

## REGULAR MONTHLY BOARD MEETING MINUTES

### TOWN OF VERONA

September 11, 2018 6:30 PM

Town Hall, 7669 County Highway PD, WI 53593-1035

Present: Geller, Maxwell, Dreger, Duerst

Absent: Enburg

Staff Present: Arnold, Wright, Dresser

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order at 6:30 p.m. Motion to approve the agenda by Maxwell. Second by Duerst. Motion carried.
2. Pledge of Allegiance
3. Public Comment – Joanne Price of 7229 Riverside Road spoke. She explained that the recent flooding had taken a toll on her and she wanted the Board to be aware of what was going on in her area. She said they run four pumps in her basement and she wished the Board could address future flood threats. Henry Topinka of 7211 Riverside Road spoke next. He explained that he has lived in his home for 46 years and the last 12 have been much worse for flooding. He said he fears that Epic and other development in the cities have created more run off. He also raised concerns about the salvage yard in the area. He raised concerns about oil being in the water and soil. Excessive smoke from burning had been a concern, but that had stopped. He also had concerns about things being stored in the Town right-of-way. Mark Geller explained that past complaints had been forwarded to Dane County. Dane County handles zoning enforcement, not the Town. He will follow up so that the neighbors are aware of the rules and how they are enforced. Tom Mathies, Chair of the Ordinance Committee, asked for the area in question to be projected on the screen. Henry Topinka pointed out some concerns about uses going over property lines. Dane County has told Henry that he will have to get a survey to support that claim. Tom Mathies mentioned that Dane County has new definitions and regulations related to junk in the draft zoning code that is scheduled to be adopted at the end of the year. He also added that Mark Geller has had conversations about the flooding of Badger Mill Creek with the Capital Area Regional Planning Commission staff. Mark offered to connect the CARPC staff with the neighbors so they could understand the issues. Chris Kauer, the Community Deputy, offered to help with any neighbor disputes and said he'd stop by Riverside sometime.
4. Discussion and Approval of Minutes from August 7<sup>th</sup> – Motion to approve by Dreger. Second by Maxwell. Motion carried.
5. Update from Deputy Christopher L. Kauer – The deputy reviewed the monthly citation reports with the Board. He explained that recent calls related to flooded cars were included in “traffic incidents” so that number was unusually high. He also talked about how he can assist the Town and what he has been investigating lately. Laura Dreger asked if he could review the Town’s firearms ordinance and provide advice. He agreed.
6. Update on pit relocation on Highway 69 – Bill Buglass from Payne and Dolan reported that work had slowed down and there are 30-50 tons of material in the old site, so the move to the other side of the highway has been delayed a bit. He expects the old site to close at the end of this year or next spring. They will grade the old site for farming, but leave the pond. The planting will stay. The new site will open in 2019 or 2020. They can have both sites open at once, but can only haul out of one at a time. He explained that at the western site they have to be 500’ away from Badger Mill Creek or the distance of the flood plain, whichever is greater. He said they could consider a “weeper” that could divert water into their pond when it floods. Henry Topinka asked about tiling for his home and Bill confirmed that would happen. Then there was discussion of land that is to be dedicated to the public, and Bill explained that doesn’t have to take place before the move of the operations. He concluded by saying that the new pit would be open for approximately 15 years.
7. Discussion of August 20<sup>th</sup> flooding – John Wright reported on the Town’s efforts the day after the flood and subsequent coordination with Dane County Emergency Management. Mike Duerst talked about his experience requesting assistance. Tammy Dresser mentioned that the Town had to clear a tree on the private road in Woods at Watch Hill.
8. Reports and Recommendations
  - Plan Commission:
    - i. Update on the comprehensive plan – Doug Maxwell reported the Plan Commission had adopted the draft plan and that it was available on the Town website. Letters had also been sent out to all of the surrounding jurisdictions. He reminded the Board that there would be a hearing at the October 2<sup>nd</sup> meeting. Edits could be made at that time. He encouraged other Board members to contact him if they have questions.
    - ii. Update on subdivision ordinance – Doug has completed a draft ordinance and asked Amanda Arnold and Tom Mathies to review it. He hopes to have it ready for adoption in December.
    - iii. Update on condo projects – Woods at Watch Hill: two homes are under construction and the road is being graded. Driftless Ridge: two homes are under construction and the damaged drainage ponds are being

repaired. Deer Haven: a pre-construction conference was held, and they are about to start clearing for the road. Fox Hill: they are waiting on their stormwater permit and construction could start the next week.

- Public Works:
  - i. Update on 2018 road projects
    - Approval of payments – Amanda pointed out that a large payment of the PB Bridge was in the packet. There may be a few more invoices, but most of the Town's obligations have been met. There was also bill for the wedging and patching on several roads. This was \$5000 over budget but that was in part because of extra paving done to the Riverside Bridge. Mike Duerst reminded Amanda that caulking is needed on the bridge.
  - ii. Update on initial road planning for 2019 – Amanda said more detail on this would be provided at the next meeting, but repairs may be needed to the Valley Road Bridge, and that could consume a large part of the budget. Amanda explained that some funds for 2019 have already been earmarked. For example, the City of Verona has already paved a portion of the Town's part of Range Trail. In addition, the Town of Montrose is currently willing to replace two box culverts on Purcell Road and bill the Town next year. The Board was supportive of that.
- Financial Sustainability:
  - i. Quarterly financial reports – Amanda explained that a full budget to actual report was in the packet. Staff is still working on producing relevant other reports out of QuickBooks.
  - ii. Discussion and action on budget amendments – Amanda explained that three budget lines were close to being short: Plan Commission services, Town Hall capital, and salt and sand purchases. Approximately \$38,000 had been set aside for reserves in the budget, so she requested that \$5000 be allocated to the town hall for landscaping, that \$6000 be added to the plan commission budget, and that \$7000 be used to stock up with salt and sand this fall. Motion by Duerst to approve the amendment. Second by Maxwell. Motion carried unanimously.
- Ordinance Committee:
  - i. Update and possible action on Fire Protection and Prevention updates, including enforcement – Tom Mathies explained that these updates were still in process. John Wright is continuing to work with Bob Rego on changes to the ordinance covering working in the right-of-way. Doug Maxwell asked about the status of the driveway ordinance, and Amanda replied that she and Manfred were working on that but other projects have taken precedence.
- EMS Commission:
  - i. Update on City of Fitchburg study and next steps – There had been no EMS meeting, but union negotiations are ongoing.
- Town Chair: Mark Geller reported that he and Amanda are coordinating on fall work times. He encouraged people to take the Greater Madison Vision survey that he had sent out.
- Supervisors: Doug Maxwell said he'd like the Town to work on stormwater management more. He wondered if the Town could have more stringent standards than the County. Mark Geller cautioned that he didn't think state law would allow that. Mike wondered how the Town would do enforcement. John Wright suggested writing polices in the comprehensive plan instead of an ordinance.
- Clerk/Treasurer: John Wright reported on his work on the levy limit worksheet and changes to how personal property taxes will be dispersed to the Town. Early voting will start on the next Monday.
- Planner/Administrator: Amanda reported that there had been two big parties at the Town Hall and issues had come up with the toilets. Staff is gathering cost on needed upcoming maintenance like paint touch ups and carpet cleaning.

9. Approval of Payment of Bills – Motion to approve by Duerst. Second by Maxwell. Motion carried.

10. Adjourn – Motion by Duerst. Second by Dreger. Motion carried at 8:15 p.m.

Approved: 10/2/2018

Submitted by: Amanda Arnold, Planner/Administrator