

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

January 5, 2016 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Geller, Dreger, Duerst, Enburg, and Maxwell

Absent: None

Staff Present: Arnold,

Also Present: see sign in sheet

1. Call To Order/Approval of the agenda – Mark Geller called the meeting to order at 6:30 p.m. Motion by Enburg to approve the agenda as presented. Second by Duerst. Motion carried.
2. Pledge of Allegiance
3. Announcements – Mark Geller announced that the Dane County Towns Association will hold their next membership meeting at the Verona Town Hall on Wednesday, January 13th.
4. Public Comment - None
5. Public Hearings - None
6. Old business
 - a. Discussion and possible action re: approval of Certified Survey Map for the following previously approved rezoning: 2101 Sugar River Rd. submitted by Carmon Wilson – Amanda explained that she has received a copy of the easement agreement that was requested by the Plan Commission. She also pointed out that the CSM has been amended to change the word “driveway” to “access” and a notation has been added indicating that access is subject to the previously issued field access permit. Motion by Dreger to approve official map no. 3829-c covering all of CSM n. 6180 and a part of the NW, SW, NE and SE 1/4s of the NW ¼ of section 29. Second by Maxwell. Motion carried unanimously.
7. New business - None
8. Reports
 - a. Public Works:
 - i. Discussion and possible action re: driveway access for Barnes Landscape – Amanda explained that the Board had previously approved a driveway variance to allow for two driveways for Barnes. However, a permit was not pulled and the land was subsequently divided. Thus, the applicants were seeking an update variance and the associated permit that was not pulled before. There was a general discussion about the proposed fueling station. At this time it would be only used by Barnes and there would be no fencing dividing it from the rest of Barnes operations. It would be a slow fuel station meaning that it would take several hours for vehicles to be filled up. Barnes staff explained that the station could operate with one driveway now, but a second would be needed when/if the operation was opened to the public. Manfred Enburg suggested granting the variance with the condition that the second drive be reviewed when the operation went public. Mike Duerst made a motion approving the western driveway now, requiring that it be moved to the west a bit to allow for better spacing in the future. There was no second. Amanda raised concerns that the motion in essence denied the variance that had been approved and suggested getting clarification from the Town’s attorney about whether or not the old variance was still in effect since the proposed drives are in the same location but on a new lot. Motion by Enburg to table action. Second by Maxwell. Motion carried unanimously.
 - b. Plan Commission: Manfred summarized that the Plan Commission talked about road access planning, development agreements, and the boundary agreement framework at their last meeting. There were no action items.
 - c. EMS: Mike reported that union negotiations are ongoing and there was no regular December EMS meeting.
 - d. Town Chair:
 - i. Discussion and possible action re: committees – Mark Geller discussed each potential committee with the group. He stressed that the committees should have a shared vision of

growing revenue for with the goal of the Town being here for 50 more years. Laura stressed that each committee should have a mission or vision statement for its work too. It was thought that the Natural and Recreational Areas Committee should be given certain tasks like working on landscaping issues for the new town hall. It was felt that that committee did not need a Board representative or staff support and should be connected to the Plan Commission in some way. For Public Works, the group would be limited to a maximum of seven people and decisions made by consensus. Manfred suggested have the finance committee work on a capital improvement plan. The group agreed that the ordinance committee need not be considered "ad hoc" and could be a standing committee for as long as needed. It was determined that the meetings should be posted, but considered working groups, not a proxy for the Board. It was decided that none of the volunteers should be turned down. The Board asked Amanda to reach out the volunteers and ask them to attend the February Board meeting with the intention of starting the committee work shortly after.

- ii. Update on bidding of new facilities – Mark reported that he's working hard to get the plans out to bid, but that the salt shed plans have needed extra work. Manfred stressed the need to have the right to reject all bids if needed. Mark reported on his trip to visit other salt sheds.
 - e. Supervisors: Manfred suggested reaching out to Bill Buglass about access to the planned pit on Riverside. Mike Duerst said he'd call Bill to get an update.
 - f. Clerk/Treasurer:
 - g. Planner/Administrator:
 - i. Discussion and possible action re: annual task order for MSA Professional Services – there were general questions about how MSA's rated compared to other firms and how often other staff was used. Motion by Dreger to approve the annual work order. Second by Enburg. Motion carried unanimously.
9. Discussion and approval of minutes of the Dec. 1st and Dec. 29th meetings. Motion to approve The Dec. 1st minutes by Enburg. Second by Maxwell. Motion carried. Motion by Duerst to approve the Dec. 29th minutes with corrections to the date and time. Second by Maxwell. Motion carried.
10. Adjourn – Motion by Enburg. Second by Dreger. Motion carried at 9:08 p.m.

Approved: 2/2/2016

Amanda Arnold
Planner/Administrator, Town of Verona