

## REGULAR MONTHLY BOARD MEETING MINUTES

### TOWN OF VERONA

Tuesday, February 4, 2014 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Combs, Rego, Enburg, Geller, Miller

Absent: None

Staff Present: Arnold, Wright, Lease, Dresser, Judd

Also Present: see sign in sheet

1. Call To Order/Approval of Agenda

Dave Combs called the meeting to order at 6:31 p.m. Motion by Rego to approved the agenda. Second by Geller. Motion carried.

2. Public Comment – Steve Sheets address the Board about concerns about development in Fitchburg and the impact on the Town (a letter from Steve was also included in the Board package). Steve asked the Board to work with Fitchburg to minimize the impacts of residential development at Lacy Road and the development of a quarry on Grandview Road. He was also concerned about the Verona Road project. Steve expressed concerns about storm water runoff and safety on Fitchrona Road. He encouraged the Board to do a speed study on Fitchrona Road and to establish a municipal court to issue tickets and manage the speed on the road.

3. Discussion and action re: field road access for 2157 Sugar River Rd. – Sherry Crownhart presented her family's interest in a new field access. Manfred Enburg pointed out that the proposal doesn't meet the Town's ideal drive separation standards. However, most Board members stated that there may be no better location given the topography. Most thought the proposed location was better than the current one, but they were also sympathetic about the potential impacts on Brandon Bravery and Amber Mieden's property (Brandon and Amber expressed concerns that they would have the same impacts that are being experience now by the owners of the property next to the existing field access). James Skolaki, the owner of the parcel adjacent to the existing field access explained that he'd like to add a "mother-in-law" suite and the existing field access would be a problem. Sue Luginbuhl confirmed that they have an existing driveway agreement with James Skolaski. Ron Lease explained that he'd like a little more time to review the elevations and the thought a 15" culvert might be better than a 12". Motion by Enburg to table the request until next month's meeting to allow for more time to gather additional information to see if there are any other options for the location of the proposed field access. Second by Rego. Motion carried unanimously.

4. Reports

A. Plan Commission:

- i. Amanda provided updates on recent discussions with Dane County, City of Verona, City of Fitchburg. Dave Combs suggested that the Plan Commission make a recommendation to the Board about how to handle the public involvement process for the blanket rezoning. Dave also explained that he still though there was hope for a boundary agreement with the City of Verona. Amanda explained that she thinks the Town will need to tell the City of Fitchburg what it wants in terms of assurances about new development.

B. Public Works:

- i. Discussion and possible action re: plowing policies. Amanda provided the Board with a map showing the current way Mark Judd plows. Henry Topinka expressed concerns about Riverside Rd being last and having two trucks on the same road. There was a general discussion about traffic, single purpose roads, and how Mark plows. It was decided that the Plan Commission could work on an approach and make recommendations to the Board.
- ii. Discussion and possible action re: purchase of a small truck. Amanda presented quotes from Ford and Dodge for a new truck. Representatives from Ford and Madison Truck and Equipment were present to answer questions. Motion by Miller to accept the bid from Ford and the quote from Madison Truck and Equipment totaling \$49,535 plus another \$150 in upgrades. Second by Rego. Motion carried unanimously.
- iii. Amanda reported that both bridges on Old PB, the one in the Town and the one in the City have received funding for replacement. Amanda will work with the City on an approach to the shared project.

C. EMS: Bob Rego reported that EMS ended the year with a surplus.

- D. Fire: Dave Combs reported that the labor dispute between the union and the city is ongoing. Amanda reported that the first payment for contracted services was in the list of bills to be paid.
  - E. Open Space and Parks: John Wright reported on efforts to implement the Parks and Open Space Plan with linkages, mapping that he's undertaking for the OSPC, and the status of the trimming letter discussed earlier.
  - F. Town Chair: Dave reported that he and Amanda had drafted a letter in support of efforts to let towns of county zoning. Dave also reported that he and Amanda have set up a meeting with the Sherriff's office to discuss the municipal court.
  - G. Supervisors: No reports.
  - H. Clerk/Treasurer:
    - i. Discussion and action re: assessor error for 6456 Shady Bend. John presented a claim from Colin Wildenborg. The assessor had confirmed an error that led to a higher tax. There was a discussion about whether or not the Town would be able to recoup the funds paid to the schools, MATC, and the County. That was still to be determined. Motion by Geller to refund the overpayment. Second by Miller. Motion carried unanimously.
    - ii. Update on tax collection. John handed out a summary of the taxes collected. He mentioned that several large bills have not been paid.
    - iii. Discussion and possible action re: financial policies and procedures. This was an item that the Board had seen the previous month. Motion by Geller to approve the policies and procedures presented. Second by Rego. Motion carried unanimously.
    - iv. Discussion re: Fly Dane purchasing options. John explained that new aerial photography will be shot soon, and the Town was given a couple of different options for the level of resolution. It was determined that the cost was too great for the more detailed resolution but a few Board members suggested marking things of particular importance before the photos are shot.
  - I. Planner/Administrator:
    - i. Discussion and possible action re: municipal court. Amanda briefly summarized the status. She suggested that the Board might be able to take action on an ordinance next month.
    - ii. Discussion and possible action re: Dane compost fee increase. Amanda presented a letter from Dane County explain that costs for composting will be increasing. Amanda explained that Dane County does not track who uses the service. It was decided that a letter should be drafted explaining that the Town won't pay if the use can't be documented.
    - iii. Amanda handed out the first chapter of the code revisions and said she's set up a meeting specifically to discuss it.
5. Motion by Miller to go into closed session per Wis. Stats. §19.85 (1) (c) to discuss a possible staff benefit adjustment. Second by Enburg. Motion carried.
  6. Motion by Miller to return to open session. Second by Geller. Motion carried. Motion by Miller to add John Wright to the Town's insurance coverage for two months with the Town paying the full amount of the employer's share for family coverage. Second by Rego. Motion carried unanimously.
  7. Approval of the bills for January – Motion by Enburg. Second by Miller. Motion carried.
  8. Discussion and approval of minutes of the January 7<sup>th</sup> meeting. Motion by Geller to approve with the correction of the year. Second by Miller. Motion carried.
  9. Review of Building Permits, Inspection Reports, Road Haul Permits, and Right-of-Way Permits – no new permits were presented.
  10. Adjourn – Motion by Rego. Second by Miller. Motion carried at 8:55 p.m.

Approved:

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Amanda Arnold  
Planner/Administrator, Town of Verona