

## REGULAR MONTHLY BOARD MEETING MINUTES

### TOWN OF VERONA

June 6, 2017 6:30 PM

Town Hall, 7669 County Highway PD, WI 53593-1035

Present: Geller, Maxwell, Enburg, Dreger and Duerst (arrived at 6:45 p.m.)

Absent: none

Staff Present: Administrator/Planner Arnold, Clerk/Treasurer Wright

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda
2. Pledge of Allegiance
3. Public Comment - None
4. Announcements – Mark Geller announced that the Board would go into closed session later in the meeting. Amanda Arnold provided a recap of the open house. She read allowed all of the individuals and companies that contributed to the event. She explained the Tammy Dresser would send out a formal, public thank you letter. The group commended Tammy's work on the event. Amanda mentioned that facility had also been rented out for a birthday party and a graduation.
5. Discussion and approval of minutes from May 2, 2017 – Motion by Dreger. Second by Maxwell. Motion carried.
6. Public Hearing, Discussion and possible action re: Renewal Applications for liquor licenses for Blackhawk Bowhunters and Ole Duffers Pub.- No one spoke for or against the topic. Motion by Maxwell to approve the licenses. Second by Dreger. Motion carried unanimously.
7. Discussion and possible action re: Approval of Operator Licenses for the year ending 6/30/2018. Motion by Dreger to approve the licenses with the understanding that if any concerns arose from the pending background checks the matter would be brought back to the Board. Second by Enburg. Motion carried unanimously.
8. Discussion and possible action re: Resolution 2017-2 for the WI DNR Compliance Maintenance Annual Report – John Wright presented the report. He explained that the amount of money set aside for repairs in the report had been reduced, but there is no standard amount and the goal is to make sure that the system is being maintained and money had been appropriately budgeted, which it has. Motion to approve by Maxwell. Second by Enburg. Motion carried unanimously.
9. Reports and Recommendations
  - a. Plan Commission:
    - i. Update on comprehensive planning activities – Doug Maxwell reported on the advice and observations provided by two developers who had volunteered to come in and discuss real estate development with the Plan Commission. He also presented a letter from Dane County Public Health that stated that they felt a lot size of 1.5 acres was appropriate minimum lot size for a home on a private septic system.
  - b. Public Works:
    - i. Update re: 2017 road projects – Manfred Enburg explained that he's working with a property owner to donate a small triangle of land for the construction in Hillside Heights. A question was raised about the quality of the work on Shady Oak. Amanda said she'd follow up with Kevin Lord.
    - ii. Discussion and possible action re: equipment purchases – Mike Duerst on the tractor. There are concerns because there is a crack in the hitch. If that breaks again, Mark Judd couldn't do his work. Mike pointed out that it takes four to six months between ordering and arrival for a tractor. There was also a discussion about rust on the box of the 2007 Peterbuilt. No decisions were made.
    - iii. Discussion and action re: agreement with the City of Madison for Raymond Road – Amanda presented a staff report that covered some of the questions raised at the last meeting when the discussion was tabled. However, questions remained about: what transpired in 2011 when another agreement was signed, how much outreach had been done, and the amount of the assessments. The item remained tabled and Amanda agreed to set up a meeting at which the City of Madison staff could address those questions.
  - c. Natural and Recreational Areas Committee:
    - i. Discussion of town hall landscaping – Doug reported that NRAC has been working on the town hall landscaping but others have expressed interest too. Doug suggested establishing a temporary committee to look at costs and more detailed installation plans.
  - d. Financial Sustainability: no report
  - e. Ordinance Committee: no report

- f. EMS Commission: Mike Duerst reported that runs are up 11% and there were 12 runs in the town last month. The service is facing overtime costs and delayed payments.
  - g. Town Chair: Mark Geller's report focused on the sale of the old town hall which was discussed in closed session.
  - h. Supervisors: Manfred Enburg reported on his first Dane County Towns' Association meeting.
  - i. Clerk/Treasurer: John Wright reported on wrap up from the Board of Review, his work on the CMAR that was presented earlier in the evening, and his calculations for the next budget.
  - j. Planner/Administrator:
    - i. "Report a Problem Log" and other reports – Amanda presented the problem report log. She point out that several people has asked for brush collection. She suggested that the Town could allow people to bring brush to the town hall site to be burned as long as the amount could be managed. The Board was comfortable with offering that as an option as long as it didn't take staff time from other activities.
    - ii. Possible action re: new committee members – Amanda reported that a new person had volunteered for the ordinance committee (she later decided to not participate).
10. Motion to go into closed session per Wis. Stats. §19.85 (1) (e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion by Eburg. Second by Duerst. Motion carried.
- i. Discussion and possible action pertaining to the sale of 335 N. Nine Mound Road. – Motion by Duerst to authorize the Town Chair to collect three proposals for a Phase II environmental study not to exceed a cost of \$25,000 and with the understanding that the funds would have to come from reserved. Second by Enburg. Motion carried unanimously.
11. Motion to return to open session. – Motion by Duerst. Second by Maxwell. Motion carried.
12. Action and discussion on issues discussed in closed session
13. Approval of payment of bills – Motion by Duerst. Second by Enburg. Motion carried.
14. Adjourn – Motion by Enburg. Second by Duerst. Motion carried at 8:40 p.m.

Approved: 7/11/2017

Submitted by: Amanda Arnold, Planner/Administrator