

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

September 6, 2016 6:30 PM

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Geller, Enburg, Dreger and Duerst (arrived at 7:40 p.m.)

Absent: Maxwell

Staff Present: Administrator/Planner Arnold, Clerk/Treasurer Wright, Deputy Clerk/Treasurer Dresser

Also Present: see sign in sheet

1. Call To Order/Approval of the agenda – Mark Geller called the meeting to order at 6:33 p.m. Motion to approve the agenda by Dreger. Second by Enburg. Motion carried.
2. Pledge of Allegiance
3. Announcements - None
4. Public Comment - None
5. Discussion and approval of minutes of the August 2nd meeting – Motion to approve by Enburg. Second by Dreger. Motion carried.
6. New business
 - a. Discussion and action re: A Temporary Class “B” license to sell fermented malt beverages and a Temporary “Class B” license to sell wine at the Zweif-a-palooza 2016 to be held at 7783 Forest Drive. – Manfred Enburg asked questions for the applicant, Brian Zweifel, and raised some concern about the late hours for alcohol sales, but was content to see how it went since people had carried in alcohol for the same event in the past. Brian said he has notified neighbors, the Sherriff’s Office, and the fire department. Motion by Enburg to approve the license. Second by Dreger. Motion carried unanimously.
 - b. Discussion and action re: A Temporary Class “B” license to sell fermented malt beverages for the Bike The Barns ride on September 18, 2016 to be held at the Badger Prairie County Park. – Mark Geller noted that this event had been held in the past. Motion by Enburg to approve the license. Second by Dreger. Motion carried unanimously.
 - c. Discussion and action re: A Temporary Operators license for Zweif-a-palooza – beginning 5pm - 09-09-16 thru 09-11-16 ending 5pm AND Bike the Barns Ride – 09-18-16. – Amanda explained that staff had received one background check back and there were not concerns. The other is pending. Motion by Enburg to approve the two operators’ licenses. Second by Dreger. Motion carried unanimously.
 - d. Discussion and action re: amendment of Ordinance 2014-2 Establishing Traffic Regulations for the Town of Verona to change the speed limit on Old PB from 45 to 35 mph. – Amanda Arnold explained that the Dane County Sherriff’s Office had asked for the speed limit to be lowered to increase safety at the Military Ridge bike path. Amanda had followed up with the Town Engineer who found that the speed limit could be lowered without a speed study because of its adjacency to the City of Verona. To implement the change the Town ordinance would need to be amended and the City of Verona and Town of Verona would have to sign an agreement. Motion by Enburg to approve Ordinance 2016-5 amending Town of Verona Ordinance 2014.-2 (the Traffic Regulation Chapter). Second by Dreger. John Wright suggested changing the street name to “Old County Highway PB/Old PB” because that is how it’s described in the WISLR system. Amanda made the edit. Motion carried unanimously.
7. Reports and Recommendations
 - a. Plan Commission: Update on recent applications – Laura Dreger reported that the Plan Commission had tabled their last land use application. It was for Heartland Farm Sanctuary and additional information was needed about the completion of their drive. The Plan Commission continues to work on the comprehensive plan.
 - b. Public Works: Discussion and possible action re: Woods at Watch Hill intersection with Shady Oak Lane – Justin Temple and his consultant Ron Klaas presented drawing of the intersection of the private road at Woods at Watch Hill and Shady Oak Road. Since the discussion at the Public Works committee they had aligned the road to intersect at an angle closer to ninety degrees. Justin had also established an agreement with the neighbor to the north to cut back trees and brush to improve vision. Manfred thought permanent easements would be needed to insure sight lines, and expressed frustration as the lack of cross sections. Ron Klaas offered to provide cross sections for every fifty feet of the development frontage and then one hundred feet beyond that. There was a discussion about the potential routing of stormwater from the town road into a culvert under the private road. Concerns were raised about whether or not this would increase run off to the property to the south. The consultant responded that release rates would be the same as existing. The Board asked to see stormwater calculations. There was an extended conversation about what additional elements need to be presented. Manfred asked for a full topographical analysis (not just topographical

lines/contours, but also existing trees and other elements). Manfred continued that adjustments may need to be made to the property to the south. It was decided that Justin and his consultant would provide additional information in a week so that it could be forwarded to the Public Works committee two weeks before there meeting.

- c. Financial Sustainability: Discussion and possible action re: Appointment of Julie Bass-DeVries – Amanda described Julie’s background. Motion by Geller appoint Julie to the financial sustainability committee. Second by Dreger. Motion carried unanimously. Laura Dreger then described the draft budget format that John Wright had created and expressed her excitement about the improvement.
 - d. Natural and Recreational Areas Committee: Discussion and possible action re: Prairie planting at the new Town Hall site – David Londsorf presented a plan for creating a prairie at the new Town Hall site. It was decided that Amanda would send out an email to try to get volunteers to gather seeds. Bill Keen will work with Heartland Farm Sanctuary to get seed too. The Town may need to by some seeds as well. The Board expressed enthusiasm and support for the idea.
 - e. Ordinance Committee: John Wright reported that the ordinance committee is working on a peddler’s permit, a clause to the draft firearms ordinance that would allow for a neighborhood to permit exceptions, and suggestions for commercial and agricultural access in the driveway ordinance. The committee also suggests separating all fines and forfeitures from the ordinances for easy updating.
 - f. EMS Commission: Mike Duerst reported that the charge for ambulance rides and non-transport visits will be increasing. There have been 70 runs in the town so far this year. People will notice a budget increase because of the shifting of capital and operating expenses, but the impact on the Town is small (\$63). However, a larger budget increase will come in 2017 when seven new paramedics are added. Lastly, funds have been allocated by the City of Verona to complete the remaining fixes in the new fire station.
 - g. Town Chair:
 - i. Discussion re: next steps for opt out of Dane County zoning – Mark Geller explained that he and Manfred Enburg had discussed the value of getting citizen input into the decision to opt out. He suggested that next month the Board could take action on the letter of intent and then follow up with some outreach efforts before a decision has to be made at the annual meeting.
 - ii. Update on construction of the new town hall and maintenance facility – Mark detailed the schedule of the building becoming closed in this fall. Mike Duerst questions the need for a 7.5 horse powered pump, and Mark Geller responded that that was what was specified by the architects based on use calculations but he would look into it further. There was a discussion about the timing of the sale of the existing town hall and the move of operations. It was determined that the office could move in mid January. The Board suggesting getting a package of information together about the existing town hall and reaching out to some commercial brokers for advice.
 - iii. Discussion and possible action re: Resolution 2016-8 Finalizing the previously authorized line of credit with Capitol Bank – Mark explained that the loan being offered had become much more involved than originally intended. Rather than signing a resolution at this meeting, Mark said he planned to reach out the bank and ask for a different product. The Town Board expressed interest in a line of credit that could bridge a gap before the sale of the existing town hall, but agreed that a highly structured loan was not what they intended.
 - h. Supervisors: Manfred Enburg expressed frustration about have the Woods at Watch Hill on the agenda before all of the requested documentation was provided. He also discussed his feelings about the scope of work that needed to be completed. Mark Geller explained that it was important for the board to understand the issues and that people need to have access to the Board rather than just the committees. There was a discussion about having MSA review Justin Temple’s intersection plans. Everyone agreed that the Town needs to develop specific written requirements in the future. There was a discussion of Marge Jacob’s concerns about her street frontage and space for trash carts. Manfred had done a site visit and it was decided that it was worth making some minor changes but again paving was not recommended. Amanda mentioned concerns in Hillside Heights as well, and Manfred asked for any old plan for that area. Mike Duerst mentioned that the Public Works Committee was recommending that money be budgeted for two new mowers and a tractor.
 - i. Clerk/Treasurer: John Wright explained that he would soon have some levy limit calculations.
 - j. Planner/Administrator: Amanda passed out summary of the building permit for the last month and talked about the new database that Tammy and John Crook, the building inspector, are starting to use.
8. Approval of payment of bills – Motion by Duerst. Second by Enburg. Motion carried.
 9. Adjourn – Motion by Enburg. Second by Dreger. Motion carried at 9:45 p.m.

Approved: 10/4/2016

Submitted by: Amanda Arnold, Planner/Administrator