

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

Tuesday, October 1, 2013 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Combs, Rego, Enburg, Geller, Miller

Absent: None

Staff Present: Arnold, Wright, Lease, Judd, Dresser

Also Present: See sign in sheet.

1. Call To Order/Approval of Agenda

Dave Combs called the meeting to order at 6:31 p.m. Motion by Miller to approve the agenda with the addition of a budget amendment during discussion of item #8. Second by Rego. Motion carried.

2. Public Comment

Steve Gavin, Board Member for the Upper Sugar Watershed Association, presented a summary of the accomplishments of the organization. The organization receives approximately 30% of its funding from municipalities, and it requesting that \$2,652 be set aside in the Town's budget for support of their work.

Amanda pointed out two letters in the Board packages. The first was from Kyle Dziubla expression concern about the \$2000 new home escrow and requesting an exception for him and his neighbor because they will be building at the same time. The second was from Steve Sheets requesting that the Town consider milling and overlaying Goose Lake Drive and Pheasant Lane.

Dave Machuda addressed the Board and explained that he's very concerned about the condition of Range Trail. With the additional traffic generated by the PB construction and the condition of the road, the potential for accidents is great.

The Board took all of the above comments under advisement.

3. Update on Sunset Dr. drainage

Amanda explained that as a follow up to last month's meeting she inquired about permits from Dane County and the DNR. John presented maps of the soils and wetland indicators. Russ Riley explained that the neighbors just want to do moderate cleaning of the ditches, and that DNR should reevaluate the area. Amanda volunteered to ask DNR how that process would work. Ron Lease said he'd working on ditching on the north side of the road as soon as the crops are harvested.

4. Reports

Plan Commission

Motion by Enburg to approve the rezoning for 7291 PD, Good Shepard Lutheran Church, from RH3 to A2 with a deed restriction limiting the uses to a religious uses, a school, and a columbarium with 300 vaults. The deed restriction should indicate that the church would return to the town for a review if the columbarium is expanded in the future. Second by Geller. Approved unanimously.

Motion by Enburg to approve a Conditional Use Permit to allow the construction of a columbarium with 300 vaults or fewer given that the Town Board determined that the application has satisfied the appropriate findings of fact listed in section 10.255(2)(h) Dane County Code of Ordinances. Second by Geller. Approved unanimously.

Amanda and Manfred reported on a recent meeting with Dane County staff about their upcoming blanket rezoning and a possible approach to a future land use map.

Public Works

Amanda reported that the bids for seal coating Sunset came in far over budget. After speaking with several people, staff believes the road will hold until spring when it could be done under the new budget. The Board concurred. Kevin reported on the other recently completed roadwork and the cost.

Amanda reported that applications will be due soon for Local Roads Improvement Program funds. She reviewed a list of potential road improvements for 2014, and the Board advised staff to apply for funds for Davis Hills and Range Trail.

EMS – Bob Rego reminded the Board that the annual EMS meeting will be on Oct 17th at 7PM.

Fire – Dave Combs reminded the Board that the annual fire meeting will be on Oct 16th at 7:30PM.

Open Space and Parks – Gregg Miller explained that OSPC would like to have their own logo. John has designed one that coordinates with the Town one. Motion by Miller to approve the logo presented. Second by Rego. Approved unanimously.

Town Chair – Dave Combs informed the others that Todd Meuer, a Town resident and lawyer, has approached him about potentially sharing a municipal court with other Towns. The Board was interested in possibly pursuing that. Dave asked Amanda to follow up with Todd and the Town of Madison.

Supervisors – No reports

Clerk/Treasurer – John Wright explained he's gotten feedback from the Town's attorney on the brushing and trimming policy and the draft driveway ordinance. He will present the attorney's comments on the brushing and trimming policy to the OSPC. He will report back to the Board on both at next month. John also reported that he found out that the modems that have to be purchased as part of the new voting equipment could be found to not be effective and removed in the future. While this is a big financial issue, John wanted to make the Board aware of it. Lastly, John reported on his discussions with the County about collecting taxes at a local bank. Amanda confirmed that the Board still wanted to pursue this option.

Planner/Administrator – Amanda passed around the results of the speed study done for Country View. There was a brief discussion about the amount of data needed. Amanda explained that there are residents on Pheasant Lane, Doug and Pam Storts, who has an agreement to clean out her sewer lateral and provide the results of the cleaning to the Town each year. Last time it was done, the contractor indicated the line was clean. Motion by Enburg to send the residents a letter saying that they can skip the cleaning this year, but they would be responsible for any damage. Second by Rego. Approved unanimously. Lastly, Amanda explained that there are two different speed limits on the portion of Range Trail by the new development. The Town portion is 45 MPH and the City portion is 35MPH. The City will change the signs if the Town passes an ordinance and the County won't require a speed study. Motion by Enburg to approve Ordinance No. 2013-2 reducing the speed limit on a portion of Range Trail. Second by Miller. Approved unanimously.

5. Amanda reviewed the upcoming timeline for budget approval and handed out a summary of the current bank balances. She reviewed each line item in the proposed budget and the Board provided the following feedback: the sewer district should refund the general fund a larger amount to cover staff costs, trash and recycling fees should be lowered to reflect the lower costs offered by Pellitteri (surplus shouldn't be used for bulk pick up or brush pick-up. Instead a system that allows only those paying for the special service to be charged should be developed), the amount of money for Town Hall planning should be lowered, reserves for surplus should be used to increase funds for Town Hall repairs (in particular the roof), additional funds should be set aside for consultant assistance on road abandonment. It was determined that Amanda would adjust the budget to reflect the suggestions. She would email out a copy to the Board, and if there are questions a special meeting could be called. If not, Amanda would go ahead a draft a budget summary for the November Town Meeting.

John Wright handed out a summary of past work done to the sewer system. It was determined that fees should be increased to cover MMSD cost and real administrative costs. Scoping could be taken out of the reserves. Then if repairs are needed, a sewer district meeting would be held to discuss additional increases the next year.

6. Motion by Miller to go into closed session per Wis. Stats. 19.85 (1) c to discuss staff reviews. Second by Rego. Approved unanimously
7. Motion by Enburg. Second by Miller to return to open session. No action was needed at that time on items discussed.
8. Payment of bills- Amanda explained that not capital expenses for EMS were left of the 2013 budget, and payment for an ambulance is due. Motion by Rego to transfer \$12,500 of \$45,000 designated for the escrowing of funds for emergency services to the Public Safety line item for EMS capital expenses. Second by Miller. Approved unanimously. Motion by Rego to approve the payment of bills from September. Second by Enburg. Motion carried.
9. Review of building permits, inspection reports, road haul permits, and right-of-way permits. No comments.
10. Motion by Enburg to approve the minutes of the special and regular August meetings. Second by Miller. Motion carried.
11. Motion by Miller/Second by Rego to adjourn. Motion carried at 9:40 pm.

Approved:

Amanda Arnold
Planner/Administrator, Town of Verona