

Town of Verona
Public Works Committee Minutes
Town of Verona Hall, 7669 County Highway PD, Verona, WI
11/26/2019

Present: Manfred Enburg, John Senseman Russ Swiggum

Absent: Kirk Trainor, Mike Duerst

Also Present: Christopher Barnes: Public Works Project Manager

Public Present: none

1. Call to Order/Approve Agenda – Chair Enburg called the meeting to order at 7:00 AM. Senseman moved to approve the agenda; 2nd by Swiggum. Motion carried.

2. Approval of October Minutes – Senseman moved to approve the minutes from October 31, 2019; 2nd Swiggum. Motion carried.

3. Discussion: Sunset Drive Drainage Issues – Barnes informed the committee on the Subset Drive/Beach Road neighborhood meeting held on November 12, 2019. Barnes stated that he reviewed the existing conditions present at the Sunset Drive culvert (1000 feet east of CTH PB) and that it was undersized for the tributary watershed area. Barnes stated that he informed the residents of the survey that he and Mark Judd had obtained survey elevations of the north side ditch and that the results of the survey showed that the ditch was within a few inches of the 2004 ditch project completed by the town. Enburg asked if it would be possible to relocate the sunset Road south for allowing a larger ditch to be installed on the north side of the road. Swiggum questioned whether the drainage problems were a result of the poor channel conditions south of Sunset Drive on Private property. Senseman questioned whether the homes south of Sunset Drive between the culver and CTH PB were in the floodplain. Enburg commented that the homes in the area had been subject to flooding for many years, hence the 2004 project to improve the ditch drainage. Barnes added that he had included replacement of the culvert in the grant application to be submitted to WISDOT under the MLS program. Swiggum questions that if the culvert replaced with a larger culvert, that the downstream area would recieve more water. Enburg answered in the affirmative.

4. Discussion –2020 Road Maintenance Program – Enburg asked for an update on his request of a policy from town staff. Barnes stated that he did not have sufficient time in the month to work on a more comprehensive policy for dealing with single purpose roads. Duerst asked about how many of the identified roads had adequate cul-de-sac or turnarounds. Barnes stated that he would review and add to the master list. Enburg asked Barnes to continue to work on the Single Purpose Road policy for the Public Works Committee to review as time allows.

5. Discussion-Review of WISDOT Multimodal Local Supplement (MLS) program applications—Enburg opened the discussion with an overview of the state grant program to fund various types of projects throughout the state. The program has \$25,000,000 set aside for town projects throughout the state and established criteria for evaluating proposals. At the direction of the committee, Barnes prepared a grant application for Sunset Drive, CTH PB to Borchert Road. He also stated that the Fitchburg Road application was joint application with the City Fitchburg since both the town and the city have jurisdiction of the roadway. The project application was not finished yet, but the breakdown of the respective costs would be shared based upon the road mileage of each jurisdiction.

6. Updates:

- a. Twin Rock Development, Spring Rose Road – Barnes stated that the final design was under review of Dane County and that the developer intended to begin construction in spring 2020.
- b. Prairie Circle extension – Barnes stated that the preliminary Plat approval would likely come to the Town Board in January 2020.

7. Equipment Condition Update – Barnes updated the committee on the process for new equipment acquisition and replacement of the 2007 Peterbilt 340 plow truck. A the direction of the committee, he and

Mark Judd had met with the representative of Western Star (iState Truck Center) for a typical 2021 plow tuck. The cost had not been received yet but would be available for the next meeting.

8. Schedule December 2019 Meeting and Set Agenda – Due to the holidays, and lack of pressing business, Enburg suggested that the December meeting be cancelled. The next meeting of the Committee was set for January 14, 2020 at 7:00 am. Enburg asked that the agenda include a discussion of the following:

Call to Order/Approve Agenda

Approve Minutes from 10/31/2019

Review of the MLS grant program applications

Continuation of the equipment acquisition and leasing options for Public Works Equipment

Schedule January 14 2020 Meeting and Set Agenda

Adjourn

9. Adjourn – Swiggum moved to adjourn; 2nd Senseman. Motion carried at 8:30 AM.

Approved: 1/14/20

Prepared by: Christopher Barnes