

## Town of Verona Plan Commission Meeting Minutes

Wednesday, August 28, 2019 7:00 PM

Town of Verona Hall

7669 County Highway PD

Members Present: Doug Maxwell, Deb Paul, Tom Mathies, Sarah Slack, Jim Schroeder

Absent: None

Staff: Amanda Arnold

Also Present: see sign in sheet

1. Call to Order/Approval of Meeting Agenda – Doug Maxwell called the meeting to order at 7:00 p.m. He asked for a report from the Chair to be added to the agenda. Motion to add a Chair's report and approve the agenda by Slack. Second by Schroeder. Motion carried.
2. Public Comment – None.
3. Approval of minutes from 8/15/2019 – Motion to approve by Schroeder. Second by Paul. Motion carried.
4. Chair's Report – After reviewing Dane County's subdivision ordinance more it was learned that we have to accept public land or a fee in lieu of open space. Private open spaces cannot suffice. Thus, Amanda and Doug will work on an appropriate amount to charge and a program for how the fund would be used. Mathies pointed out that the fees can't be used for maintenance.
5. Discussion of berm design criteria – Deb Paul had done more research and informed the group that berms should be a maximum of a 5:1 slope. There was a discussion about what species of plant should be required. The consensus was that the Town should require diverse, drought tolerant plants of a variety of heights, but not specify species. In general, there was support for more natural looking berms. Sarah Slack pointed out that grasses can be an appropriate planting.
6. Discussion of Draft Development and Subdivision ordinance – The group reviewed and made recommendations on several topics in the subdivision ordinance, including, but not limited to: variances, berms, septic systems, lot size, density calculations, drainage easements and setbacks. The next step was for Doug and Amanda to make the edits and circulate a new draft.
7. Other – The next meeting was confirmed for September 12<sup>th</sup> at 7:00 p.m. The October meeting was confirmed for the 10<sup>th</sup>. The November meeting was moved from the 14<sup>th</sup> to the 12<sup>th</sup>.
8. Adjourn – Doug Maxwell adjourned the meeting at approximately 8:50 p.m.

Submitted by: Amanda Arnold, Planner/Administrator

Approved: 9/12/19