

Present: Manfred Enburg, Mike Duerst, John Senseman, Russ Swiggum, and Philip Meinel (arrived at 7:10 AM)

Absent: Kirk Trainor

Also Present: Amanda Arnold – Administrator-Planner, John Wright, Clerk-Treasurer, Kevin Lord - Engineer from MSA Professional Services, Ron Lease – Project Manager, and Mark Judd - Town Road Patrolman

Public Present: Norbert Repka, William McGilvray

1. **Call to Order/Approve Agenda** – Manfred Enburg called the meeting to order at 7:01 AM. Duerst moved to approve the agenda; 2nd by Swiggum. Motion carried.
2. **Approval of March Minutes** - Duerst moved to approve minutes from 3/28/2017: 2nd Senseman. Motion carried.
3. **Equipment and Operations**
 - a. Update on mower delivery – The Bad Boy ZTR mower was delivered today.
 - b. Report on initial price investigations for the replacement of the 2007 Peterbilt dump body truck – There was a brief discussion as to whether the McCormick Tractor or 2007 Peterbilt should be replaced in 2018. Patrolman Judd estimated the current mileage on the 2007 Peterbilt at 39,000 and current hours on the McCormick at 3,900. It was noted that the repair to the 3-point hitch on the McCormick is not guaranteed; if it breaks again, the rear of the tractor will need to be replaced. The cost of the part is approximately \$8,000. The most recent Peterbilt to be replaced minus trade-in cost approximately \$114,500. Approximate replacement costs for the McCormick with trade-in: Statz Implement \$72,000, Sloan Implement \$79,000, and Kalscheur's Implement \$83,000. Swiggum recommended replacing the tractor first. Duerst recommended spending another \$3,000 for a 135 HP model. There was brief discussion regarding replacing the rear end of the McCormick and keeping it longer. A-P Arnold noted that there will be Capital Road Improvement expenses related to the replacement of the Old CTH PB bridge which will restrict how much is available for road work or for contributing to equipment replacement. The current Capital Equipment fund balance is \$160,000.
4. **Roadway Planning** –
 - a. Final recommendation on roadway projects for 2017 – Kevin Lord reported that he corresponded with Scott Construction. The can chip seal Shady Oak for \$1,000 more than the bid they submitted in 2016 that was delayed. He further reported that Hammersley requested for their bid for Range Trail be retracted as they were unaware of the need for tree removal in order to complete the shouldering on Range Trail. Lord stated he met with the property owner on Range Trail for whom an alternate bid was prepared; they do not want to pay for this as a special charge on their property tax bill. There was brief discussion regarding partially filling the deep ditch with breaker run; this would reduce the danger of a roll-over, but would require maintenance by the property owner. It was agreed to not act upon a hammerhead or paving of Wesner Road. Similarly, shouldering on Horseshoe Bend will not be awarded, but will be done by Town staff. A-P Arnold reviewed the current Capital Road Improvement balance without the sale of the old Town property on Nine Mound Road. It was noted that the bids don't reflect area work discussed on Whalen, Cross Country, Locust, Brandancee, Schmitt, or Flint. Duerst moved to recommend that the Town Board approve base and alternate 1 bids for Hillside Heights, to postpone DeMarco Trail until 2018, to approve the base bid for Range Trail shouldering, and to approve the \$1,000 increase to the 2016 bid for Shady Oak Lane for chip sealing instead of slag sealing; 2nd Meinel. Motion carried. There was brief discussion regarding reaching out to a property owner on the corner of Cortina and Everest. Chair Enburg requested that the official record reflect that the property owner on Range Trail was unauthorized when they paved a lane to their mailbox and partially filled in the ditch within the Town right-of-way for Range Trail. Chair Enburg recommended that grubbing and ditching in the Town ROW for Shady Oak Lane for the Woods at Watch Hill development be delayed until

the development intentions for the property that was sold to the south is known; without objection.

5. Access/Driveway Permits

- a. New access at 2014 Manhattan Drive – Mr. Repka reported that his proposed driveway will be 20' wide with a modified cul-de-sac turn around for emergency vehicles. Duerst wanted to know the location of the driveway and the distance of separation between other existing driveways (it was noted that Manhattan Drive is a cul-de-sac road). Duerst moved to recommend to the Town Board their approval of the proposed driveway with the conditions outlined by Project Manager Lease; 2nd Swiggum. Motion carried.
- b. New access for Lot 1 of CSM 5263 on Cross Country Road – the drive will be approximately 480' in length; the design includes a 50' long passing land for emergency vehicles. The Verona Fire Department has reviewed the plan and will submit their approval in the future. Duerst moved recommend for the Town Board their approval of the driveway for Lot 1 of CSM 5263; 2nd Senseman. Motion carried.
- c. Report on construction access for soccer field on Marshview Drive – A-P Arnold stated that the soccer field expansion is allowed and permitted by Dane County; she issued a temporary construction access to the property for the filling. The road will be repaired by the owner if required; a \$500 escrow has been collected.

6. Schedule May 2017 Meeting and Set Agenda -The next meeting was scheduled for May 30, 2017 at 7:00 AM. The following items will be on the April agenda:

Call to Order/Approve Agenda
Approve Minutes from 4/25/2017
Discussion of Policy
Updates for Road Projects
Cost Comparison for Equipment
Identify Trees on Range Trail for Trimming/Removal
Schedule June 2017 Meeting and Set Agenda
Adjourn

7. Adjourn – Duerst moved to adjourn; 2nd Senseman. Motion carried at 8:00 AM.

Approved: May 30, 2017

Prepared by: John Wright