

REGULAR MONTHLY BOARD MEETING MINUTES
TOWN OF VERONA
Aug 1, 2017 6:30 PM
Town Hall, 7669 County Highway PD, WI 53593-1035

Present: Geller, Maxwell, Enburg, Dreger and Duerst (Mike Duerst arrived later in the meeting)

Absent: none

Staff Present: Administrator/Planner Arnold, Clerk/Treasurer Wright

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order at 6:30 p.m. Motion to approve the agenda by Enburg. Second by Maxwell. Motion carried.
2. Pledge of Allegiance
3. Public Comment – Henry Topinka raised two concerns. The first was about the lack of options for brush disposal after the recent storm. Mark Geller responded that the Town has now decides to let people bring brush to the Town Hall and we will be working on a more thorough procedure for dealing with brush. The second was his ongoing concerns about the commercial property next to his home. He is concerned with the lack of bathrooms, the unsightliness, and such. Mark Geller asked staff to follow up with Mr. Topinka and Dane County zoning.
4. Announcements – There was discussion of the City of Verona meetings about the NW Neighborhood Plan. The date for Plan Commission review is September 5th.
5. Discussion and approval of minutes from July 11 – Motion to approve by Maxwell. Second by Enburg. Motion carried.
6. Discussion and action re: disallowance of insurance claim – Amanda explained that the Town's insurance carrier is recommending that the board act on disallowance of the claim which is related to an injury received when a bus went over a bump on Country View Road. However, Amanda had learned that day that the issue was now going to court. Because of the lack of clarity and the need for more information Dreger made a motion to table. Second by Enburg. Motion carried.
7. Reports and Recommendations
 - a. Plan Commission:
 - i. Discussion and possible action re: comment on the City of Verona NW Neighborhood Plan – Amanda Arnold presented a draft letter. The Board members made suggestions. Amanda planned to make the edits, pass them on to the Plan Commission, then finalize the letter and send it to the City.
 - ii. Update on conversations re: Prairie Circle/PD intersection – Mark Geller explained that he and Amanda met with Dave DiMaggio, the Sweeneys, and Dane County representatives. Mark shared a letter that he had written to Dave DiMaggio that reiterated that the Town would not be involved in funding the intersection improvements.
 - iii. Update on the comprehensive plan – Doug Maxwell reported that he and Amanda had met with Dane County to discuss the future land use map. There was a lot of discussion of the farmland preservation areas. Laura Dreger mentioned that she's working on a town history for the comprehensive plan and invited anyone to add to her work.
 - iv. Update on upcoming land use applications – As a follow up the Cross Country Circle application that was withdrawn, Doug asked that Attorney Rueter's position on neighborhood covenants be submitted as at formal record for future reference. Doug explained that three new condominium developments are being proposed: one by Steve Reinen on Sunset Drive, one by Jim Coons on Shady Oak Lane (the Crawley property), and another off of Midtown Road.
 - v. Doug explained that Dane County has issued a draft of their new zoning code. He and Amanda will review it, and there will be a meeting about it on August 28th at the Lussier Center. Manfred added that the Dane County Towns' Association felt their suggestions had been included in the draft.
 - b. Public Works:
 - i. Update on road policies – Manfred Enburg reported that he and staff had met with property owner on Andes. There were concerns because one property owner didn't realize that she owned part of what looks like the road bed (the right-of-way stops before her property) but the plows turn around in that area and the garbage trucks pull up there. He stressed that agreements are needed with property owners in these situations.
 - ii. Discussion and possible action re: possible tractor purchase – Mike Duerst asked for authorization to look at a tractor to possibly purchase. Manfred Enburg said he'd like to explore leasing more. Laura Dreger felt she didn't have enough information about the options.

- iii. Discussion of driveway approval policies – Amanda described all of the types of driveway request that the Town gets and pushed to revise the approval process. Manfred will work with Amanda on ordinance and process changes.
 - a) Approval of a permit for a previously approved access at Lot 1 of CSM 12831 on Spring Rose Rd. – Motion by Enburg to approve contingent on final review by the fire department. Second by Maxwell. Motion carried unanimously.
 - iv. Update on Old PB bridge – Amanda reported that she had gotten updated costs for the Old PB bridge. Construction is planned for next year and the Town should budget \$120,000, of which 50% can be reimbursed by Dane County upon completion. She also mentioned that design cost could increase and there could be a small amount of land acquisition.
 - v. Mark Geller added that he had spoken with Ron Lease, and Ron would like to wrap up his work with the Town and retire.
 - c. Natural and Recreational Areas Committee: John Wright reported that NRAC was reviewing the survey done for the comprehensive plan to see if it meets their needs for an update of the parks and open space plan.
 - d. Financial Sustainability: no report because there hadn't been a meeting.
 - e. Ordinance Committee:
 - i. Discussion/possible action: dark sky ordinance and enforcement – Questions were raised about the reference to “Section 2 of the Comprehensive Plan” so it was decided that should be clarified and brought back next month.
 - f. EMS Commission: Mike Duerst reported on runs and staffing. Four paramedics are out due to injuries. The cost estimate for a new ambulance is \$410,000.
 - g. Town Chair:
 - i. Update on sale of old town hall – Mark Geller reported that the buyers bank was not requiring an appraisal, so the sale was moving toward closing on August 31st.
 - ii. Mark also reported that he met with the Mayor of Verona and expressed concerns about the NW Neighborhood Plan.
 - h. Supervisors: Manfred Enburg reported that the property owner at the end of Flint Road had attended the public works committee meeting to express concerns about the road condition. He and Mike Duerst followed up with site visits. While it is in poor condition and it is not impassable. Mark Judd will add gravel, but Manfred stressed the need for a road hierarchy to guide investment.
 - i. Clerk/Treasurer: John reported that he had been working on budget figures. He also explained how the town functioned during the recent power outage.
 - j. Planner/Administrator:
 - i. Discussion of emergency weather plans and brush removal. Amanda added to John's discussion of the power outage stating that the Town's emergency management plan will need to be updated. She also pointed out the report a problem log and police log in the board package.
8. Approval of payment of bills – Motion by Duerst. Second by Maxwell. Motion carried.
9. Adjourn – Motion by Dreger. Second by Duerst. Motion carried at 8:35 p.m.

Approved: 9/5/2017

Submitted by: Amanda Arnold, Planner/Administrator