

Present: Manfred Enburg, Mike Duerst, Kirk Trainor John Senseman

Absent: Russ Swiggum

Also Present: Christopher Barnes: Public Works Project Manager, and Mark Judd: Road Patrolman

Public Present: none

- 1. Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:00 AM. Senseman moved to approve the agenda; 2nd by Duerst. Motion carried.
- 2. Approval of July Minutes** – Duerst moved to approve the minutes from July 30, 2019; 2nd Senseman. Motion carried. There were no minutes from the August 27, 2019 meeting since no quorum was present.
- 3. Discussion with Possible Action Regarding a Driveway Permit Variance request for 6760 Sunset Drive** – Enburg opened the discussion about the recommended variance for an existing driveway at 6760 Sunset Drive to install a resistance heat ice melting system. Barnes stated that the existing driveway had been in place for approximately 25 years and referenced his memo of 9/20/2019 in the agenda regarding the Fire Department request that the existing driveway be reconstructed to comply with the current Town driveway ordinance of 12% maximum grade. Barnes further stated that the owner of the property had agreed to perform the other Fire Department requests for clearing and tree removal. Judd stated that in his opinion, the Fire Department would not be accessing the property from the steepest part of the driveway (16% grade), but rather, would fight a fire from Sunset Drive. Trainor agreed. Enburg stated that he agreed with the staff recommendation and approval be recommended to the Town Board for approval; Senseman. Motion carried 4-0.
- 4. Discussion –Single Purpose Roads** – Enburg opened the discussion with an overview of single purpose (low use) roads and referenced Flint Lane as an example of a Town Road that could be abandoned and relinquished to the adjoining property owners. Barnes presented a summary table of roads dated 9/19/19 that could be considered for abandonment. Eleven roads were included and Enburg asked that Seven Springs Road be added to the list. Trainor questioned the criteria for the list and Enburg stated that the roads all are current dead end roads with no more than four current dwellings (four being the maximum number of properties that Dane County allows for a shared access driveway. Duerst questioned whether turn arounds were included in the list and Barnes stated he would modify the list to include additional data. Enburg requested Barnes and staff to draft a Policy regarding the maintenance and disposition of Single Purpose Roads for the Committee review. ,
- 5. Presentation: Proposed Town Wheel Tax** – Barnes presented an overview of the State of Wisconsin process for enacting a local vehicle registration tax (Wheel Tax). Barnes estimated that approximately \$37, the Town could raise 500 by such a tax. Senseman questioned why a \$20.00/year fee was used and asked Barnes to raise the projected fee to @\$22.00 per vehicle. Duerst expressed his dislike for the fee structure based upon the implementation way Dane County Highway department uses the Dane County 28.00 fee. Senseman expressed his belief that a Town registration fee would be the easiest and least complicated method for the Town to increase its budget. Trainor stated that many vehicles that are leased and registered outside of the Town would be exempt from the registration fee and, but would still be using the Town roads. Enburg requested Barnes to make changes to the presentation and be prepared to give the presentation to the Town Board saw part of the budget process.
- 6. Discussion: Snow Plow Routing and Operations-** Enburg opened the discussion with his belief that a logical and effective snowplow operation was necessary to show the public that a plan was in place and implemented. Barnes presented the 2019-20 snowplow routing map with routes and equipment logistics. Judd explained that the routing was done in the most efficient manor to complete snow-clearing activities on the east side of the Town prior to morning rush hour traffic. Other routes were based upon route times, known trouble areas and minimal dead time for refueling and material loading.

7. Updates:

- a. Twin Rock Development, Spring Rose Road – Barnes stated that the final design was under review of Dane County and that the developer intended to begin construction in spring 2020.
- b. Prairie Circle extension – Barnes stated that there were no new actions.
- c. 2019 road maintenance project – Barnes stated that the chip sealing is complete, and the contractor would return to sweep and broom intersections and selected areas to remove excess chip stone material prior to the Ironman triathlon on September 8.
- d. Fitchrona/Nesbitt Road roundabout construction – Barnes stated that the new roundabout construction that began July 8 was scheduled to be complete in late October.

8. Equipment Condition Update – Judd stated that the 2007 Peterbilt and 2014 Ford both had repairs this month for electrical issues. There were no other major repairs scheduled at this time.

9. Schedule August 2019 Meeting and Set Agenda – The next meeting of the Committee was set for October 31 at 7:00 am. Enburg asked that the agenda include a discussion of the following:

Call to Order/Approve Agenda

Approve Minutes from 9/24/20

Continuation of the Single Purpose Roads Discussion

Potential leasing /rental of Town Public Works Equipment

Schedule November 2019 Meeting and Set Agenda

Adjourn

10. Adjourn – Duerst moved to adjourn; 2nd Trainor. Motion carried at 8:20 AM.

Approved: 9/30/2019

Prepared by: Christopher Barnes w/J. Wright review