

Present: Manfred Enburg, Mike Duerst, John Senseman, Phil Meinel

Absent: Kirk Trainor and Russ Swiggum

Also Present: John Wright, Clerk-Treasurer, Amanda Arnold, Planner-Administrator, Mark Judd, Town Patrolman

Public Present: Leonard Piontek

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 2:31 PM. Duerst moved to approve the agenda; 2nd by Senseman. Motion carried.
2. **Approval of July Minutes** – Duerst moved to approve the minutes from July 24, 2017; 2nd Senseman. Motion carried.
3. **Review Access Application for Lot 2 of Certified Survey Map 12366 with Possible Recommendation to the Town Board** – Chair Enburg referred the members in attendance to the Determination Report prepared by Project Manager Ron Lease and Deputy Clerk-Treasurer Tammy Dresser. It was noted that a future mound system was located on the property based upon a soil test performed by Jeffrey Hammes. Realtor Leonard Piontek of Realty Executives stated that the sale of the property by the current owner is contingent in part upon the approval of access; therefore, no site plan has been presented for a single family home. Patrolman Judd noted that this lot is low on the eastern side towards County Highway PB. Member Duerst noted the high water table on this property and some of the possible issues with locating a home with a basement there. Chair Enburg assumes a separation of at least 300' between the proposed access location and the nearest driveway to the west. Enburg further proposed that an access 50' east of the west property line be staked. Duerst moved to recommend approval for access to Lot 2 of CSM 12366 from Horseshoe Bend Road that is located a minimum of 50' east of southwest property corner; 2nd Meinel. Motion carried.
4. **Discussion of Policy: Town Board Response to Equipment Options, Review of Leasing Information, and Road Construction and Maintenance** – The Town has not received any additional lease quotes for a tractor. The Brush Hog mower is being repaired by New Glarus Welding; member Duerst will discuss this with Kalscheur Implement. Chair Enburg sees leasing as an opportunity to avoid owning problematic equipment with an option to purchase the equipment that is found to suit the needs of the Town after the lease period ends. There was a brief discussion about generator options to power all/part of the Town Hall in the event of future power outages. Member Duerst advocates for a generator that has a capacity for 25 kilowatts. Chair Enburg would like to review the initial Cuningham Group designs for the Town Hall that included a provision for an emergency generator to know cost and interconnection. The group agreed that different scenarios should be drafted that include the minimum power required to power equipment to notify the public of an outage and communications, one that includes basic functions such as the pump for the well, lighting, and heat to avoid freezing damage in addition to powering communications equipment, and a scenario that provides all normal functions. Planner-Administrator noted that a visioning session is being planned for Town staff and Board, Commission, and Committee members to project needs within the next five years. The 2007 Peterbilt truck is having the transmission oil pan replaced. Clerk-Treasurer Wright will research repairs for each vehicle and those costs; a preliminary report will be reviewed at the September meeting.
5. **Updates for Road Projects**
 - a. Hillside Heights – It was noted that Cortina has been ground. Patrolman Judd noted that some undercutting of Andes will be required after the surface was removed. Clerk-Treasurer Wright will share the core samples from Nummelin Testing with the group as well as the location of the sampling.
 - b. Raymond Road – the utilities are preparing to be installed along County Highway M and County Highway PD.
 - c. Shady Oak Lane – Kevin Lord from MSA was on record that the chip sealing was neither unstable nor of poor quality.
 - d. Report on Flint Road field review – Member Duerst visited and recommends that the Patrolman fill the washed out areas with gravel. Patrolman Judd stated that he pushed

gravel back up the hill and filled some areas. He will use some coldmix on top to complete the spot patching process. Chair Enburg would like the Patrolman to compile a list of locations that are continually washing out on Town roads; perhaps concrete curb and gutter could be added in those locations. Patrolman Judd further noted that a culvert on Riverside Road needs replacement. He would like to replace the corrugated metal culvert with a concrete tube.

6. **Schedule September 2017 Meeting** -The next meeting was scheduled for Tuesday, September 26, 2017 at 7:00 AM. The following agenda items should be included:

Call to Order/Approve Agenda

Approve Minutes from 8/21/2017

Review Draft of Updated Driveway Ordinance

Update on Hillside Heights

Discuss 2018 Capital Improvement and Public Works Budgets

Review Leasing Quotes

Review Vehicle Maintenance Log

Schedule September 2017 Meeting and Set Agenda

Adjourn

7. **Adjourn** – Senseman moved to adjourn; 2nd Meinel. Motion carried at 3:33 PM. Motion carried.

Approved: September 26, 2017

Prepared by: John Wright with Amanda Arnold review