

Town of Verona Ordinance Committee Meeting Minutes
October 19, 2016
Town Hall, 335 N. Nine Mound Rd
Verona, WI 53593-1035

Committee members present: Tom Mathies (chair), Bob Stellick, Meredith Stier Christensen
Also present: Town Clerk/Treasurer John Wright

Tom Mathies called the meeting to order at 3:40 PM.
Without objection the agenda was approved.
Without objection the September 21 meeting minutes were approved.

Discussion:

- Administrative review procedure companion document
 - ◆ Discussion:
 - John reported that the Wisconsin Towns Association attorney advised that Town Board actions may not be appealed using the administrative review procedure. These actions may be appealed to the Dane County Circuit Court.
 - The document is well-written and ready for use.
- Driveway ordinance revisions
 - ◆ Discussion:
 - Perhaps empower the Town Project Manager to approve routine driveway permits and permits that impose higher standards than required by the driveway ordinance. Appeals could go to the Town Public Works Committee, Town Board or Administrative Review Board.
 - The Town Board could retain the power to approve variances.
 - ◆ Next step:
 - Tom and John: ask the Town Board for direction regarding approvals and appeals
 - Bob and John: follow up on turning radius language, sight distances, engineered driveways, and commercial/industrial driveways.
- Firearms discharge ordinance
 - ◆ Discussion:
 - John provided revisions from the Town attorney. The Town attorney reworded much of the draft ordinance, generally retaining the intent of the provisions. The main change was regarding action needed to continue an agreement between neighbors following a change in ownership or occupancy.
 - ◆ Next steps:
 - John: seek clarification from the Town attorney regarding expiration of agreements between neighbors.
 - Tom and John: ask the Town Board for additional comments.
- Ordinance regarding a burn pile containing improper materials prior to burning
 - ◆ Discussion:
 - Meredith reviewed issues and possible approaches. The existing Town ordinance covers improper burning. The Committee does not see a practical

way to address this issue prior to burning.

Next meeting: November 16, 2016, 3:40 pm at the Town Hall. The agenda will include discussion of possible ordinances for cell phone towers and road opening permits.

Without objection the meeting was adjourned at 5:29 PM.

Approved: November 16, 2016

Prepared by Tom Mathies