

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

October 4, 2016 6:30 PM

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Geller, Maxwell, Enburg, Dreger and Duerst

Absent: none

Staff Present: Administrator/Planner Arnold, Clerk/Treasurer Wright,

Also Present: see sign in sheet

1. Call To Order/Approval of the agenda – Mark Geller called the meeting to order at 6:31. Motion to approve the agenda by Duerst. Second by Enburg. Motion carried.
2. Pledge of Allegiance
3. Announcements – Amanda Arnold reported on that early voting had started. Manfred Enburg asked Amanda to announce the date and time of the M and PD open house/hearing.
4. Public Comment – Sue Romens of 6411 DeMarco Trail reported her concerns about hunting and shooting in general in the Goose Lake area. John Wright replied that much of the land in that area is controlled by the DNR and Dane County so the Town has little control. Rob Christian of 6382-84 discussed his interactions with his neighbor. His neighbor had contacted the Town about Mr. Christian's dog, and the Town had issued a "be mindful of your dog" letter as a result. Mr. Christian wanted the Board to know that he was a responsible tenant and dog owner.
5. Discussion and approval of minutes from August 18th and September 6 – Motion to approve September 6th minutes by Dreger. Second by Enburg. Maxwell made the correction that he was not present at the meeting. Motion carried. Motion to approve the August 18th minutes by Duerst. Second by Maxwell. Motion carried.
6. Old business
 - a. Discussion and possible action re: Letter of Intent to opt out of Dane County zoning.
 - i. Motion to un-table – Motion by Enburg. Second by Duerst. Motion carried unanimously.
 - ii. Mark Geller pointed out the schedule, letter, and resolution in the Board packet. There was a brief discussion of what constitutes the required "official" map. Doug Maxwell pointed out the final act of "opting out" is a resolution or vote of the public at the annual meeting. Manfred Enburg added that the Town's Association is working on getting a farmland preservation zoning district certified by the State. Motion by Duerst to authorize the Chair to sign the letter of intent. Second by Enburg. Motion carried unanimously. Motion by Enburg to approve Resolution 2016-6. Second by Duerst. Motion carried unanimously.
7. Reports and Recommendations
 - a. Plan Commission:
 - i. Land Use Application #2016-3 dated 8/10/2016 for property located at 11713 Mid Town Road submitted by Dana Barre of Heartland Farm Sanctuary. The purpose of the application is rezoning of approximately 14 acres from A3 to A4 due to a change in lot size. The Heartland Farm Sanctuary parcel is proposed for a reduction from 35 to 14 acres. A preliminary Certified Survey Map is included. – Laura Dreger reported that the Plan Commission had approved the application unanimously after upgrades were made to the driveway. Mike Duerst asked if Heartland Farm Sanctuary planned to continue operating as they have. Dana Barre replied yes. Manfred Enburg asked if the animal unit limits in A4 for would be an issue, and Dana replied no. Motion to approve land use application 2016-3 by Dreger. Second by Duerst. Enburg; aye, Duerst: aye, Maxwell: abstain, Dreger: aye, Geller: aye. Motion carried.
 - ii. Update on comprehensive plan meetings – Doug Maxwell reported that the comprehensive plan update and associated meetings are going well. Mike Duerst pointed out that process for getting out of farmland preservation should be made clear.
 - iii. Doug also reported that he and Amanda met with the City of Verona planner and that he had meet with Mr. Crawley and Justin Temple several times about the Woods at Watch Hill.
 - b. Public Works:
 - i. Discussion and possible action re: temporary construction access for Woods at Watch Hill – Manfred Enburg reminded the group that the final intersection design has not been set. What was up for consideration tonight was a review of the construction access permit. Amanda announced that she had received drawings, including the requested sections, from Justin Temple that morning. Justin Temple told the group he hopes to finish road construction in October. Most utilities will be completed in two weeks. Alliant Energy plans to relocate facilities next year as part of their regular upgrade schedule. Mr. Crawley who lives to the south of the project expressed frustration with water run off. He feels that the soil has been placed on his property and that drainage will wash out his land,

- making it worthless. He also commented that that Town raised the Shady Oak Lane in the past, making the problem worse. He generally feels the Town has taken things from him, and he is also upset he doesn't have the senior services that he used to have. Manfred Enburg offered to meet on site with Mr. Crawley. Doug Maxwell suggested that the Town use some of its remaining public works funds to survey and engineer the right-of-way. Discussion then turned to the construction access. Motion by Enburg to have the Board review the permit again at the March Board meeting. Second by Duerst. Motion carried unanimously. Mr. Crawley had left the meeting, but Justin Temple added that he had offered to rebuild the waterway on Mr. Crawley's land.
- ii. Discussion and possible action re: remaining public works capital budget – Manfred Enburg reported that there is approximately \$100,000 of public works capital fund and approximately \$40,000 of engineering funds left in this year's budget. Wesner Road and Shady Oak Lane projects have been delayed so that accounts for approximately \$48,000 of the \$100,000. Manfred recommended to use some capitol funds to repair a portion of Locust Drive, and some engineering funds to survey ditches and make recommendations for Hillside Heights. He also suggested purchasing one or two mowers and a radar traffic counter. He then recommended the following projects for next year's budget: complete Wesner Road and Shady Oak Lane; rehabilitate/overlay Hillside Heights; overlay DeMarco Trail, seal coating of Stony Ridge Circle, and Boulder Hill; and do varies ditching and pavement borings. There was also discussion about improving Country View Road. Motion by Enburg to approve the proposal from Wolf Paving to resurface approximately 1,474 square yards of Locust Drive for a total of \$10,575 depending on final in field quantities. Second by Duerst. Motion carried unanimously. Motion by Maxwell to approve the task order provided by MSA to survey Cortina, Andes, Everest, Allegheny, DeMarco Trail, portions of Range Trail, and also Shady Oak Lane not to exceed \$10,000. Second by Duerst. Motion carried unanimously.
- c. Financial Sustainability:
 - i. Discussion of Budget format and schedule – Amanda pointed out the budget development schedule in the Board packet. She suggested that the committees identify budget needs in October, the Board review the draft budget at the November meeting and hold a budget hearing on November 22nd. Tom Matthies indicated that the ordinance committee doesn't need a budget.
 - d. Natural and Recreational Areas Committee:
 - i. Update on prairie seed gathering – Doug Maxwell told the group about the prairie seed gathering that he and David Lonsdorf conducted with school children. A second collection for anyone who is interested is scheduled for October 12 at 9 a.m. at the Heartland Farm Sanctuary.
 - e. Ordinance Committee:
 - i. Discussion of a draft firearms discharge ordinance – A final draft ordinance was before the Board. Two residents, Sue Romens who had spoken during public comment, and Andrea Vogel, both talked about their concerns about shooting in the Goose Lake area. They wondered if the ordinance could be designed to exclude denser areas. Tom Mathies explained that draft ordinance would only regulate target practice and gun sighting. Geographic boundaries had been discussed before, but distance from property lines was now being used as a determining factor. The group discussed whether or not noise could be addressed and ultimately decided that it could not. Questions were raised about how other jurisdictions regulate firearms.
 - ii. Discussion and possible action regarding holding a public hearing on the draft firearms discharge ordinance – It was decided that a public hearing is a good idea, but Mark Geller indicated that he'd like to decide on timing later.
 - iii. Discussion of a draft citation ordinance – Tom Mathies explained that a citation ordinance needs to be adopted for the firearms ordinance to be enforceable. That will be presented next month.
 - f. EMS Commission: Mike Duerst said that runs were up and the annual operating budget increase for the Town will be small. John Wright inquired about the capital budget. An ambulance will be purchased in 2017, but a staff increase had been delayed until 2018. Mike announced that the annual EMS meeting will be October 20th at 7:00 p.m.
 - g. Town Chair:
 - i. Update on town hall/maintenance building construction – Mark Geller explained that the roof is on them maintenance building, there's a plywood roof on the salt shed, and site will be rough graded and asphalt poured in two weeks.
 - Discussion and possible action re: owner furnished items – Mark pointed out that the project is under budget by \$36,841 but there are many owner furnished items to prioritize and purchase. He will send a memo to the board detailing these items. Mark also plans to meet with Capitol Bank again to look at other financing options for the small gap that exists.
 - Mark explained that he decided against having a berm to hide the riding arena and instead he is working with Epic to build a seamless prairie landscape between the two properties. He

explained that the last shed should come down to make the most of the views and landscaping. He asked Board members to get the word out to people who might be interested in the shed, but that it needs to come down soon. The board also talked about the patio and pavers.

- ii. Update on marketing of existing town hall – Mark Geller reported that he had met with a broker but has not received a report yet. Representatives from Kwik Kill were present. They have expressed interest in the building, but at a price below appraised value. They suggested that if a broker is hired, the broker could make provision to not have a commission on a sale to someone who expressed interest before the broker got involved.
 - iii. Discussion of new town logo – Mark showed the Board a draft logo to go on the new sign at the new town hall. Some board members were interested in redesigning the sign, but Mark explained that it was part of the original bid and the foundation had been poured. There were mixed feelings about the logo, but the Board left it in Mark's hands.
- h. Supervisors: Doug Maxwell asked if staff could prepare a summary of what kind of senior services are available in the Town of Verona. The Town has newsletters and other information, but Doug suggested a sheet that would combine all services offered (from the City of Verona, the food pantry, RSVP, and the Sugar River Senior Center). Ron Malitsoff pointed out that any senior can use the City of Verona senior center. Mike Duerst reiterated his concerns about the pump at the new Town Hall. Mark Geller agreed to connect Mike with the designers who say a 7.5 horse power pump is needed. Manfred Enburg reported on a road funding meeting he attended.
- i. Clerk/Treasurer: John Wright discussed the number of requests for absentee ballots and the preparation of tax bills. He explained that trash and recycling service costs will rise slightly in 2017. In 2016 cost were \$141.48 per cart for trash/recycling collection. In the event that diesel prices rose, the Town charged customers \$145 per cart. In 2017, the rate will be \$143.52 per cart. John recommended keeping the charge at \$145, and the Board concurred. John mentioned that the current sewer charges won't cover the repairs and operation costs in 2017, so the utility commission will have to weigh using more reserves or raising fees.
- j. Planner/Administrator:
- i. Discussion of new "report a problem" system – Amanda Arnold reported on a new system for reporting the number of calls on a particular topic to the Board or the committees.
8. Approval of payment of bills – Motion by Enburg. Second by Duerst. Motion carried.
9. Adjourn – Motion by Dreger. Second by Duerst. Motion carried at 10:01 p.m.

Approved: 11/1/2016

Submitted by: Amanda Arnold, Planner/Administrator