

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

October 6, 2015 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Geller, Dreger, Duerst, Enburg, and Maxwell

Absent: None

Staff Present: Arnold, Wright

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order at 6:30 p.m. Motion by Duerst to approve the agenda. Second by Enburg. Motion carried.
2. Pledge of Allegiance
3. Announcements – Amanda Arnold announced that the fire and EMS annual meetings will be October 15, and a tentative date of October 27th has been set for community meeting to discuss a potential boundary agreement with the City of Verona.
4. Public Comment – Tom Duerst told the board that he's still interested in purchasing some of the building at 7685 County Highway PD if the board opts to sell them.
5. New business – none.
6. Unfinished business
 - a. Update on Town Hall/Garage Planning – Mark Geller explained that the consultants had added an alternate design for the shop with more square footage and he'd like to get bids on both options. The consultants are working on interior specifications and then the drawings should be ready for bidding. He also discussed the possibility of hiring a project manager or owners representative. There was a discussion about what the responsibilities of that person would be. Mark also updated the group on a recent meeting with Epic. There was a discussion about the potential of Epic purchasing the excess land.
 - b. Update and possible action re: follow up to building removal process – Mark Geller explained that Arnie Jennerman had followed up with him to clarify that he would have been willing to take all the wire if he could have the fencing. Amanda added that Lauren Schaff, who is taking down one of the buildings now, had expressed interest in others. Doug Maxwell stated that if the buildings were offered again, it wouldn't be fair to not offer them to all in a bidding process again. There was little support for opening up the process again, so it was decided that the buildings would be dealt with during the site preparation process.
7. Reports
 - a. Public Works:
 - i. Discussion and possible action re: follow up to public comment about pull-out and drainage at 2000 Range Trail – Kevin Lord reported that he had met Marge Jacobs on site and discussed her driveway and the standing water in the ditch. Ron Lease has agreed to rework the drainage, so Amanda asked for direction on paving the portion of the right-of-way between the mailbox and the driveway. There was some discussion about whether or not the town would be willing to pave it if Marge Jacobs paid for the pavement. Ultimately, it was decided that the turn out are for the mail trucks and mobilizing a crew for a special request was not prudent. Motion by Duerst to leave the pavement as it is. Second by Maxwell. Motion carried unanimously. There was additional conversation about the speed limit on Range Trail. A letter from a resident with concerns was in the public comment section of the board's information package, and Doug Maxwell also raised concerns. Kevin Lord offered for MSA to do traffic counts and do an initial analysis of the likelihood of the DOT allowing the speed limit to be reduced. The cost would be approximately \$2,000 to \$2,500. The Board also discussed adding a advisory 35 mph speed limit sign on the eastern side of the road (north bound). Amanda said she would look into adding one.
 - ii. Discussion and possible action re: stormwater management along Fitchrona Road – John Wright reported on recent conversations with City of Fitchburg staff about stormwater. While the City of Fitchburg was installing a water main, they became concerned about the stormwater management features that were installed in the early 2000's, and John has spent time researching the agreements that were made. John explained some of what exists in the field. Amanda and John will report back after they meet with Fitchburg staff on October 14th.
 - iii. Discussion and possible action re: introduction of resolution to vacate Oak Grove Road – John presented resolutions initiating the vacation process for Oak Grove Road and also Wesner Road which was acted upon by the Board at the July 7, 2015 meeting. The resolution for Wesner Road would simply put in resolution form the intent of the July action. Motion by Enburg to approve resolution 2015-2 to vacate Oak Grove Road. Second by Maxwell. Enburg: aye, Duerst: no, Dreger:

aye, Maxwell: aye, Geller, aye. Motion carried. Motion by Maxwell to approve resolution 2015-13 vacating a portion of Wesner Road. Enburg: aye, Duerst: aye, Dreger: aye, Maxwell: aye, Geller, no. Motion carried. The resolutions initiate the process. A hearing and final resolution will follow.

b. Plan Commission:

- i. Discussion and action re: dedication of 445 s.f. of land to the public as part of CSM 091615. Manfred Enburg explained that this CSM is for property in the Town of Middleton but a very small portion of the property comes into the Town of Verona. The portion in the Town of Verona would be dedicated to the public and become right-of-way, but town board action is needed to approve that. Motion by Enburg to approve resolution 2015-11 accepting the dedication. Second by Duerst. Motion carried unanimously. Ms. Wise thanked the board and staff for their speedy and friendly processing of the request.
- ii. Discussion and action re: land use application #2015-8 dated 8/13/2015 for property located at 2783 Prairie Circle submitted by Steve and Sandy Andres. The purpose of the application is rezoning from RH2 to RH1 to allow for the splitting of one parcel into two. A preliminary CSM is also included. Manfred Enburg provided an overview of the several lot split request on Prairie Circle and then made a motion to approve land use application 2015-8 with the provision that a shared access point be shown on the final CSM. Duerst and Dreger raised concerns about existing residential lots being split without a view of the larger impact. Enburg responded that the proposed lot size for the two applications under consideration at this meeting fit with the language in the comprehensive plan, but he did support the concerns with some other properties on Prairie Circle and had asked for input from MSA. Enburg: aye, Duerst: aye, Dreger: no, Maxwell: aye, Geller, aye. Motion carried.
- iii. Discussion and action re: land use application #2015-9 dated 8/14/2015 for property located at 2821 Prairie Circle submitted by Wayne Weber. The purpose of the application is rezoning from RH2 to RH1 to allow for the splitting of one parcel into two. A preliminary CSM is also included. Manfred reported that the Plan Commission had approved this application with the contingency that the two parcels be the same size. Manfred made the same motion for the board, but it failed to get a second. because the owner was not present and a meeting is scheduled with him later in the week. Motion by Duerst to table. Second by Maxwell. Motion carried unanimously.

- c. EMS: Mike Duerst reported that he is participating in labor negotiations. Two new deputy chiefs will start at the beginning of 2016. Fitchburg is not interested in participating in the preventative outreach suggested by the Chief, but Mike believes the Town should consider supporting that effort at the annual meeting. The EMS service expects to have extra revenue at the end of the year which they will use to supplement some existing personnel related funds. However, once those funds are at an appropriate level, there could be a refund to the participating governments.
- d. Open Space and Parks: John Wright presented a recommendation that the OSPC was making to the Board about what form a new replacement committee could take. The Board read over the recommendation and expressed thanks.
- e. Town Chair: Mark Geller spoke to the board about a meeting he and Manfred had with a person who is looking at site on PB for a natural cemetery. He also reported on a meeting he had with the operators of the pit at Highway 69 and Riverside Road.
- f. Supervisors: Manfred Enburg expressed his concerns about the idea of the pit exiting on to Riveside Road and asked staff to approach the DOT about the process for establishing an entrance with a new road on to Highway 69.
- g. Clerk/Treasurer: John Wirght reported that he has done more work reviewing Chapter 4 of the new code of ordinances. He handed out a summary of the inconsistencies he's finding related to liquor licensing. John has also reported that he's been working on the annual road rating report. John discussed the levy limit worksheet that has to be completed each year to determine the levy limit.
- h. Planner/Administrator: Amanda suggested the board have a budget workshop and the date and time of October 21st, from 5 to 7 was selected. The budget amendments that were listed on the agenda were differed to that meeting.

8. Motion by Enburg to go into closed session per Wis. Stats. §19.85 (1) (e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion and possible action pertaining to interest in the land at 7685 County Highway PD and (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Second by Duerst. Motion carried unanimously.

9. Motion by Duerst to return to open session. Second by Maxwell. Motion carried unanimously.

10. Action and discussion on issues discussed in closed session

- a. Motion by Duerst to send the current building plans out to bid and authorize the chair to proceed with the appropriate process. A friendly amendment from Manfred Enburg that stated that the town reserve the right to reject any and all bids was added. Second by Maxwell. Motion carried unanimously.
 - b. Motion by Duerst to change the Clerk/Treasurer position to full time effective January 2016 (this would involve the extension of health insurance benefits). Second by Maxwell. Motion carried unanimously.
 - c. Motion by Enburg to continue take letters of interest on the land at 7685 County Highway PD and authorize the chair to gather any necessary information related to those proposals. Second by Duerst. Motion carried unanimously.
11. Approval of payment of bills – Motion to approve by Duerst. Second by Enburg. Motion carried unanimously.
12. Discussion and approval of minutes of the July 29th and September 1st meetings. Motion to approve the July minutes by Duerst. Second by Maxwell. Motion carried unanimously. Motion to approve the September minutes by Duerst. Second by Maxwell. Motion carried unanimously.
13. Adjourn – Motion to adjourn by Duerst. Second by Enburg. Motion carried unanimously at 10:25 p.m.

Approved: 11/3/2015

Amanda Arnold
Planner/Administrator, Town of Verona