

Present: Manfred Enburg, John Senseman, Mike Duerst, Russ Swiggum

Absent: Kirk Trainor and Phil Meinel

Also Present: Christopher Barnes: Public Works Project Manager, and Mark Judd: Road Patrolman

Public Present: None

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:05 AM. Duerst moved to approve the agenda; 2nd by Senseman. Motion carried.
2. **Approval of January Minutes** – Duerst moved to approve the minutes from February 26, 2019; 2nd Swiggum. Motion carried.
3. **Prairie Circle:**
 - a. Concept plan and rezoning are moving ahead. Barnes stated that he reviewed engineering plans and comments have been submitted to the developer's engineer.
4. **Twin Rock (Zurbuchen Property):**
 - a. Enburg stated that the concept subdivision plans had been submitted to the Town for review. Duerst stated that he was concerned about potential for underground springs and drainage for basements. Barnes stated that he would relay the comment to the developer's engineer. Duerst inquired about potential road connections to the east. Barnes responded that he had looked at preliminary future road extensions and that the proposed location was reasonable.
5. **Updates**
 - a. Valley Road Bridge-Barnes stated that he was pursuing cost estimates for the bridge repair work, both remediation for the flood damage for August 2019 and piling/pier cap repair. Barnes stated he would continue to follow up with FEMA on repair funding.
 - b. 2019 Road Maintenance Project. Enberg presented the received bids and bid tabulation for the project. Barnes stated that based on the costs received, it would not be possible to do an overlay of Cross Country Road as hoped. Duerst asked about the addition of Jaggi Road since it was a long cul-de-sac and used as a single-purpose road. Enburg questioned the current Town policy on maintenance of a single-purpose Town road. Patrolman Judd stated that the Jaggi family had paid for the construction of a cul-de-sac circle and that the Town had made a verbal agreement to chip seal the road upon completion. Discussion followed. The low bids of Fahrner Asphalt (\$204,745.85) and Wolf Paving (\$74,797.00) were reviewed. A motion was made by Duerst and seconded by Swiggum to recommend award of the project to the Town Board.
 - c. Spring weather flooding impacts. Barnes presented photos and documents indicating damage from flooding at three Town locations: Hidden River Road, White Crossing Road, and Country View Road. Barnes stated that he and Judd would be working on repairs to Hidden River Road and White Crossing Road; S&E Enterprises had replaced a deteriorated metal culvert on Country View Road as an emergency operation.
 - d. ROW Permits. Barnes presented 2 Right of Way permits issued. One on Cross Country Road and one for a fiber optic location survey in sections 7, 18, 19, 29 and 30.
6. **Driveway Culvert Installation Procedures-Discussion.** Enburg stated that he would like to have the committee review the current driveway culvert installation permitting and procedures. Enburg presented several photos which represented issues which he felt could be better addressed in a more comprehensive manner. Enburg stated that a number of years ago, the Town was responsible for the installation of the driveway culvert, and would charge the resident accordingly. Swiggum stated that he, as a contractor, thought the current policy seemed fair and reasonable. Duerst questioned why any change was necessary. Enburg restated that, in his opinion, it was worth reviewing the current policy and procedures. Enburg requested that Barnes review the current policy and report back to the committee.
7. **Single-Purpose Road-Discussion.** Enburg stated that he was interested in reviewing the cost/benefits of keeping and maintaining short "dead end" roads known as "single-purpose roads". Enburg stated that the previous discussion on Jaggi Road was indicative of the type of costs associated with maintaining road which have very limited public use. Discussion followed. Enburg requested that Barnes research

other local agencies as to their policies on single-purpose roads and prepared a report with anticipated repair and reimbursement costs.

8. **Town Road Speed Limit Evaluations.** Barnes stated that the Town Ordinance Committee was considering speed limit changes to certain Town roads which fall under a specific Wisconsin ruling (*Per Statute 346.57(1)(b) "semiurban district" is an area contiguous to any highway where on either or both sides of the highway within any 1,000 feet buildings are spaced on average less than 200 feet apart*). The Town Ordinance Committee is interested in whether the Public Works Committee was interested in helping to define applicable roadways to consider. By voice acclamation, the committee was affirmative.

9. **Schedule April 2019 Meeting** –The next meeting was scheduled for Tuesday, April 30, 2019 at 7:00 AM. The following agenda items should be included:

- Call to Order/Approve Agenda
- Approve Minutes from 3/26/2019
- Driveway Culvert Installation
- Single Purpose Road maintenance
- Town Speed Limit Evaluations
- Schedule April 2019 Meeting and Set Agenda
- Adjourn

10. **Adjourn** – Senseman moved to adjourn; 2nd Swiggum. Motion carried at 8:40 AM.

Approved: April 30, 2019

Prepared by: Christopher Barnes with John Wright Review