

## SPECIAL BOARD MEETING MINUTES

### TOWN OF VERONA

Tuesday, August 6, 2013 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Combs, Rego, Enburg, Geller, Miller

Absent: None

Staff Present: Arnold, Wright

Also Present: Attendees came late in the meeting as the next meeting was starting. See sign in sheet.

1. Call To Order/Approval of Agenda

Dave Combs called the meeting to order at 5:40 p.m. Motion to approve the agenda by Rego. Second by Miller. Motion carried.

2. Public Comment

None.

3. Discussion and action re: reaffirmation of the 2013 budget

Amanda explained that upon reviewing some old minutes she realized that last fall the public approved the condensed budget but the Board did not (the Board reviewed the detailed budget several times, but no formal action was taken). Motion by Miller to reaffirm/adopt the budget. Second by Rego. John pointed out that adopting the condensed version allows the Clerk/Treasurer to move money from one line item to another, but not from category to category. Manfred Enburg arrived at 5:46. Motion approved unanimously.

4. Discussion and action re: change in signatories for State Bank of Cross Plains and Capitol Bank

John Wright had learned at recent training that he should be signing checks as the Treasurer, rather than Amanda signing them as the Administrator. Amanda suggested that a back up be identified for the Town Chair in the case he might not be available to sign checks. The Deputy Clerk/Treasurer could be the back up for the Clerk/Treasurer. Mark Geller arrived at 5:50. Motion by Miller to approve resolutions 2013-6 and 2013-7 approving signatories and appointing the First Supervisor as the back up to the Board Chair. Second by Enburg. Motion approved unanimously.

5. Discussion of budget goals for 2014

Amanda reviewed an outline she had created of budget considerations for the next year. There was a discussion about the need to better understand and prioritize Public Works functions. The idea of sharing resources with the City of Verona was encouraged. It was also suggested that the Board tour other facilities. Manfred suggested that the Town plan for more legal fees in the case that the blanket rezoning planned by the County becomes problematic for the Town.

Amanda mentioned that she and John are working with the State Bank of Cross Plains to arrange for some tax payment at their bank. They are also exploring options to insure that funds are appropriately insured. Manfred Enburg asked if the Town accepted electronic payments. John responded that the Town does not, but the County does. John suggested that Board review accounts receivable in a similar way to how checks are reviewed. Amanda said that could be done as part of a quarterly financial report.

6. Motion by Enburg/Second by Miller to adjourn. Motion carried at 6:33 pm.

Approved: 9/3/2013

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Amanda Arnold  
Planner/Administrator, Town of Verona