

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

September 1, 2015 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Geller, Dreger, Duerst, Enburg, and Maxwell

Absent: None

Staff Present: Arnold, Judd

Also Present: see sign in sheet

1. Call to Order/Approval of the agenda – Mark Geller called the meeting to order at 6:32 p.m. Motion by Enburg to approve the agenda. Second by Duerst. Motion carried.
2. Pledge of Allegiance
3. Announcements – Mark Geller announced that he attended the Verona Area Needs Network and was very impressed with the facility and also very appreciative of Doug Maxwell's efforts.
4. Public Comment – Marge Jacobson of 2000 Range Trail raised several concerns about Range Trail and her driveway. She's concerned about the deep ditches and she said the one by her house doesn't drain. In addition, the Town added cold patch that looks bad. She had a pull off area by her mailbox before the construction and she'd like one back. Ron Lease had raised concerns about people parking on black top on the side of the road, but Marge pointed out that one of the houses to the south has a pull off. Marge's husband Steve, who walks Range Trail, also spoke about the ditches and his concerns that if a car runs off the road, or if a biker does, they will be injured. Kevin Lord explained the past decisions of the board to not widen the road and to add millings rather than reconstruct it with full engineering. Mark Geller thanked Marge and Steve for their comments and asked Kevin Lord to work directly with them and report back.
5. New business
 - a. Discussion and action re: offers for building removal on the new town hall site – Mark Geller explained that the Town held a viewing of all of the buildings and about twenty people came. Mark was also involved in the opening of the bids, and he expressed his concern that the bids are generally low and the work involved may not be worth the money the town would receive. There was a conversation about insurance requirements and the resources needed to take down the buildings. Manfred suggested having the buildings removed and recycled as part of the bidding package for the new building. The Board then decided to take action on each building individually:
 - Building #1 – the shop – no action needed because no bids were received.
 - Building #2 – grey 40 x 60 shed – Motion by Enburg to reject all the bids. Second by Duerst. Enburg: aye, Duerst: aye, Dreger: aye, Maxwell: aye, Geller: aye. Motion carried.
 - Building #3 – red 30 x 60 shed – Motion by Enburg to accept the high bid of \$1025 from Loren Schaff with the condition that the required insurance coverage be supplied, a plan for removal be outlined, and the deadline of October 15th be met. Second by Duerst. Enburg: aye, Duerst: aye, Dreger: aye, Maxwell: aye, Geller: aye. Motion carried.
 - Building #4 – the barn – Motion by Duerst to reject all the bids. Second by Dreger. Enburg: aye, Duerst: aye, Dreger: aye, Maxwell: aye, Geller: aye. Motion carried.
 - Building #5 – the riding arena – Motion by Enburg to reject all the bids. Second by Duerst. Enburg: aye, Duerst: aye, Dreger: aye, Maxwell: aye, Geller: aye. Motion carried.
 - Building # 6 – the first 15 x 30 red run-in shed – Motion by Duerst to accept the high bid of \$111 from Joe Reda. Second by Maxwell. Enburg: no, Duerst: aye, Dreger: aye, Maxwell: aye, Geller: aye. Motion carried.
 - Building # 7 – the second 15 x 30 red run-in shed – Motion by Duerst to accept the high bid of \$111 from Joe Reda. Second by Maxwell. Enburg: no, Duerst: aye, Dreger: aye, Maxwell: aye, Geller: aye. Motion carried.
 - Building #8 – the grey 15 x 60 run-in shed – Motion by Maxwell to accept the high bid of \$501 from Jesse Straubhaur. Second by Duerst. Enburg: no, Duerst: aye, Dreger: aye, Maxwell: aye, Geller: aye. Motion carried.
 - Item #9 – the fanning mill – no action needed because there were no bids.
 - Item #10 – the corn crib – Motion by Duerst to accept the lone bid of \$20 from Farmland AAJ LLC. Second by Maxwell. Enburg: no, Duerst: aye, Dreger: aye, Maxwell: aye, Geller: aye. Motion carried.
 - Item #11 – fencing – Motion by Duerst to reject all bids. Second by Enburg. Enburg: aye, Duerst: aye, Dreger: aye, Maxwell: aye, Geller: aye. Motion carried.

Amanda summarized for the group that they had agreed to sell: the red shed, two small red run-in sheds, the larger grey run in shed, and the corn crib. They had rejected bids for all of the other buildings.

6. Unfinished business
 - a. Update on Town Hall/Garage Planning – Mark Geller told the board he had draft bid documents and soon they'd have to determine how to bid out the construction. He also shared his concerns that the garage may have been cut back too much. Mike Duerst felt the current design was big enough but was also open to having alternate bids or keeping space for a future second building, which is what Manfred Enburg suggested. The rest of the board concurred. There was general conversation about the meeting scheduled for the 15th and the potential authorizations that could be sought.
7. Reports
 - a. Plan Commission – Manfred Enburg explained that he'd like all applications to come to the Plan Commission for an initial consultation before action. Thus, initial conversations were held at the last Plan Commission meeting with several property owners who would like to split land on Prairie Circle and with a developer proposing a development off of Shady Oak.
 - b. Public Works:
 - i. Discussion and action re: driveway permit extension for Heartland Farm Sanctuary at 11713 Mid Town Rd. – Amanda presented a letter from Dana Barre requesting an extension. Motion by Duerst to extend the permit time to December 31, 2015. Second by Maxwell. Motion carried unanimously.
 - ii. Discussion and action re: driveway permit for lot 4 of CSM 14036 off Black Cherry Court – Amanda handed out a sketch of the house location and Ron Lease's determination. Motion by Manfred Enburg to approve the permit with the stipulation that the drive entrance is shifted to the north to be 300' from the drive to the south on the cul de sac. Second by Dreger. Motion carried unanimously.
 - iii. Discussion and possible action re: potential road projects for 2016 – Kevin Lord reviewed a memo outlining potential projects for 2016. Amanda pointed out that final decisions don't need to be made at this point, but some consensus is needed to form the 2016 budget. The Board was generally in support of these proposed projects: Goose Lake, Horseshoe Bend, and Sunset Drive. There was a discussion about Hillside Height and the Board opted for pursuing seal coating instead of fully engineered plans. Manfred suggested focusing on safety issue rather than traditional maintenance.
 - iv. Discussion and action re: approval of contact for design services for the Old PB bridge replacement – Amanda had sent the contract via email earlier, so she just reviewed the town's commitment of paying 20% of the design costs. The contract is not to exceed \$53,087, so the Town will have to pay \$10,617 for this phase. Motion by Duerst to approve. Second by Enburg. Motion carried unanimously.
 - c. EMS: Mike Duerst reported that he got to tour the new fire station and EMS is in the process of moving in. He encouraged the other board members to support the EMS' effort to have paramedics visit people who have just left the hospital in order to head off potential future visits to the emergency room. He clarified that the search for a new lieutenant is wrapping up, but an offer hasn't been finalized.
 - d. Open Space and Parks: Tom Matthies gave a report because Doug Maxwell was not at the last meeting and John Wright was not at the Board meeting. Tom reported on a pollinator protection effort and a new ford that is being placed in the Sugar River. Mark Geller added that he'd like to have a discussion at the November budget meeting, rather than the September 15th meeting, about the future of OSPC. Tom added that this would give the OSPC time to make some suggestions to the Board about a potential future open space committee.
 - e. Town Chair: The town chair's comments were made under other agenda items. Amanda added that a summary of the staff work for the month was in the board package and that also included a fireworks permit for Manhattan Drive. Amanda mentioned this because in the past the board has reviewed fireworks permits, but the Town Chair is automatically authorized to approve them.
 - f. Supervisors: Mike Duerst talked about the spreading of manure on the new site. He said Pete Erbach is willing to do it but it would be more efficient if he could use the Town's end loader. A few board member expressed concern about the potential liability of having someone who isn't an employee using the town equipment. It was decided that John Hageman could be asked to help.
 - g. Clerk/Treasurer: John Wright was on vacation, so Amanda added that the final tax settlement had been received from Dane County. John Wright is wrapping up work on the hazard mitigation plan and will work on road abandonment when he returns.
 - h. Planner/Administrator:

- i. Year to date budget report – Amanda provided a summary of the Town’s accounts, a five year overview of expenditures and revenues, and a year to date budget balance. Manfred Enburg suggested further breaking out road projects by type in future budgets. There were other general questions, but since the budget is on track there were no major concerns.
 - ii. Discussion and action re: change to dental insurance for town employees – Amanda presented 2016 cost for insurance with and without dental. After some general discussion, Duerst made a motion to have Amanda poll the employees’ interest and submit the intent to provide insurance. Amanda explained that the state has told her that intent can be rescinded later. Second by Maxwell. Motion carried unanimously.
8. Motion to go into closed session per Wis. Stats. §19.85 (1) (e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion and possible action pertaining to 1) a boundary agreement with the City of Verona and 2) initial interest in the land at 7685 County Highway PD. – Motion by Enburg. Second by Duerst. Motion carried unanimously.
9. Motion to return to open session – Motion by Maxwell. Second by Enburg. Motion carried unanimously.
10. Action and discussion on issues discussed in closed session – The Board indicated support for the concepts outlined and directed staff to keep working with the City of Verona and bring back a more detailed map.
11. Approval of payment of bills – Motion by Duerst. Second by Enburg. Motion carried unanimously.
12. Discussion and approval of minutes of the August 4th meeting – Motion by Duerst with the edit of clarifying that the hiring process for EMS has not been completed. Second by Maxwell. Motion carried unanimously.
13. Adjourn – Motion by Duerst. Second by Dreger. Motion carried unanimously at 10:06 p.m.

Approved: 10/6/2015

Amanda Arnold
Planner/Administrator, Town of Verona