

MINUTES of the
TOWN OF VERONA Utility Commission Board*
Town of Verona Town Hall
7669 County Highway PD, Verona
December 5, 2017, 6:00 PM

Board Members Present: Dreger, Enburg, Geller, Maxwell, and Duerst
Staff Present: Wright

1. **Call to Order/Approval of Agenda** – Chair Geller called the meeting to order at 6:02 PM. Motion by Enberg to approve the agenda; 2nd by Duerst. Motion carried.
2. **Update on Raising the Cap on Manhole 9 and Replacement of Manhole 10**
 - a. **3' barrel section added to MH 9** – Wright reported the riser section was added on Monday, November 27, 2017. The work crew had some difficulty due to surface water surrounding the manhole.
 - b. **RG Huston efforts to dewater the trench excavated around MH 10 and the mitigating circumstances they encountered** – Wright reported that he has been in regular communication with Eric Christensen from RG Huston about the unexpected groundwater that was encountered after placing the 8' high trench box and the removal of manhole 10 (MH 10). The project was initially being dewatered with a conventional sump; however, after Wade Huston visited the site on Wednesday, November 30, 2017, 28 well points were installed. Initially, Christensen stated that costs could exceed the bid by \$26,000. Christensen was reminded by Wright and Kevin Lord from MSA Professional Services that dewatering, including the probability that it would require a high capacity dewatering permit from the DNR, was an integral part of the bid specifications; the Town did not agree to a time and material approach. Wright, Lord, and Caleb Larson (Rural Insurance Claims Representative) met Christensen on site on November 30, 2017 to discuss whether MH 10 had to be bypassed or could be replaced. It was determined that afternoon that the well points were working well enough that MH 10 could be replaced. Wright then reviewed the disagreement between the Town and RG Huston about how many feet of vitrified clay pipe would be replaced as part of the base bid amount. Wright reported that dewatering ceased on Saturday, December 2, 2017 and that most of the backfilling was completed on Sunday, December 3, 2017.
3. **Review Revisions to the Executed Bid Document with RG Huston Originally Approved on March 10, 2017**
 - a. Wright reported that Eric Christensen sent an addendum to the original quote that totaled \$8,240.75 for the additional dewatering, equipment, and personnel.
 - b. In an email dated December 5, 2017, Christensen quoted 3 additional feet of 10" PVC pipe beyond the original estimate for a total of \$1,695 beyond the base bid.
4. **Discussion with Possible Action to Amend the 2017 Budget to Reflect Actual Costs and Possibly Transfer More Money from the Reserve Account to Cover Repairs** – Duerst moved to approve \$8,240.75 be transferred from reserves to cover the additional costs to replace manhole 10 and to revise the 2017 Utility District accordingly; 2nd Enburg. Motion carried.
5. **Adjourn the Commission Meeting**
Enburg moved to adjourn at 6:23 PM; 2nd by Maxwell. Motion carried.

*The Town Board of Supervisors serves at the Utility District Board

Approved: 2/05/2019

John Wright
Clerk/Treasurer, Town of Verona