

**Present:** Manfred Enburg, Mike Duerst, Russ Swiggum, and Kirk Trainor

**Absent:** John Senseman

**Also Present:** Christopher Barnes: Public Works Project Manager, and Mark Judd: Road Patrolman

**Public Present:** Tom Duerst

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:00 AM. Swiggum moved to approve the agenda; 2<sup>nd</sup> by Duerst. Motion carried.
2. **Approval of June Minutes** – Duerst moved to approve the minutes from June 27, 2019; 2<sup>nd</sup> Swiggum. Motion carried.
3. **Discussion with Possible Action Regarding a Driveway Permit Applications for 1850 Hidden River and for Riverside Drive 1550 Feet East of Hidden River Road** – Enburg opened the discussion about the potential for two new field entrances on Hidden River south of Riverside and one on Riverside east of Hidden River Road. Barnes explained that the two field access points were requested by the property owner to serve as access to the existing farm fields. No driveway into the property is planned. The locations were reviewed and found to have adequate sight distance and separation from the existing driveway on both Hidden River and Riverside Road. Discussion followed regarding the length of culvert, with the consensus being that a 40-foot culvert length was appropriate for access of equipment. Swiggum moved to recommend the field accesses be recommended to the Town Board for approval; 2<sup>nd</sup> Trainor. Motion carried 3-0 with Duerst abstaining due to the fact that he is a co-owner of the property.
4. **Draft Cost of Services and Service Indicators** – Barnes stated that he was working on the actual labor, administrative, and equipment costs to maintain the town public rights-of-way.
5. **Draft 10-Year Capital Improvement Program** – Barnes presented a draft program to provide capital preventive maintenance for all of the Town roads. He asked for comments from the Committee before going to the Town Board budget process.
6. **Updates:**
  - a. Twin Rock Development, Spring Rose Road – Barnes stated that the final design process had begun and that the developer intended to carry through with construction of improvements to CTH G at Spring Rose Road.
  - b. Prairie Circle extension – Barnes stated that there were no new actions.
  - c. 2019 road maintenance project – Enberg stated that the chip seal contractor, Fahrner Asphalt, planned to start on July 28<sup>th</sup> and finish up by July 30<sup>th</sup>. Barnes stated that after the chip sealing was done, the contractor would return to sweep and broom intersections and selected areas to remove excess chip stone material.
  - d. Fitchrona/Nesbitt Road roundabout construction – Barnes stated that the new roundabout construction began July 8<sup>th</sup> and Fitchrona Road and Nesbitt Roads are closed to all traffic for the duration of the project. Several complaints had been received regarding traffic ignoring the “road closed” sign and turning around Tonto Trail and Allegheny Drive. Barnes stated that the Town would install additional signing to advise motorists of the “dead end” condition of the Town streets. Construction is scheduled to be completed in October.
7. **Equipment Condition Update** – Judd stated that the 2007 Peterbilt and 2014 Ford both had repairs this month for electrical issues. There were no other major repairs scheduled at this time.
8. **Schedule August 2019 Meeting and Set Agenda** – The next meeting of the Committee was set for August 27<sup>th</sup> at 7:00 am. Enburg asked that the agenda include a discussion of the following:  
Call to Order/Approve Agenda

Approve Minutes from 8/27/2019  
Single Purpose Roads  
Potential Wheel Tax  
Schedule September 2019 Meeting and Set Agenda  
Adjourn

**9. Adjourn** – Duerst moved to adjourn; 2nd Swiggum. Motion carried at 8:15 AM.

Approved: August 27, 2019

Prepared by: Christopher Barnes w/J. Wright review