

## REGULAR MONTHLY BOARD MEETING MINUTES

### TOWN OF VERONA

October 7, 2014 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Rego, Enburg, Geller, Combs

Absent: Miller

Staff Present: Arnold, Dresser, Lease, Judd

Also Present: see sign in sheet

1. Call To Order – Dave Combs called the meeting to order at 6:30 p.m.
2. Pledge of Allegiance
3. Approval of Agenda – Motion by Rego. Second by Geller. Motion carried.
4. Announcements – Dave Combs noted a couple of items on the agenda that would likely be tabled.
5. Public Comment – Several people expressed concerns about the proposed quarry in Fitchburg and impacts of trucks on Fitchrona Rd. Speakers included: Mary Ann Berger, Gary Berger, Tim Berry, Sarah Swanson, Leslie Jorgensen, Teresa Guiliani, and Gail Paraskevas. Concerns and issues raised included: safety in general, steep grades, braking noise, number of trucks, traffic congestion, night work (noise at night), trucks running full both directions, lack of exploration of other routes, cost of road repair and lack of tax revenue to offset that cost, generalizations and averages in the traffic impact analysis, storm water and groundwater impacts, traffic conflicts at intersections and trail crossings, existing traffic and compounding that, and how weights will be monitored. Speakers encouraged the Board to say no to the road haul permit or at least table it until the quarry has gone through the approval process in Fitchburg. Amanda Arnold noted that Steve Sheets had also submitted a letter with concerns. Mary Ann Berger submitted a letter, and Sarah Swanson handed out pictures of existing traffic.
6. Unfinished business
  - a. Discussion and action re: minor edits to the recently adopted driveway ordinance – Amanda pointed out several small wording changing that John Wright had found needed to be made when he reviewed the final text. Most had to do with the introductory language and the changing of “engineer” to “project manager”. However, one suggested edit had to do with the maximum width for field roads, agricultural, commercial and industrial drives. Staff suggested a minimum width of 36’ rather than 12’. Concerns were raised that that width was too wide. Motion by Enburg to approve the edits with a change to the maximum width of field roads and agricultural drives to 18’ and the addition of a clause stating that width of commercial and industrial driveways would be determined on an individual basis. Second by Rego. Bill Rowe raised concerns about the standard shown on Page 9 of the ordinance. Board members responded that that those standards would be in place where the drive meets the Town right-of-way and not necessarily the whole length of the drive and asked staff to clarify that language. Motion carried unanimously.
  - b. Discussion and possible action re: a road haul permit for Yahara Materials to use Fitchrona Rd. Yahara Materials representatives were not present so the item remained tabled.
7. New Business
  - a. Presentation by Brian Myrland, Fitchrona EMS. Chief Myrland presented the draft EMS budget and explained the need for additional captain positions associated with the growth into new stations.
  - b. Discussion and action re: Ordinance 2014-4 Adopting Chapter 3(Fire Protection) of the new code of ordinances – Amanda Arnold reported that she had just gotten additional input from the fire chief that she needs to incorporate. Motion to table by Enburg. Second by Rego. Motion carried unanimously.
  - c. Discussion and possible action re: USRWA requests re: cattle fences and budgeting. USRWA submitted a letter with a funding request. They have decided not involve the Town in a discussion of cattle fences at this time. Thus, no action was taken.
8. Reports
  - a. Plan Commission:
    - i. Discussion and Action re: Land Use Change Application #2014-8 – dated 9/15/2014 for property located at 1751 Littleton Rd. submitted by James and Sharon Berkner. The purpose of the application is to rezone from A1-ex to RH-3 to allow for three new residential lots. Motion by Enburg to approve the rezoning. Second by Geller. Motion carried unanimously.
  - b. Public Works:
    - i. Discussion and action on driveway permit for 7226 Pine Row Rd. – Motion by Enburg to approve the permit with the understanding that the drive width would be 13’ and any damage to Pine Row caused by the construction would be repaired. Second by Rego. Motion carried unanimously.

- ii. Discussion and action on driveway permit for 6747 Horseshoe Bend.- Amanda explained that this permit was originally issued two years ago. Last year the applicant asked for a one year extension. The drive is still not completed so they are being asked to apply again. Motion by Enburg to approve with the understanding that any damage to Horseshoe Bend caused by the construction will be covered by the property owner. Second by Rego. Motion carried unanimously.
  - iii. Discussion and action on driveway permit for Lot 2 CSM 12066 on Sunset Dr. – Amanda Arnold explained that the minutes from when the lot was established were not clear. Manfred responded that he remembered the approval of the CSM and although the notes reference lot 2, the access agreement was to be between lots 1 and 3. The applicant is applying for an access permit at this time to make sure that is well documented before they purchase the lot, but the drive would actually be built next spring. The applicant has asked to not have to pay the \$250 application fee again. The Board responded that that was fine if the drive was constructed within a year. Amanda reiterated that a \$1000 escrow would still need to be collected and a site plan submitted for review when the drive is constructed. Motion to approve by Enburg. Second by Rego. Motion carried unanimously.
  - iv. Discussion and action on driveway permit for 3198 Shady Oak Ln. - This application is for paving only. A new culvert was installed last year. Motion to approve by Rego. Second by Enburg. Motion carried unanimously.
  - v. Bob Rego mentioned that Ron Lease and Mark Judd had removed a culvert on in the right-of-way in front of his property to help with drainage. Ron Lease explained that they also added a culvert on Purcell Road where there had been a washout. The property owner there said the culvert had been removed by the Town in the past.
  - vi. Discussion of possible road projects for 2015 – Amanda presented an overall list of roads and their condition as well as cost estimates for the rest of Range Trail, Hillside Heights, and Goose Lake. There was consensus that finishing Range Trail was a high priority. Dave Combs stated that he felt the Goose Lake area has gone longer without repairs than Hillside Heights. Kevin Lord suggested an add alternate bidding process for Goose Lake. More discussion will be held during the budgeting and bidding processes.
  - c. EMS: Bob Rego reported Paul Jacobsen will be honored for his service. Dave Combs asked if anyone had suggestions for a replacement. No one did at this time, but staff will advertise the opening.
  - d. Open Space and Parks: No report.
  - e. Town Chair:
    - i. Salt policy – There was a discussion about the policy of charging for small amounts of salt. It was decided to keep the same policy for the time being.
    - ii. Final close out of fire district funds – Dave told the group that the City will soon be dispersing the final fund from the fire district.
  - f. Supervisors: Bob Rego reported that Purple Cow is moving and not accepting wood any more. Bob also initiated a discussion about the new Implements of Husbandry regulations. It was determined that the Town should reach out to farmers and have a meeting and the Board would pick an option for permitting in January. There was a discussion of doing something for one year and then changing. Manfred suggested focusing on larger roads.
  - g. Clerk/Treasurer: No report.
  - h. Planner/Administrator:
    - i. Discussion and possible action re: options for fall yard waste disposal – Amanda explained a one morning brush drop off has been scheduled for Oct. 18. The Board discussed the demand for a larger program. It was determined that at this time the Town as not going to take on a yard waste program. That could change in the future if the Town has more room for collection.
    - ii. Discussion and action re: proposals for assessment services – Amanda gave an overview of the two proposals received. Motion by Enburg to enter into a contract with Associated Appraisal Consultant and terminate the Town’s contract with Musser Assessment Services with the appropriate overlap. Second by Geller. Motion carried unanimously.
    - iii. Discussion of the draft 2015 budget – Amanda gave an overview of the account balances and walked the Board through a basic budget. There were no major comments on the general fund budget. Amanda also discussed the sewer district budget and explained that she would have to advertise a budget before the meeting so the Board would need to pick a suggested fee increase amount. The Board determined a \$40 increase would be appropriate.
9. Motion to go into closed session per Wis. Stats. §19.85 (1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business

whenever competitive or bargaining reasons require a closed session. Discussion and possible action pertaining to Negotiating Strategy for Boundary Agreement Discussions with the City of Verona. Motion by Rego. Second by Geller. Motion carried.

10. Motion to return to open session. Motion by Rego. Second by Geller. Motion carried.
11. Discussion and possible action on matters discussed in closed session. – No action needed.
12. Motion to go into closed session per Wis. Stats. §19.85 (1) (e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion and possible action pertaining to the purchase of land for Town operations. Motion by Rego. Second by Geller. Motion carried.
13. Motion to return to open session. Motion by Enburg. Second by Geller Motion carried.
14. Discussion and possible action on matters discussed in closed session. – Motion by Enburg to authorize the Town Attorney to draft an offer to purchase land with conditions as deemed necessary by the attorney. Second by Rego. It was determined that unless something unexpected comes up, there was not a need to meet and review the offer and the Board Chair or his representative could sign the offer particularly since it would be contingent on approval by the citizens at the annual town meeting.
15. Approval of payment of bills for August – Motion by Enburg. Second by Rego. Motion carried.
16. Review of Building Permits, Inspection Reports, Road Haul Permits, and Right-of-Way Permits – No comments.
17. Discussion and approval of minutes of the September 2<sup>nd</sup> meeting – Motion to approve by Rego. Second by Geller. Motion carried.
18. Adjourn – Motion by Enburg. Second by Rego. Motion carried at 9:42 p.m.

Approved: 11/5/2014

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Amanda Arnold  
Planner/Administrator, Town of Verona