

Present: Manfred Enburg, Mike Duerst, John Senseman

Absent: Kirk Trainor, Russ Swiggum, and Philip Meinel

Also Present: Amanda Arnold, Planner-Administrator, John Wright, Clerk-Treasurer and Mark Judd, Town Road Patrolman, and Ron Lease, Project Manager

Public Present: Rick North

1. **Call to Order/Approve Agenda** – Duerst noted that Trainor was unable to attend this morning. Attempts were made to contact Swiggum and Meinel. In the absence of a quorum, Manfred Enburg called the meeting to order at 7:14 AM. Without objection, the agenda was approved.
2. **Approval of March Minutes** – Senseman noted that he is listed in draft minutes as making the motion to adjourn as well as the second to the same action; Wright referred to his handwritten notes and will correct them to indicate that Meinel was the second to the action. The minutes will be presented at the July meeting for approval as corrected.
3. **Discussion of Policy**
 - a. Equipment replacement – Chair Enburg referred those in attendance to the quotes from Madison Truck requested by Town Patrolman Judd. One quote was for the replacement of the dump body on the 2007 Peterbilt plow truck with steel and undercoating the chassis, another was for the replacement of the dump body with a stainless steel one and undercoating, and the final bid was to sandblast the dump body and repaint it. It was noted that the stainless body had a narrower tailgate and the sides were less high. Project Manager Lease recommended investing in a higher quality pressure washer that uses hot water; it will extend the life of the equipment. It was noted that there is an oil leak near the transmission on the 2007 Peterbilt. There followed a brief discussion regarding whether a thorough washing of the dump body followed by a rust inhibitor paint would achieve the desired goals for less than the lowest bid. Patrolman Judd did not think this was a viable option. Options regarding the McCormick tractor were discussed including its replacement with a higher horsepower model or a possible lease. Arnold noted that if the tractor was to be replaced in 2018 and was a higher priority than the replacement of the 2007 Peterbilt. It was noted that contributing a minimum of \$40,000 annually to a restricted account for vehicle replacement was required to assure adequate funds. Chair Enburg would like staff to explore leasing options for tractors further.
 - b. Road construction/surface improvements – It was agreed that if any single purpose roads revert back to gravel and the box blade owned by the Town is found to be inadequate for maintenance, then the Town could contract for grading services. Chair Enburg presented a revision to the local roads spreadsheet that included columns to reflect annual Wisconsin DOT per-mile funding, a projected cost to overlay roads at \$49 per lineal foot, projected costs to overlay and seal coat at \$85 per lineal foot, and projected costs to chip seal at \$6 per lineal foot. Based upon his review of the average Town Capital Road Improvement budget and current needs, Chair Enburg concluded that for the majority of Town roads, a double chip seal may provide the best solution for the money. However, certain projects may require a different approach or a combination of wedging and chip sealing. Member Senseman noted that several Town roads and/or Town road segments serve drivers outside of the Town. He wondered if there was a process to petition Dane County to take over such roads or road segments. It was agreed that Dane County Board Supervisor Mike Willett should be consulted regarding this topic as well as advocating for improvements to County Highway PD west of Shady Oak Lane. Chair Enburg would like an enlarged updated map when the WI DOT updates its data in WISLR; without objection. Clerk-Treasurer Wright would like the review of local roads to take place earlier this year so that he can update WISLR records and possibly speed the availability of the updated map Chair Enburg would like to be printed in large format.
4. **Review of Driveway Application for Lot 4 of Wendellwood Subdivision, Parcel 0608-131-1060-0** – owner Rick North reported that he has cleared enough of the lot to create more accurate elevations. Patrolman Judd and Project Manager Lease had conducted a site visit with the owner. North presented a

site plan for the property that included a retaining wall to the south of the proposed residence that would improve the flow of stormwater and limit erosion. North noted that he will likely not start the project until late August. He is seeking a driveway permit from the Town so that he can present his plan to Dane County so that they can review it for potential stormwater, erosion control, and shoreland issues. It was noted that there is an existing stub to the public sewer system. A new well will be installed although the precise location has yet to be determined. The neighboring property is owned by his daughter and son-in-law; it has a well that dates from 1961, so likely would not have adequate pressure for both lots. The members present had not objection to presenting the request for a driveway application to the Town Board.

5. Updates for Road Projects

- a. Hillside Heights – The members present reviewed the diagram prepared by MSA of the revised curve between Cortina and Everest that required the approval by the affected property owner to partially utilize the corner of his property. Attorney Reuter is currently preparing a Quit Claim Deed to formalize the agreement between that owner and the Town.
- b. Raymond Road - There was no further discussion regarding Raymond Road at this time.
- c. Flint Road – There was brief discussion regarding whether single purpose roads should be allowed to revert back to gravel. If the property owner wants a road to a higher standard, then a special assessment for the property owner may be a means to maintain a paved surface. Planner-Administrator Arnold noted previous vacations of single purpose roads by the Town Board and wondered if the reversion of those roads to gravel should supplant that trend. There was a brief discussion of a local wheel tax which was not a popular concept with the majority of those in attendance.

6. Schedule July 2017 Meeting and Set Agenda -The next meeting was scheduled for Monday, June 24, 2017 at 7:00 AM. The following items will be on the July agenda:

Call to Order/Approve Agenda

Approve Minutes from 5/30/2017 and 6/26/2017

Discussion of Policy: Town Board Response to Equipment Options, Review of Leasing Information, and Road Construction and Maintenance including Raymond Road

Updates for Road Projects

Schedule August 2017 Meeting and Set Agenda

Adjourn

7. Adjourn – Senseman moved to adjourn; 2nd Meinel. Motion carried at 8:06 AM.

Approved: July 24, 2017

Prepared by: John Wright and Amanda Arnold