

Present: Manfred Enburg, John Senseman, Mike Duerst, Russ Swiggum, Kirk Trainor, and Phil Meinel

Absent: None

Also Present: Christopher Barnes: Public Works Project Manager, and Mark Judd: Road Patrolman

Public Present: John Jensen

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:00 AM. Senseman moved to approve the agenda; 2nd by Duerst. Motion carried.
2. **Approval of March Minutes** – Duerst moved to approve the minutes from March 26, 2019; 2nd Swiggum. Motion carried.
3. **Prairie Circle** – Concept plan and rezoning were approved by Town Board April 9, 2019. Barnes explained that the Concept Plan and re-zoning were progressing through Dane County.
4. **Twin Rock (Zurbuchen Property)** – Enburg stated that the concept subdivision plans were scheduled for approval by the Town Board on May 7, 2019. Discussion followed regarding potential cross access to adjacent properties. Enburg commented that the future traffic changes on US 151 could impact the traffic patterns of the entire area. Duerst commented that drainage discharges to the east could also be problematic. Barnes responded that he would relay comments to the developers' engineer as the plan progresses through the review process.
5. **Driveway Permit-3081 Timber Lane (CSM 14818 Lot 2)** – Barnes presented the proposed driveway for recommendation. The applicant, John Jensen was present to explain the history of the driveway with the understanding that rock excavation would be required for construction of the driveway. Discussion continued regarding shared access to the property to the north, currently owned by the applicant's parents. The applicant explained the issues involved with sharing the existing driveway and the reasons for not wanting to share the existing driveway. . Senseman moved to recommend the driveway for approval; 2nd by Duerst. Motion passed.
6. **Updates:**
 - a. Valley Road Bridge – Barnes stated that there was no new action on FEMA funding.
 - b. 2019 Road Maintenance Project – Enberg stated that the Town Board is scheduled to award contracts for the project on May 7, 2019. The low bids from Fahrner Asphalt (\$204,745.85) and Wolf Paving (\$74,797.00) were recommended by the Public Works Committee in April. Barnes estimated that construction would start in late May.
 - c. ROW Permits – None this month.
7. **Driveway Culvert Installation Procedures-Update** – Barnes stated that he was in the process of working with the current procedures and would continue to review the process as to ways to make it more effective. Barnes also stated that he was reviewing other town driveway culvert ordinances as to continuity with the current Town of Verona practices.
8. **Single-Purpose Road-Discussion** – Discussion followed. Enburg asked Barnes for an update on his research with other local agencies as to their policies on single-purpose roads. Barnes responded that he would as time allows.
9. **Town Road Speed Limit Evaluations-Update** – Barnes stated that there was no new information on this item from the Ordinance Committee. Enburg suggested that a joint committee meeting may be the best way to ensure that the intent of the speed limit evaluation was met.
10. **Equipment Replacement- Discussion** – Enburg stated that there were various methods to analyze equipment replacement. Barnes stated that the typical replacement practice would take in account the

age, annual repair costs, obsolescence, and resale value. Duerst asked for an updated maintenance history on the 2007 Peterbilt; he noted that trucks of that age were in demand because of the relaxed emission standards. Barnes stated that he would supply the repair history.

11. **New Subdivision Streets and Town Private Road Policy-Discussion** – Enburg began the discussion stating his desire to research whether public roads could be sustained with the current Town tax levy. Barnes stated that there are various methods of addressing cost of delivering services. Results of the studies could vary based on the entity that commissioned the study. Barnes stated that he would share a sample analysis with the committee at the next meeting. Senseman made a motion to recommend that all new roadways be private; 2nd by Swiggum. The motion passed 5-1 with a no vote by Duerst.

12. **Schedule May 2019 Meeting** –The next meeting was scheduled for Tuesday, May 28, 2019 at 7:00 AM.

The following agenda items should be included:

- Call to Order/Approve Agenda
- Approve Minutes from 4/30/2019
- Driveway Culvert Installation-Update
- Single Purpose Road maintenance-Update
- Town Speed Limit Evaluations-Update
- Schedule June 2019 Meeting and Set Agenda
- Adjourn

13. **Adjourn** – Meinel moved to adjourn; 2nd Trainor. Motion carried at 8:45 AM.

Approved: May 28, 2019

Prepared by: Christopher Barnes w/J. Wright review