim market update in 2019. Second by Enburg. Motion carried unanimously. Laura also reported that Doug Wolf had drafted a worksheet for a five year budget.
 - Ordinance Committee:
 - i. Updates on the road opening ordinance, revisions to Chapter 3 (Fire Protection and Prevention), and revisions to Chapter 1 (General Government) – John Wright and Tom Matthias reported that Bob Rego is continuing to work on the road opening ordinance. John has also asked some of utility companies that have worked in the Town

right-of-way to review the road opening ordinance. Tom is working on the citations portion of the fire protection ordinance, and the committee will soon suggest updates to Chapter 1 of the Code of Ordinances.

- EMS Commission: Mike Duerst reported that the service is averaging 300 calls per month. Response time is down and there will be an expected increase in the budget. John Wright asked about how many calls were mutual-aid and how many were a paramedic intercept. Mike expected that a fourth ambulance will be needed within five years mainly due to the Town of Madison dissolving.
- Town Chair:
 - i. Discussion of using strategic planning retreat results as operational measures – Mark Geller explained that he'd like to include the vision and goal in each Board packet to help ensure that the decisions that the Board makes further those statements. He'd also like to meet with each supervisor and committee chair to discuss how the committees are functioning.
 - ii. Committee review and potential guidelines for membership - The committees currently don't have term limits, by-laws, or membership guidelines. Mark Geller will get ideas from each committee chair on whether or not that is an issue. Mark also mentioned a good website for guidance on Roberts Rules of Order. He will forward the link to each committee chair.
- Supervisors: Manfred Enburg mentioned concerns about signs not being up to standards. Doug Maxwell mentioned poison ivy on Mid Town Road and concerns about stormwater run-off coming down into the Town from the Town of Middleton.
- Clerk/Treasurer: John Wright reported that he had completed the Statement of Assessment. He expects the Town to be able to collect \$26,000 next year while still staying within the levy limit. This is based on the value of net new construction. John is also working on preparations for the August 14th election, an update to the parks plan, and potential speed limit changes.
- Planner/Administrator:
 - i. Discussion and action re: claim for damage potentially caused from salt coming off plow. Amanda Arnold explained that in December of 2017 a car was damaged by a salt chunk coming off of a plow. The Town was approached by the people with the damaged car, and staff requested an accident report from the Dane County Sheriff's Department. That report just arrived recently, and Amanda suggested the affected party contact the Town's insurance company. A Town plow may have been in the vicinity of the incident, the police report contains no details and the Town's drivers were unaware of anything coming off of the plow. The Town's insurance carrier, Rural Mutual, had denied the claim, and is recommending that the Board do so as well. Motion by Enburg to deny the claim. Second by Maxwell. Motion carried unanimously.

7. Approval of Payment of Bills – Motion to approve by Duerst. Second by Maxwell. Motion carried unanimously.

8. Adjourn – Motion to adjourn by Duerst. Second by Enburg. Motion carried at 8:20 p.m.

Approved: August 7, 2018

Submitted by: Amanda Arnold, Planner/Administrator