

**Town of Verona
Regular Town Board Meeting
Tuesday, May 5, 2020 6:30 PM**



Due to the COVID-19 pandemic, the Verona Town Board will hold its meeting as a virtual meeting. The Town Board will not meet at Town Hall, 7669 County Highway PD. Members of the Town Board and Staff will join the meeting by using Zoom Webinar, as described immediately below.

Members of the public can join the meeting using Zoom Webinar via a computer, tablet, or smartphone, or by calling into the meeting using phones, as described immediately below.

Join the meeting via computer, tablet, or smart phone:

<https://zoom.us/j/94019001036?pwd=UXc1RzR6MnpDdkJySnZ6TIRWRTILUT09>

Meeting ID: 940 1900 1036

Password: 093124

Join the meeting via phone by dialing:

+1 312 626 6799

Meeting ID: 940 1900 1036

Password: 093124

In addition to the public, all Board members and staff will also be participating remotely. Anyone with questions prior to the meeting may contact the Town at (608) 845-7187 or sgaskell@town.verona.wi.us

PUBLIC SPEAKING INSTRUCTIONS

WRITTEN COMMENTS: You can send comments to the Town Board on any matter, either on or not on the agenda, by emailing mgeller@town.verona.wi.us or sgaskell@town.verona.wi.us or in writing to Town Board Chair, 7669 County Highway PD, Verona, WI, 53593.

Those wishing to speak during the virtual meeting MUST register by 6:30 PM in advance of the meeting start time by emailing sgaskell@town.verona.wi.us or by calling 608-807-4460. You will be given information on how your speaking opportunity will be coordinated.

- 1) Call to Order/Approval of the Agenda
- 2) Public Comment – Comments on matters not listed on this agenda could be placed on a future meeting agenda. If the Chair or staff has received written comments for items not on the agenda, these will be read.
- 3) Approval of Minutes from April 14, 2020 Regular Town Board Meeting
- 4) Administrator/Planner report
- 5) Committee Reports

- a) Plan Commission:
 - i) Discussion and Possible Action – Land use application 2020-1 submitted by Jon and Denelda Baldock for the separation of a 3.21-acre lot from a 39.52-acre parcel 0608-134-9500-8 by the draft CSM and the rezoning of the parcel from RR1 to RR2. The zoning of the larger parcel would remain AT-35.
(1) Staff Report
 - ii) Discussion and Possible Action -- Land use application 2020-2 submitted by Paul Spetz, Isthmus Surveying LLC, for property owners Dana Resop and Brent Darley to record parcel 0608-194-9185-9, 2206 Brandancee Ln, Verona, currently described by metes and bounds as Lot 1 of 1.72 acres by Certified Survey Map and rezoning the same parcel from AT-35 to RR1. The proposed CSM will allow the renovation of an existing residence.
(1) Staff Report
 - iii) Discussion and Possible Action: Land use application 2020-3 submitted by Robert Talarczyk, Talarczyk Land Surveys, to adjust the lot line by between parcel 0608-022-2670-2 owned by Mary Ann Emmerton, 6853 Shagbark Ct, Verona, and parcels 0608-022-9101-0 and 062/0608-022-8730-7 owned by Fredrick and Linda Ridders, 6852 Shagbark Ct., Verona. Zoning would remain SFR-1.
(1) Staff Report
 - b) Public Works
 - i) Discussion and Possible Action: Addendum to the Intergovernmental Agreement between the City of Fitchburg and the Town of Verona for the preparation of a Regional Stormwater Management Study and Design for Fitchrona Road and Goose Lake
 - c) Ordinance Committee
 - i) Discussion and Possible Action: Ordinance 2020-3 to Amend Chapter 1 - General Government of the Town of Verona Partial Code of Ordinances regarding the Appointment of the Clerk/Treasurer
 - d) Financial Sustainability Committee: no update
 - e) Natural and Recreational Areas Committee: no update
 - f) EMS Commission: no update
 - g) Town Chair's Business
 - i) Plan Commission appointments
 - h) Supervisor Announcements
- 6) New Business
- a) Discussion and Possible Action re: Amendment of the Appointment List to the Town of Verona Election Personnel for the 2020-2021 Term by Resolution 2019-10
 - b) Discussion and Possible Action re: Payment of Bills
- 7) Adjournment

Regular board agendas are published in the Town's official newspaper, The Verona Press. Per Resolution 2016-2 agendas are posted at the Town Hall and online at www.town.verona.wi.us. Use the 'subscribe' feature on the Town's website to receive agendas and other announcements via email. Notice is also given that a possible quorum of the Plan Commission and/or Public Works, Ordinance, Natural and Recreational Areas, and Financial Sustainability Committees and could occur at this meeting for the purposes of information gathering only.

Mark Geller, Town Chair, Town of Verona
 Published in VP: 4/30/2020
 Posted: 4/27/2020
 Revised: 5/4/2020



Town of Verona Strategic Planning Summary

Two strategic planning sessions held by the Town Board, committees, and commissions on November 11, 2017 and February 17th, 2018. The purpose of these sessions was to develop an updated vision statement and outline guiding principles for work going forward.

Town of Verona Vision Statement

To maintain the Town as an independent, financially sustainable, safe,
and healthy rural community

Guiding principles

- Create a welcoming and inclusive community
- Provide efficient services
- Be fiscally responsible
- Anticipate and plan for growth
- Protect and enhance cultural and natural resources
- Maintain open and transparent government
- Coordinate and collaborate with neighboring jurisdictions/key partners

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

April 14, 2020, 4:00 PM

Meeting by Teleconference that was available to the public

Present: Geller, Mathies, Maxwell, Duerst, and Enburg

Staff Present: Gaskell and Wright

Public Present: None

1. **Call to Order/Approval of the Agenda** – Mark Geller called the meeting to order at 4:17 PM after explaining how each Supervisor would participate. Duerst moved to approve the agenda with a request to remove reciting the Pledge of Allegiance in absence of a flag since the meeting is a conference call open to the public; 2nd Enburg. There was brief discussion about whether items 5 a. and 5 b. should be a singular item instead of two separate ones. Motion carried by voice vote.
2. **Public Comment** – No public comment was made during the teleconference or by email.
3. **Approval of Minutes from February 26, 2020 Special Meeting and March 3, 2020 Regular Meeting**– Enburg moved to approve the February 26, 2020 special minutes; 2nd by Mathies. Roll call vote: Duerst: abstained; Enburg: aye; Mathies: aye; Maxwell: aye; and Geller: aye. Motion carried by roll call vote. Duerst moved to approve the March 3, 2020 regular minutes; 2nd Enburg. Supervisor Maxwell noted he made non-substantive changes to be incorporated by staff. Roll call vote: Duerst: aye; Enburg: aye; Mathies: aye; Maxwell: aye; and Geller: aye. Motion carried 5-0 by roll call vote.
4. **Discussion and Possible Action on the 2020 Road Maintenance Project**
 - Award of contract to Scott Construction, Inc. in the amount of \$215,273.02 for chip seal of various roads – Project Manager Barnes provided his recommendations. He noted that the 2020 Road Maintenance Project outlined in his memorandum dated April 10, 2020 is part of the Town of Verona Capital Improvement Plan (CIP). At the January Town Public Works Committee meeting, alternates to the original CIP goals were discussed. Those maintenance project alternates included Black Cherry Court, Cross Country Circle, and Paulson Road beyond the regularly scheduled projects planned for Mid Town Road, Cross Country Road, Locust Drive, and Timber Lane. MSA Professional Services managed the bidding process which concluded on March 13, 2020. Barnes noted that the published notice included the caveat that the Town has the option to remove and/or award projects as they wish. The tabulated results were available to the Chair and Supervisors; Barnes recommended awarding the chip sealing contract to Scott Construction (Project B, C1, C2, D1, and D2) for the bid cost total of \$215,273.02.
 - Award of contract to Payne and Dolan, Inc. in the amount of \$77,727.54 for the resurfacing of Cross County Road – Project Manager Barnes further recommended, based upon the same bid results referenced above, to award the Hot Mix Resurfacing (overlay) on Asphalt Pavement (Project A) to Payne & Dolan in the amount of \$77,727.54. Barnes noted that the Town was awarded \$14,249.65 in Local Road Improvement funds for this project.
 - Initiation of agreement with Dane County for pavement striping in the approximate amount of \$7,000 – Barnes clarified that the proposed striping would be for roads which are currently striped (Timber, Locust, and Mid Town). He further noted that the cost of striping was included in the Payne & Dolan bid for Cross Country.
 - Authorization of the purchase of new regulatory and warning signs from Decker Supply Company in the approximate amount of \$4,600 – Barnes noted that the estimate was to address signs for Projects A-D only, not the alternates.

Discussion – Supervisor Duerst stated that he drove the roads being considered and rated Locust as very poor. He supports Barnes recommendations as listed in the April 10, 2020 memorandum referenced above. Although a segment adjacent to STH 69 on Locust Drive will be repaved when STH 69 is realigned, that may be years in the future; he prefers addressing the defects this year. Supervisor Enburg expressed his desire to make the road budget stretch further by waiting on Project C2 for a year and instead consider the alternate bids for Black Cherry Court, Cross Country Circle, and Paulson Road (Projects E-G). Supervisor Mathies noted that the \$14,249.65 for LRIP funds has already been included in the 2020 road budget and should not be considered as additional revenue beyond what was budgeted. Mathies would prefer the Town of Verona seek an agreement with the Town of Middleton for Project D1 for the segment of Mid Town Road physically in the Town of Verona, but shared heavily by residents of both jurisdictions. Supervisor Maxwell agreed after reviewing roads earlier today that Locust at STH 69 was in need of attention. Barnes summarized why the Public Works Committee members were seeking the alternates: they were interested in focusing on local roads rather than through roads. Chair Geller was supportive of addressing Locust Drive this year and will defend that decision to residents using Cross Country Circle, Black Cherry Court, and/or Paulson Road.

Motion – Maxwell moved to approve the road projects as described in the memorandum from the Project Manager dated April 10, 2020 for Projects A, B, C1, C2, D1, and D2 for a total \$215,273.02 to be awarded to Scott Construction and 77,727.54 to be awarded to Payne & Dolan; 2nd Duerst. There was no further discussion.

Action – By roll call vote: Duerst, aye; Enburg, no; Mathies, no; Maxwell, aye; Geller, aye. Motion carried 3-2 by roll call vote.

5. **Discussion and Possible Action to Adopt Resolution 2020-04 Resolution to Express Appreciation to Manfred Enburg for his Service and Contribution to the Town of Verona** – Chair Geller read aloud Resolution 2020-04 and made a motion to approve the acknowledgement of what Supervisor Enburg has contributed to the Town of Verona through his service for these past two decades; 2nd Mathies. Roll call vote: Duerst, aye; Enburg, abstained, Mathies, aye; Maxwell, aye; and Geller, aye. Motion carried 5-0 by roll call vote.
6. **Adjourn** – Chair Geller adjourned the meeting at 5:19 PM. He noted that the Board still plans to hold a regular meeting by teleconference on May 5, 2020. A decision about the Annual Town Meeting that had been scheduled for April 21, 2020 will be delayed until the outcome of a pending bill is known. He further noted that Clerk/Treasurer Wright has been working with Assessor Laird to reschedule Open Book and the Board of Review.

Approved:

Prepared by: John Wright, Clerk/Treasurer

DRAFT

TOWN OF VERONA

TO: Town Board of Supervisors

FROM: Sarah Gaskell, Planner/Administrator

SUBJECT: Administrator Report for May 5th, 2020

Upcoming Meetings

- Plan Commission May 14th, 2020
- Annual Town Meeting July 14th, 2020
- Board of Review – new date scheduled next week
- Zoom platform until Safer at Home restrictions are lifted

COVID-19

- Town Hall is closed to the Public until May 27th
- Town will be applying for funding to offset eligible, increased costs due to COVID-19
- Staff are continuing rotate days in the office and working remotely
- Burn Ban is still in effect for the Town per DNR restrictions
- No large item pick-up – all items for trash and recycling removal must be placed in bins

Work Plan

- Finalize Subdivision Ordinance
- Onboarding Binder for Town Supervisors
- New website
- Electronic file organization
- Communications Plan

TOWN OF VERONA

TO: Town Board of Supervisors

DATE: May 2, 2020

FROM: John Wright, Clerk/Treasurer

SUBJECT: Monthly Report: February 29 – April 30, 2020

Minutes

Minutes for the Regular Town Board meeting from April 14, 2020 were written.

Accounts Receivable and Payable

97 payments have been keyed since February 29, 2020 from the General Fund, 5 from the Utility District account, and 42 invoices created during that same period.

Special Assessment Certification Request Letters

20 Special Assessments reviews for area title companies were processed during this period.

Elections

Serving electors at the Badger Prairie Health Care Center by Special Voting Deputies was cancelled due to the COVID-19 pandemic; those ballots were mailed directly to those residents. Four years ago, 104 absentee ballots for the 2016 Spring Election/Presidential Preference Election were returned to be counted; this year, 552 ballots were mailed, 6 ballots were sent by email, and 135 individuals voted by in-office absentee ballot prior to Election Day. On Election Day, the election staff, including two Air National Guard volunteers, served 197 residents who voted in person in addition to processing the 648 absentee ballots that were returned by 8:00 PM on April 7, 2020. The February 18, 2020 election results were reconciled so that the election could be closed. Likewise, the April 7, 2020 election results were reconciled and have been closed for that election.

Assisting Assessor

The Department of Revenue and our contracted assessor Nick Laird were consulted to reschedule the Open Book date and Board of Review date. As of today, the plan is to publish the notice for Open Book on Thursday, May 7, 2020; the Open Book can occur any time at least 15 days after the notice publication. Nick has proposed holding the Open Book on May 22, 2020 between 11-1 PM. New guidelines from the DOR will allow this process to occur by phone or video conferencing since the date is prior to the schedule rescission of the Safer at Home Order on May 26, 2020. Nick has June 2, 4, 6 & 10, 2020 available for the Board of Review; the final day of the 45-day period is June 10th when the BOR must meet to at least meet to adjourn. A minimum of two members must be present to hear sworn testimony and a minimum of three must be present to make a determination.

TOWN OF VERONA

TO: Town Board of Supervisors
Public Works Committee

DATE: April 28, 2020

FROM: W. Christopher Barnes, Public Works Project Manager

SUBJECT: Monthly Report-April 2020

The monthly Public Works Department Activity report is submitted for the information and review of the Board and the committee. April was a busy month with substantial tree and brush clearing; pothole repairs sign installations and spring cleanup. Numerous citizen and resident concerns and action requests were received and addressed on a daily basis. If you should have any questions, please let me know.

Road Maintenance Activities

- Used a rented boom mower to cut roadside brush on Locust Drive, Sunset Drive, Range Trail, Riverside Road, Fritz Road, Spring Rose Road, Sugar River Road, Marsh View Road, Dairy Ridge Road, Country view Road and Valley Road
- Ordered new Schmid Lane street name sign
- Repaired three mailboxes
- Replaced stop ahead signs on Sugar River Road
- Replaced Town limit signs on Range Trail
- Placed gravel shoulder and pothole repairs on various roads

Equipment and Facility Activities

- Completed plow removal and spring maintenance
- Had salt building inspection by the State
- Received update on new plow truck- delivery to Madison Truck in mid June

Sanitary Sewer Utility Activities

- Completed all 2020 cleaning program by Visu-sewer Inc.
- Initiated the GIS program through ESRI
- Assisted Town and Country Engineering, Inc. in surveying the entire sewer system for asset management purposes
- Received the soil erosion control permit for Manhole 10 driveway. Completed the driveway construction and restoration.

Engineering Activities

Processed the contracts for the 2020 road maintenance projects as approved by the Town Board on April 14, 2020

Processed a residential driveway for 7807 Paulson road (shared driveway)

Issued several haul permits for ongoing house construction

Issued the request for proposals for the 2020 crack filling program (Maple Grove Road and Town Office parking lot) Bids to be received May 15, 2020

Reviewed drainage plans for Maple Grove storage facility

Received a field entrance application on Flint Road.

Made two final driveway inspections

c: Sarah Gaskell, Town Planner/Administrator
Mark Judd, Road Patrolman

TOWN OF VERONA

TO: Town Board of Supervisors

FROM: Sarah Gaskell, Planner/Administrator

DATE: May 1, 2020

RE: Administrator's Memo – May 5th, 2020 Town Board Meeting

Plan Commission

1. Discussion and Possible Action re: Land use application 2020-1 for the separation of a 3.21-acre lot from a 39.52-acre parcel 0608-134-9500-8
The applicant is proposing the separation of a 3.21-acre lot from the 39.52-acre parcel by the draft CSM and the rezoning of the parcel from RR1 to RR2. Plan Commission discussed the application on April 14th, 2020. Comments from the Plan Commission included support for the split and the rezone, concerns about odd shaped lots, the water supply on site, driveway access, and requested changes for the CSM. Plan Commission voted 4-0 to recommend for the approval of the land use application 2020-1. The applicant has since submitted a revised CSM.
2. Discussion and Possible Action re: Land use application 2020-2 to record parcel 0608-194-9185-9, 2206 Brandancee Ln, Verona, currently described by metes and bounds as Lot 1 of 1.72 acres by Certified Survey Map and rezoning the same parcel from AT-35 to RR1. The applicant is proposing the conversion of a metes and bounds via a CSM and a rezone for the resultant parcel to allow for the renovation of an existing residence. Plan Commission discussed the application on April 14th, 2020. Comments from the Plan Commission included support for the rezone and CSM, questions about the existing septic, shared well, town road as a driveway, and agricultural use on the parcel. Plan Commission voted 4-0 to recommend for the approval of Land Use application 2020-2. The applicant has since submitted a revised CSM.
3. Discussion and Possible Action re: Land use application 2020-3 to adjust the lot line by between parcel 0608-022-2670-2 and parcels 0608-022-9101-0 and 062/0608-022-8730-7. The applicant is seeking an adjustment to a shared lot line. Zoning would remain SFR-1 for all parcels involved. The Plan Commission discussed the application on April 14th, 2020. Plan Commission voted 4-0 to recommend for the approval of the Land Use Application 2020-3.

Public Works

1. Discussion and Possible Action: Addendum to the Intergovernmental Agreement between the City of Fitchburg and the Town of Verona for the preparation of a Regional Stormwater Management Study and Design for Fitchrona Road and Goose Lake. The Town Board previously approved an agreement with the City of Fitchburg for shared funding for an engineering report to evaluate the stormwater runoff and control in the Fitchrona Road/Goose Lake area at the February 4th, 2020 Town Board meeting. A quality-based consultant was selected, and project staff felt the original scope of services should be modified to include two public informational meetings, as well as some additional computer modeling necessary to analyze various solutions for water levels in Goose Lake. The additional cost to the town will be \$6,420 and will be absorbed within the approved 2020 Utility Budget due to lower than anticipated costs for 2020 sewer cleaning projects. Staff recommends for the approval of the addendum and subsequent authorization of the Town Chair and Clerk/Treasurer to execute the addendum.

Ordinance Committee

1. Discussion and Possible Action: Ordinance 2020-3 to Amend Chapter 1 - General Government of the Town of Verona Partial Code of Ordinances regarding the Appointment of the Clerk/Treasurer. This ordinance change is to align Section 1.03(2)(b) of the Town of Verona Partial Code of Ordinances with Wis. Stat. § 60.30(1e)(c) which requires that the Town Board appoint the Clerk/Treasurer for a term not to exceed three (3) years.

New Business

1. Discussion and Possible Action re: Amendment of the Appointment List to the Town of Verona Election Personnel for the 2020-2021 Term by Resolution 2019-10. This resolution seeks the appointment of Town Election Inspectors for a two-year term commencing Jan 1st, 2020 and designates official polling place hours as from 7am to 8pm.
2. Discussion and Possible Action re: Payment of Bills

**TOWN OF VERONA
APPLICATION FOR LAND USE CHANGE**

Please review the Town of Verona Comprehensive Land Use Plan and Subdivision and Development Ordinance 05-04 (found on the Town website: www.town.verona.wi.us) and Dane County Ordinances Chapter 10 – Zoning, Chapter 11 – Shoreland, Shoreland-Wetland and Inland-Wetland Regulations and Chapter 75 – Land Division and Subdivision Regulations prior to application.

APPLICATION IS MADE to the Town of Verona Board for a land use change for:

Property address/legal description 6394 Grandview Rd.; Verona, WI; 53593
SE 1/4 of SE 1/4 of Section 13 in Town of Verona

Please check all that apply:

- comprehensive plan amendment
- rezone petition
 - current zoning category AT-35 + RR-1
 - new zoning category requested RR-2
- conditional use permit
 - conditional use requested _____
- certified survey map
- preliminary plat
- final certified survey map
- concept plan
- site plan
- request for Town road access

Property Owner: Jon + Denelda Baldoek Phone# 608-698-7993

Address: 4146 Schneider Dr; Oregon, WI; 53575 E-Mail jon@jbstats.com

Applicant: Owner X Agent _____

If the applicant is different from property owner, please include documentation authorizing application on behalf of property owner

Applicant's Phone# same as above E-Mail same as above

I hereby authorize _____
to act as my agent in the application process for the above indicated land use change.

Signature _____ Date _____

Description of Land Use Change requested: (use reverse side if additional space is needed)
Rezone and separate 3.21 acre building site from the 36.31 acres of farmland on our property in SE 1/4 of Section 13 of Verona Township. Our plan is to rezone and eventually sell the building site.

I certify that all information is true and correct. I understand that failure to provide all required information will be grounds for denial of my request

Applicant Signature Jon Baldoek Denelda Baldoek Date 17 Mar 2020

Print Name Jon Baldoek + Denelda Baldoek

RETURN COMPLETED APPLICATION AND 12 COPIES OF MAP/PLAN TO:
Amanda Arnold, Planner/Administrator
7669 County Highway PD
Town of Verona
Verona, WI 53593-1035 608-845-7187 / 608-845-7143 Fax

PRE-APPLICATION MEETING:
A pre-application meeting or initial review may be scheduled with Town Staff and/or Plan Commission Chair

PRELIMINARY CERTIFIED SURVEY MAP AND MAP FOR REZONING

SCALE: 1" = 100'

REMNANT PARCEL:

36.31 ACRES GROSS
35.01 AC. EXCL. R/W

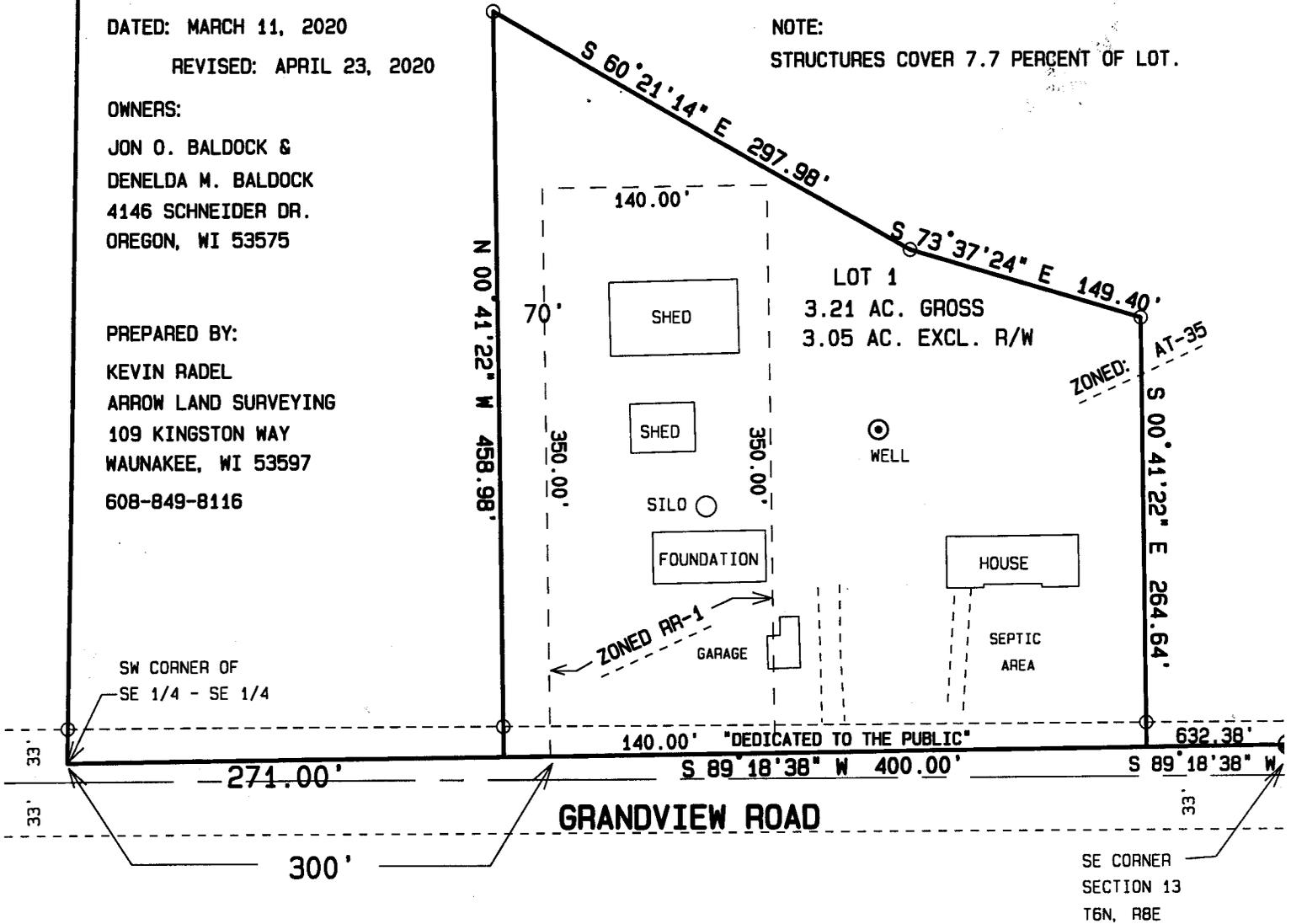
PETITION NO. DCPREZ 2020-11552

DATED: MARCH 11, 2020
REVISED: APRIL 23, 2020

OWNERS:
JON O. BALDOCK &
DENELDA M. BALDOCK
4146 SCHNEIDER DR.
OREGON, WI 53575

PREPARED BY:
KEVIN RADEL
ARROW LAND SURVEYING
109 KINGSTON WAY
WAUNAKEE, WI 53597
608-849-8116

NOTE:
STRUCTURES COVER 7.7 PERCENT OF LOT.



DESCRIPTION: Zone from RR-1 & AT-35 to RR-2

Located in the SE 1/4 of the SE 1/4 of Section 13, T6N, R8E, in the Town of Verona, Dane County, Wisconsin, being further described as follows:

Commencing at the Southeast corner of said Section 13; thence S89°18'38"W 632.38 feet along the south line of the SE 1/4 of said Section 13 to the point of beginning.

Thence continue S89°18'38"W 400.00 feet along said south line; thence N00°41'22"W 458.98 feet; thence S60°21'14"E 297.98 feet; thence S73°37'24"E 149.40 feet; thence S00°41'22"E 264.64 feet to the point of beginning.

Contains: 3.21 acres, (3.05 acres excluding public road right of way).

Delayed effective date requested.

Planning Report

Town of Verona

April 21st 2020

6394 Grandview Road

Summary: The purpose of the application is the creation of a Certified Survey Map (CSM) and rezoning to create one residential site (RR-2). Current zoning is 38.31 acres of AT-35 and 1.21 acres RR-1. Proposed rezone of 2.32 acres of AT-35 to RR-2 and 1.21 RR-1 parcel to RR-2 would result in a total of 3.21 RR-2 acres.

Property Owner: Jon and Denelda Baldock
4146 Schneider Drive
Oregon, WI 53573

Applicant: same

Location Map



Comprehensive Plan Guidance:

Current land use calls for a density of 1 house per 2 acres.

Current and Proposed Zoning: The current zoning is AT-35 and RR-1. The proposed zoning district is RR-2 which allows a minimum lot size 2 acres and a maximum of 4.

Extra-territorial Review/Boundary Agreement Authority: This parcel is in Area B of the boundary agreement with the City of Verona and is inside the Extraterritorial Land Use area with the City of Fitchburg. As such, the Town/City Joint Planning Committee will need to review this application as will the City of Fitchburg.

Surrounding Land Use and Zoning: The surrounding land use is primarily AT-35.

Site Features: The parcel has one home and two sheds, and the rest of the parcel is farmland.

Driveway Access: The existing driveway accesses will be used for the new parcel. The applicant has submitted a driveway permit in order to access the farmland from Grandview Road just to the west of the boundary of the proposed residential lot. This permit will be reviewed once the CSM is approved.

Staff Comments: The CSM will need to include the location of the well and septic facilities. Staff recommends approval upon condition of the addition of the well and septic facilities to the CSM.

TOWN OF VERONA
APPLICATION FOR LAND USE CHANGE

Please review the Town of Verona Comprehensive Land Use Plan and Subdivision and Development Ordinance 05-04 (found on the Town website: www.town.verona.wi.us) and Dane County Ordinances Chapter 10 – Zoning, Chapter 11 – Shoreland, Shoreland-Wetland and Inland-Wetland Regulations and Chapter 75 – Land Division and Subdivision Regulations prior to application.

APPLICATION IS MADE to the Town of Verona Board for a land use change for:

Property address/legal description 2206 Brandancee Lane

Please check all that apply:

- comprehensive plan amendment
- rezone petition
current zoning category _____
new zoning category requested _____
- conditional use permit
conditional use requested _____
- certified survey map
- preliminary plat
- final certified survey map
- concept plan
- site plan
- request for Town road access

Property Owner: Brent Darley / Dana Resop Phone# (608) 575-5333

Address: bkdarley@gmail.com E-Mail 575 TOBPFER AVE
MAVISON WI 53711

Applicant: Owner _____ Agent X

If the applicant is different from property owner, please include documentation authorizing application on behalf of property owner

Applicant's Phone# 608-209-0302 E-Mail isthmus surveying@stcglobal.net

I hereby authorize _____
to act as my agent in the application process for the above indicated land use change.

Signature _____ Date _____

Description of Land Use Change requested: (use reverse side if additional space is needed)

SEE ATTACHMENT

I certify that all information is true and correct. I understand that failure to provide all required information will be grounds for denial of my request

Applicant Signature [Signature] Date 4/1/2020

Print Name Paul Spetz

**RETURN COMPLETED APPLICATION
AND 12 COPIES OF MAP/PLAN TO:**

Amanda Arnold, Planner/Administrator
7669 County Highway PD
Town of Verona
Verona, WI 53593-1035 608-845-7187 / 608-845-7143 Fax

PRE-APPLICATION MEETING:

A pre-application meeting or initial review may be scheduled with Town Staff and/or Plan Commission Chair

Record Legal description: Document Number 5544397

Measured Legal description:

That portion of the SW 1/4 of the SE 1/4 of Section 19, T6N, R8E, Town of Verona, Dane County, Wisconsin, more particularly described as follows:

Commencing at the South 1/4 Section Corner monument of said Section 19, thence N 01°06'36"E, along the North-South 1/4 Section line, 795.18 feet;
thence S 88°53'24"E, along a random line, 427.34 feet to a point on the easterly right-of-way line of Brandancee Lane, said point is the point of beginning of this description.

thence S 85°58'09"E, 340.13 feet;
thence S 14°28'42"E, 163.16 feet;
thence N 86°58'09"W, 139.34 feet;
thence S 70°41'51"W, 120.00 feet;
thence S 13°01'51"W, 4.08 feet;
thence S 88°05'51"W, along the northerly right-of-way line of said Brandancee Lane (extended), 102.28 feet to a point of curvature;
thence 60.32 feet along said right-of-way line along the arc of a 67.38 foot radius curve to the right, a chord bearing N 66°15'13"W, 58.33 feet,
and a delta angle of 51°17'52";
thence N 40°36'22"W, along said right-of-way line, 28.00 feet to a point of curvature;
thence 75.18 feet along said right-of-way line along the arc of a 63.48 foot radius curve to the right, a chord bearing of N 06°40'36" W, 70.87 feet,
and a delta angle of 67°51'33";
thence N 27°27'50"E, 119.94 feet to the point of beginning.

This description contains an area of 74,850 Square Feet or 1.72 Acres.

Dane County Rezone & Conditional Use Permit

Application Date	Petition Number
02/20/2020	DCPREZ-2020-11537
Public Hearing Date	C.U.P. Number
05/12/2020	

OWNER INFORMATION		AGENT INFORMATION	
OWNER NAME BRENT K DARLEY	PHONE (with Area Code) (608) 575-5333	AGENT NAME ISTHMUS SURVEYING LLC	PHONE (with Area Code) (608) 209-0302
BILLING ADDRESS (Number & Street) 575 TOEPFER AVE		ADDRESS (Number & Street) 450 N BALDWIN ST	
(City, State, Zip) MADISON, WI 53711		(City, State, Zip) MADISON, WI 53703	
E-MAIL ADDRESS BKDARLEY@GMAIL.COM		E-MAIL ADDRESS ISTHMUSURVEYING@SBCGLOBAL.NET	

ADDRESS/LOCATION 1		ADDRESS/LOCATION 2		ADDRESS/LOCATION 3	
ADDRESS OR LOCATION OF REZONE/CUP		ADDRESS OR LOCATION OF REZONE/CUP		ADDRESS OR LOCATION OF REZONE/CUP	
2206 BRANDANCEE LN					
TOWNSHIP VERONA	SECTION 19	TOWNSHIP	SECTION	TOWNSHIP	SECTION
PARCEL NUMBERS INVOLVED		PARCEL NUMBERS INVOLVED		PARCEL NUMBERS INVOLVED	
0608-194-9185-9					

REASON FOR REZONE	CUP DESCRIPTION
CLEAN UP PREVIOUSLY CREATED RESIDENTIAL PARCEL TO RENOVATE EXISTING RESIDENCE	

FROM DISTRICT:	TO DISTRICT:	ACRES	DANE COUNTY CODE OF ORDINANCE SECTION	ACRES
AT-35 (Agriculture Transition) District	RR-1 (Rural Residential, 1 to 2 acres) District	1.72		

C.S.M REQUIRED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Applicant Initials <u>PAS</u>	PLAT REQUIRED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Applicant Initials <u>PAS</u>	DEED RESTRICTION REQUIRED? <input type="checkbox"/> Yes <input type="checkbox"/> No Applicant Initials _____	INSPECTOR'S INITIALS SLJ3	SIGNATURE:(Owner or Agent) 
---	--	--	----------------------------------	---

PRINT NAME: <u>Paul Spetz</u>
DATE: <u>2-20-2020</u>

CERTIFIED SURVEY MAP

LOCATED IN:

THE SW $\frac{1}{4}$ OF THE SE $\frac{1}{4}$ OF SECTION 19, T6N, R8E, TOWN OF VERONA, DANE COUNTY, WISCONSIN

Center of Section 19
T6N, R8E, Found Brass
Monument
Northing: 448540.85
Easting: 765328.58

100' 0' 100'



LEGEND

- 3/4"x18" SOLID IRON ROD SET
1.50 Lbs./LINEAL FOOT.
- () INDICATES RECORDED AS
DISTANCES ARE MEASURED TO THE
NEAREST HUNDREDTH OF A FOOT.

LANDS

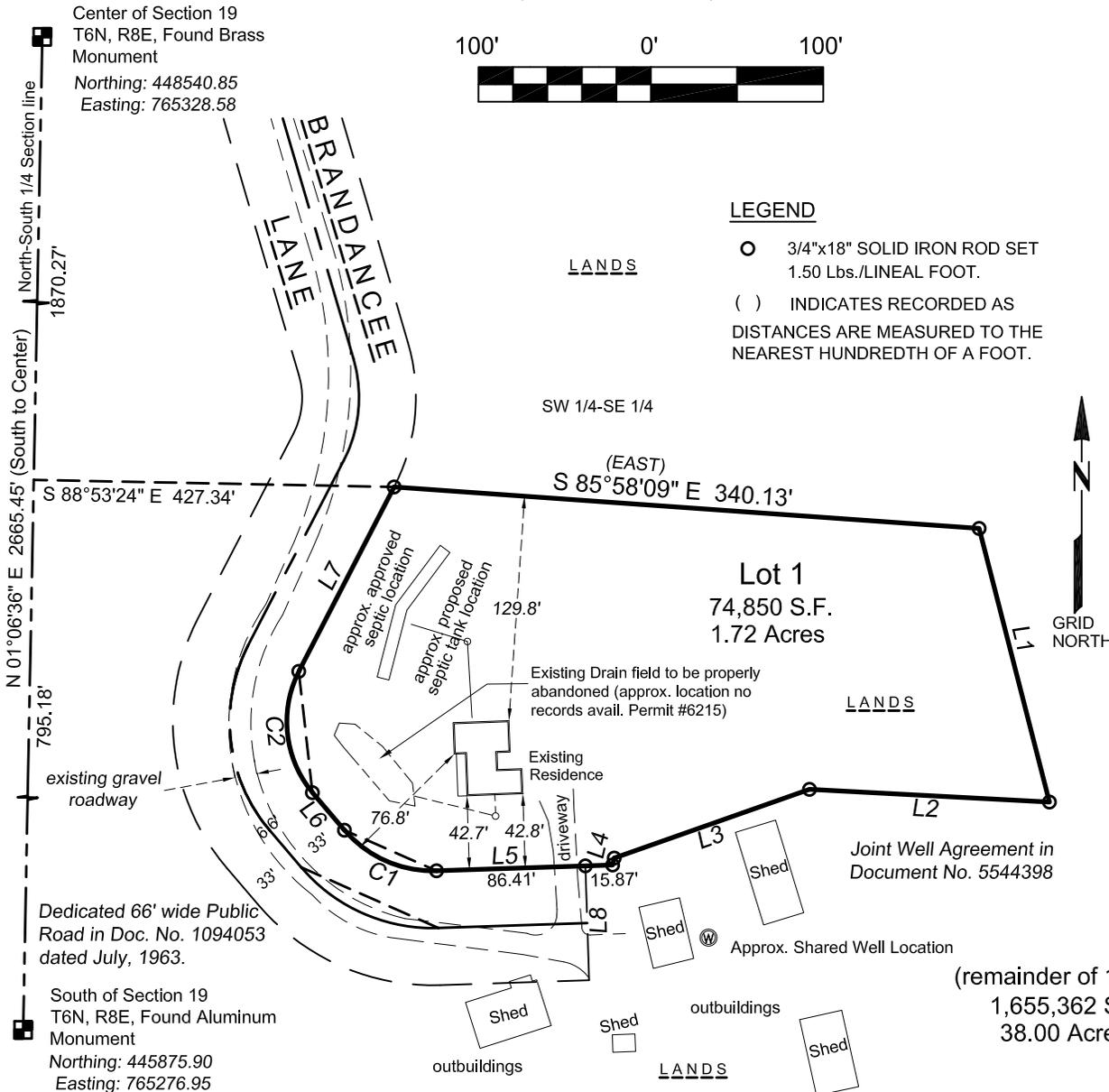
SW 1/4-SE 1/4

(EAST)
S 85°58'09" E 340.13'

Lot 1
74,850 S.F.
1.72 Acres



BEARINGS ARE REFERENCED TO THE
WISCONSIN COUNTY COORDINATE
SYSTEM, DANE ZONE, THE NORTH
SOUTH 1/4 SECTION LINE BEARS N 01°06'36" E



Line Table

LINE	BEARING	DISTANCE
L1	S 14°28'42" E (S 18°33' W)	163.16'
L2	N 86°58'09" W (S 89°00' W)	139.34'
L3	S 70°41'51" W (S 66°40' W)	120.00'
L4	S 13°01'51" W (S 9°00' W)	4.08'
L5	S 88°05'51" W (S 84°04' W)	102.28'
L6	N 40°36'22" W (N 44°38' W)	28.00'
L7	N 27°27'51" E (N 23°26' E)	119.70'
L8	S 01°54'09" E	66.00'

Curve Table

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	60.32'	67.38' (67.1')	51°17'47"	N 66°15'13" W	58.33'
				Tangent 'In'=S 88°05'51" W	Tangent 'Out'=N 40°36'22" W
C2	75.42'	63.48' (58')	68°04'13"	N 06°34'16" W	71.06'
				Tangent 'In'=N 40°36'22" W	Tangent 'Out'=N 27°27'51" E

MAP NO. _____
DOCUMENT NO. _____
VOLUME _____ PAGE _____

SURVEYED BY:
ISTHMUS SURVEYING, LLC
450 NORTH BALDWIN STREET
MADISON, WI 53703
(608) 244.1090
www.isthmussurveying.com
isthmussurveying@sbcglobal.net

SURVEYED FOR:
BRENT DARLEY/DANA RESOP
575 TOEPFER AVENUE
MADISON, WI 53711
(608) 575.5333

CERTIFIED SURVEY MAP

LOCATED IN:

THE SW $\frac{1}{4}$ OF THE SE $\frac{1}{4}$ OF SECTION 19, T6N, R8E, TOWN
OF VERONA, DANE COUNTY, WISCONSIN

I, Paul A. Spetz, Registered Land Surveyor for Isthmus Surveying LLC, hereby certify: that under the direction of Brent K. Darley and Dana M. Resop, owners of said land, I have surveyed, divided, and mapped the following parcel(s) of land:

Record Legal description: Document Number 5544397

Measured Legal description:

That portion of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 19, T6N, R8E, Town of Verona, Dane County, Wisconsin, more particularly described as follows:

Commencing at the South $\frac{1}{4}$ Section Corner monument of said Section 19, thence N 01°06'36"E, along the North-South $\frac{1}{4}$ Section line, 795.18 feet;
thence S 88°53'24"E, along a random line, 427.34 feet to a point on the easterly right-of-way line of Brandancee Lane, said point is the point of beginning of this description.

thence S 85°58'09"E, 340.13 feet;
thence S 14°28'42"E, 163.16 feet;
thence N 86°58'09"W, 139.34 feet;
thence S 70°41'51"W, 120.00 feet;
thence S 13°01'51"W, 4.08 feet;
thence S 88°05'51"W, along the northerly right-of-way line of said Brandancee Lane (extended), 102.28 feet to a point of curvature;
thence 60.32 feet along said right-of-way line along the arc of a 67.38 foot radius curve to the right, a chord bearing N 66°15'13"W, 58.33 feet,
and a delta angle of 51°17'52";
thence N 40°36'22"W, along said right-of-way line, 28.00 feet to a point of curvature;
thence 75.18 feet along said right-of-way line along the arc of a 63.48 foot radius curve to the right, a chord bearing of N 06°40'36" W, 70.87 feet,
and a delta angle of 67°51'33";
thence N 27°27'50"E, 119.94 feet to the point of beginning.

This description contains an area of 74,850 Square Feet or 1.72 Acres.

I further certify that the map on sheet one (1) is a correct representation of the exterior boundaries of the land surveyed and that I have fully complied with the provisions of Chapter 236.34 of the State Statutes and the Land Division Ordinance of Dane County and the Town of Verona in surveying, dividing, and mapping the same.

Dated this _____ day of _____, 2020.

Paul A. Spetz, S 2525

MAP NO. _____

DOCUMENT NO. _____

VOLUME _____ PAGE _____

Planning Report

Town of Verona

April 21st 2020

2206 Brandancee Lane

Summary: The property owners are applying for a rezone to RR-1 to clear up a prior land division by quit-claim and enable a future home remodel. Currently zoned as AT-35 at 2 acres, the rezone will result in a RR-1 parcel of 1.72 acres.

Property Owner: Brent K Darley/Dana Resop

Property Address: 2206 Brandancee Lane
Verona WI 53593

Applicant: Isthmus Surveying LLC
450 North Baldwin Street
Madison WI 53703

Location Map



Comprehensive Plan Guidance:

Land is currently zoned AT-35 despite the presence of the residential use within the larger AT use. The Comprehensive Plan density for this area is one home per 2-4 acres. Due to the long-term existence of this parcel, Dane County Zoning Department recommends the parcel be allowed to be converted from a Metes and Bounds to a CSM without meeting the 2-acre minimum lot size of the Comprehensive Plan.

Current and Proposed Zoning: The current zoning is AT-35. The new zoning will be RR-1.

Extra-territorial Review/Boundary Agreement Authority: This parcel is in Area C of the boundary agreement with the City of Verona so no review by the city is necessary.

Surrounding Land Use and Zoning: The surrounding land use is farmland, zoned AT-35.

Site Features: The Sugar River transverses through the northwest portion of the adjacent parcel.

Driveway Access: Access to the home is via Brandancee Lane.

Staff Comments: Staff recommends approval of the CSM and the rezone.

**TOWN OF VERONA
APPLICATION FOR LAND USE CHANGE**

Please review the Town of Verona Comprehensive Land Use Plan and Subdivision and Development Ordinance 05-04 (found on the Town website: www.town.verona.wi.us) and Dane County Ordinances Chapter 10 – Zoning, Chapter 11 – Shoreland, Shoreland-Wetland and Inland-Wetland Regulations and Chapter 75 – Land Division and Subdivision Regulations prior to application.

APPLICATION IS MADE to the Town of Verona Board for a land use change for:

Property address/legal description 6852 & 6853 Shagbark Ct.,
Madison, WI 53719

Please check all that apply:

- comprehensive plan amendment
- rezone petition
 - current zoning category _____
 - new zoning category requested _____
- conditional use permit
 - conditional use requested _____
- certified survey map
- preliminary plat
- final certified survey map
- concept plan
- site plan
- request for Town road access

Second Owner:
Mary Ann Emmerton
6853 Shagbark Ct.,
Madison, WI 53719
(608) 698-1746
emmerton@tds.net

Property Owner: Fred Rikkers Phone# (608) 225-6355

Address: 6852 Shagbark Ct, Madison WI 53719 E-Mail ftrikkers@rikkerslaw.com

Applicant, if different from the property owner: _____

Applicant's Phone# _____ E-Mail _____

If the applicant is different from property owner, please sign below to allow the agent to act on behalf of property owner.

I hereby authorize _____
to act as my agent in the application process for the above indicated land use change.

Signature _____ Date _____

Description of Land Use Change requested: (use reverse side if additional space is needed)
The owners wish to adjust the lot line between
them as shown on the proposed Certified Survey Map.

I certify that all information is true and correct. I understand that failure to provide all required information will be grounds for denial of my request

Applicant Signature Robert A. Talarczyk Date 04/17/2020

Print Name Robert A. Talarczyk - Agent

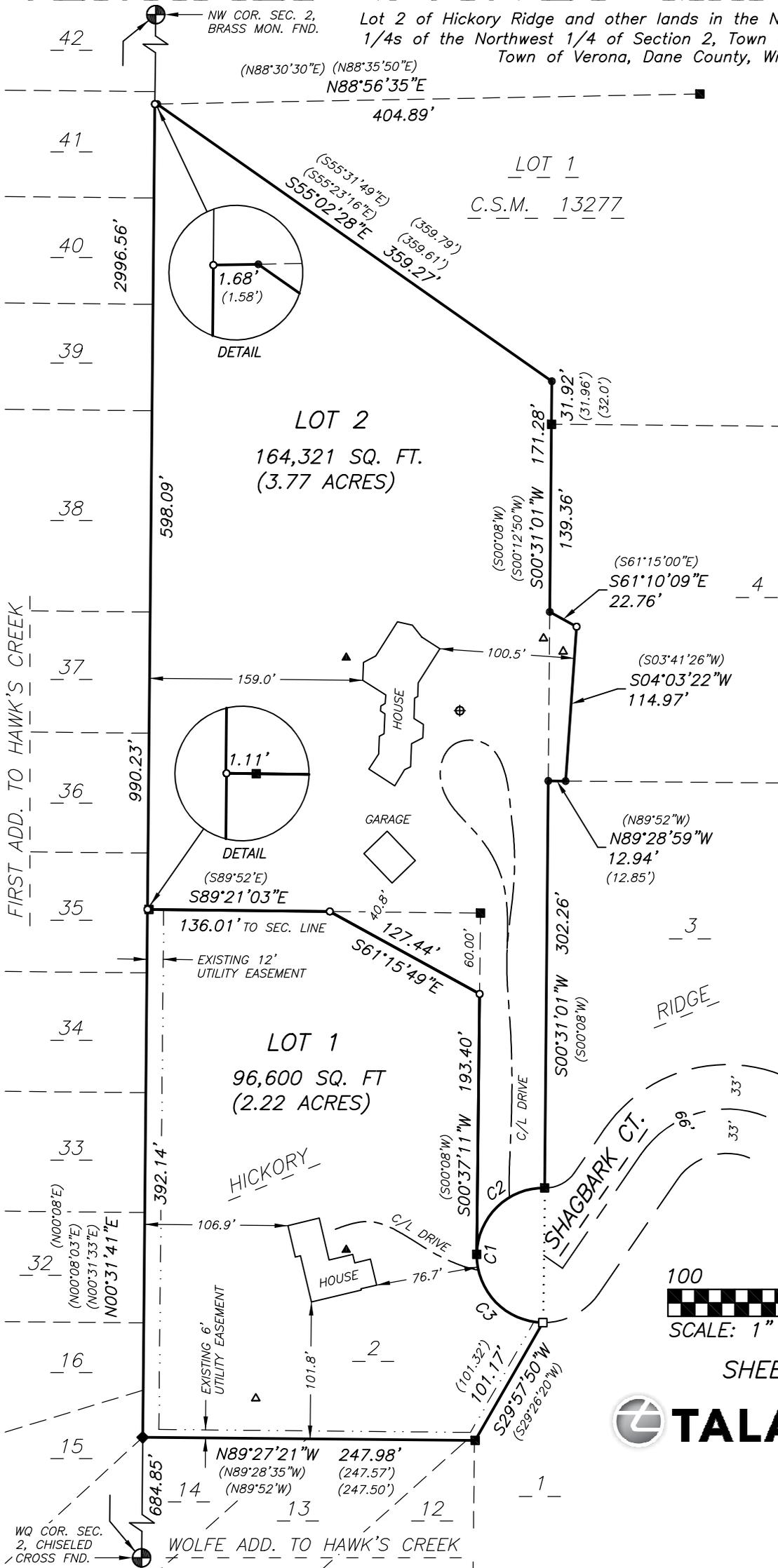
RETURN COMPLETED APPLICATION AND 12 COPIES OF MAP/PLAN AND ANY OTHER INFORMATION TO:

Sarah Gaskell, Planner/Administrator, Town of Verona
7669 County Highway PD, Verona, WI 53593-1035
sgaskell@town.verona.wi.us

A pre-application meeting or initial review may be scheduled with Town Staff and/or Plan Commission Chair if you have questions or concerns. Please call 608-845-7187 with questions.

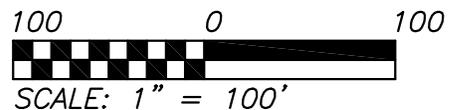
CERTIFIED SURVEY MAP No. _____

Lot 2 of Hickory Ridge and other lands in the Northwest and Southwest 1/4s of the Northwest 1/4 of Section 2, Town 6 North, Range 8 East, Town of Verona, Dane County, Wisconsin.



CURVE	RADIUS	ARC	DELTA	CHORD	CHORD BEARING	TAN. BEARING-IN	TAN. BEARING-OUT
C1	50.00'	156.89'	179°46'50"	100.00'	S00°46'21"W	N89°20'14"W	S89°07'04"E
C2	50.00'	78.48'	89°56'08"	70.67'	S45°41'42"W		
C3	50.00'	78.41'	89°50'42"	70.62'	S44°11'43"E		

JOB NO. 19152
POINTS 19152
DRWG. 19152
DRAWN BY RT



SHEET 1 OF 3

TALARCZYK
LAND SURVEYS LLC

517 2nd Avenue
New Glarus, WI 53574
608-527-5216

www.talarczyk surveys.com

CERTIFIED SURVEY MAP No. _____

Lot 2 of Hickory Ridge and other lands in the Northwest and Southwest 1/4s of the Northwest 1/4 of Section 2, Town 6 North, Range 8 East, Town of Verona, Dane County, Wisconsin, bounded and described as follows:

Commencing at the West 1/4 corner of said Section 2; thence N00°31'41"E along the West line of Section 2, 684.85' to the point of beginning; thence N00°31'41"E, 990.23'; thence N88°56'35"E, 1.68'; thence S55°02'28"E, 359.27'; thence S00°31'01"W, 171.28'; thence S61°10'09"E, 22.76'; thence S04°03'22"W, 114.97'; thence N89°28'59"W, 12.94'; thence S00°31'01"W, 302.26' to the right of way line of Shagbark Court; thence Southerly, 156.89' along said right of way line and the arc of a curve to the left whose radius is 50.00' and whose chord bears S00°46'21"W, 100.00'; thence S29°57'50"W, 101.17'; thence N89°27'21"W, 247.98' to the point of beginning; subject to any and all easements of record.

I hereby certify that this survey is in compliance with Chap. 236.34 of the Wis. Statutes, and that I have surveyed, monumented, and mapped the lands described hereon, and that this map is a correct representation thereof in accordance with the information provided.

March 11, 2020

Robert A. Talarczyk, P.L.S.

TOWNSHIP APPROVAL: This Certified Survey Map is approved for recording this _____ day of _____, 20____ by the Town of Verona.

Town Clerk

CITY OF VERONA APPROVAL: Approved for recording this _____ day of _____, 20____ by the City of Verona.

City Clerk

CITY OF MADISON APPROVAL: Approved for recording this _____ day of _____, 20____ by the Secretary of the City of Madison Plan Commission .

Secretary, Plan Commission

COUNTY APPROVAL: Approved for recording per Dane County Zoning and Land Regulation Committee action of _____, by _____.

Authorized Representative

REGISTER OF DEEDS CERTIFICATE: Received for record this _____ day of _____, 20____ at _____ o'clock _____.M., and recorded in Vol. _____ of Certified Survey Maps of Dane Co., on Pages _____.

Register of Deeds

LEGEND:

- 2" iron pipe found
- 1-1/2" iron pipe found
- 1" iron pipe found
- ◆ 7/8" solid round iron rod found
- 3/4" x 24" solid round iron rod set, weighing 1.5 pounds per lineal foot
- ⊕ Septic manhole
- △ Septic vent
- ▲ Well pump



TALARCZYK
LAND SURVEYS LLC
517 2nd Avenue
New Glarus, WI 53574
608-527-5216
www.talarczyksurveys.com

CERTIFIED SURVEY MAP No. _____

Lot 2 of Hickory Ridge and other lands in the Northwest and Southwest 1/4s of the Northwest 1/4 of Section 2, Town 6 North, Range 8 East, Town of Verona, Dane County, Wisconsin.

OWNERS' CERTIFICATE OF DEDICATION:

As owners, we hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented hereon. We also certify that this map is required by s.236.10 or s.236.12 Wisconsin Statutes or S.75.17(1)(a), Dane County Code of Ordinances to be submitted to the following for approval or objection: Town of Verona, City of Verona, City of Madison, Dane County Zoning and Land Regulation Committee.

WITNESS the hand and seal of said owners this _____ day of _____, 20____. In the presence of:

Frederick T. Ridders

Linda M. Ridders

STATE OF WISCONSIN)
_____ COUNTY) SS

Personally came before me this _____ day of _____, 20____, the above named Frederick T. Ridders and Linda M. Ridders to me known to be the same persons who executed the foregoing instrument and acknowledged the same.

My commission expires _____.

OWNER'S CERTIFICATE OF DEDICATION:

As owner, I hereby certify that I caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented hereon. I also certify that this map is required by s.236.10 or s.236.12 Wisconsin Statutes or S.75.17(1)(a), Dane County Code of Ordinances to be submitted to the following for approval or objection: Town of Verona, City of Verona, City of Madison, Dane County Zoning and Land Regulation Committee.

WITNESS the hand and seal of said owner this _____ day of _____, 20____. In the presence of:

Mary Ann Emmerton

STATE OF WISCONSIN)
_____ COUNTY) SS

Personally came before me this _____ day of _____, 20____, the above named Mary Ann Emmerton to me known to be the same person who executed the foregoing instrument and acknowledged the same.

My commission expires _____.

PREPARED FOR:

Mary Ann Emmerton	Fred Ridders
6853 Shagbark Ct.	6852 Shagbark Ct.
Madison, WI 53719	Madison, WI 53719
(608) 698-1746	(608) 225-6355

NOTES:

- 1.) Bearings are referenced to the Wisconsin County Coordinate System, Dane County Zone, NAD83 (2011), in which the West line of the Northwest 1/4 of Section 2 bears N00°31'41"E.
- 2.) Recorded data, when different than measured, is shown in parenthesis.
- 3.) Refer to building site information contained in the Dane County Soil Survey.
- 4.) All PLSS witness monuments were found and verified.



TALARCZYK
LAND SURVEYS LLC
517 2nd Avenue
New Glarus, WI 53574
608-527-5216
www.talarczyk surveys.com

6853 Shagbark Ct.

Summary: The property owners wish to adjust their shared lot line as indicated in the proposed CSM.

Property Owner: Fred and Linda Ridders
6852 Shagbark Court
Madison, WI 53719

Mary Ann Emmerton
6853 Shagbark Court
Madison, WI 53719

Applicant: Fred Ridders

Location Map



Comprehensive Plan Guidance:

Comprehensive Plan Land use is SFR Neighborhood with private septic.

Current and Proposed Zoning: The current zoning is SFR-1 and will remain unchanged.

Extra-territorial Review/Boundary Agreement Authority: This parcel is in Area C of the boundary agreement with the City of Verona so no review by the city is necessary and is inside the Extraterritorial Land Use area with the City of Madison. The City of Madison does not have an objection to this CSM.

Surrounding Land Use and Zoning: The surrounding land use is primarily residential to the west (City of Madison) and farmland to the north.

Site Features: Both parcels are heavily wooded residential lots.

Driveway Access: The existing driveway accesses will remain unchanged for both parcels.

Staff Comments: Staff recommends approval of the lot line change and proposed CSM.

TOWN OF VERONA

TO: Town Board of Supervisors

DATE: May 1, 2020

FROM: W. Christopher Barnes, Public Works Project Manager

SUBJECT: Goose Lake Intergovernmental Agreement Addendum #1

ACTION RECOMMENDED: Approval of Addendum #1 to the intergovernmental agreement with the City of Fitchburg for preparation and funding of an engineering report to evaluate stormwater control measures in the Fitchrona Road/Goose Lake area and authorize the Town Chair and Clerk Treasurer to execute said addendum.

At the February 4, 2020 regular town board meeting, the board approved an agreement with the City of Fitchburg for shared funding for an engineering report to evaluate stormwater runoff and control in the Fitchrona Road/Goose Lake area. The subject area has been experiencing rising lake levels in recent years, which has caused flooding of Fitchrona Road and the surrounding area. Rising lake levels in Goose Lake have also affected sections of the Town sewer utility district. The request for proposals (RFP) was advertised by legal notice in the Wisconsin State Journal and posted on www.questcdn.com. Four (4) proposals were received on March 20, 2020. A review committee consisting of two City representatives and two Town representatives (in accordance with the IGA) reviewed the proposals on March 25, 2020 and evaluated them based on a set of criteria as outlined in the RFP. AE2S was selected as the preferred firm. City and Town staff met with AE2S on March 31, 2020 to review and modify the scope, timeline, and cost to best meet the City and Town's needs. Staff felt that the original scope should be modified to include two public informational meetings as well as some additional computer modeling necessary to analyze various solutions to water levels in Goose Lake. This is important because if flood elevations are altered (which is the goal of this study), modeling results will need to be submitted to FEMA.

The consultant's fee for this project is \$42,840. In the 2020 budget, the town and the city assumed a project cost of \$30,000, split evenly between the city and the town. The revised scope will result in an increased cost to the town of \$6,420. Applying the additional cost for the study to the Utility district is appropriate because rising water levels in Goose Lake directly affect the inflow and infiltration of water into the sanitary sewer system. Due to lower than expected costs for the 2020 sewer cleaning project, this additional cost of the Goose Lake Study can be borne within the approved 2020 utility budget.

The attached intergovernmental agreement addendum revised the cost of the study which was to be split evenly between the city and the town with a maximum cost of

\$15,000 for each party. The agreement has been reviewed by the City of Fitchburg and is scheduled to be approved by the Fitchburg Common Council on May 4, 2020 along with approval of the consultant's contract.

Staff recommends that the board approve Addendum #1 to the intergovernmental agreement with the City of Fitchburg for preparation and funding of an engineering report to evaluate storm water control measures in the Fitchrona Road/Goose Lake area, and authorize the Town Chair and Clerk Treasurer to execute the addendum.

TOWN OF VERONA, DANE COUNTY, WISCONSIN

**Ordinance 2020-03
Amendment of Code of Ordinances Section 1.03(2)(b)**

WHEREAS, the Town of Verona Electors approved a referendum question pursuant to Wis. Stat. § 60.30(1e)(b) on April 4, 2000, to have the Clerk-Treasurer to be appointed by majority vote of the Town Board rather than elected at the Town of Verona's annual meeting;

WHEREAS, the Town of Verona Board adopted Ordinance No 01-1 on February 6, 2011, codifying the results of the referendum and authorizing the appointment of the Clerk/Treasurer for a term of three years;

WHEREAS, the Town of Verona Board approved a new Code of Ordinances. In those revisions, Section 1.03(2)(b) changed the term of the appointment of the Clerk/Treasurer from three (3) years to an undefined term;

WHEREAS, Wis. Stat. § 60.30(1e)(c) requires that the Town Board appoint the Clerk/Treasurer for a term not to exceed three (3) years;

WHEREAS, Section 1.03(2)(b) needs to be amended to provide for the Town Board to appoint the Clerk/Treasurer for a term not to exceed three (3) years as follows:

Section 1.03(2)(b) of the Town of Verona Partial Code of Ordinances is hereby repealed and recreated to read as follows:

Appointment. Pursuant to Wis. Stat. § 60.30(1e)(a), the office of Town Clerk-Treasurer shall be filled by appointment of a majority of the members-elect of the Town Board. The term of office for the appointed Town Clerk-Treasurer shall be set by the Town Board but may not exceed 3 years pursuant to Wis. Stat. § 60.30(1e)(c). The Town Board may re-appoint the Town Clerk-Treasurer for additional terms. However, removal by the Town Board during a given term of office may only be for "cause" as defined under Wis. Stat. § 17.001 and required by Wis. Stat. § 60.30(1e)(f). The salary of the Town Clerk-Treasurer shall be set by the Town Board and may not be reduced during the term of office. The Town Clerk-Treasurer may appoint a Deputy Clerk-Treasurer, provided that any compensation for such position shall be approved by the Town Board.

NOW, THEREFORE, BE IT ORDAINED, by the Town Board of the Town of Verona, Dane County, Wisconsin, that Section 1.03(2)(b) of the Code of Ordinances is amended as set forth above; and

BE IT FURTHER ORDAINED that any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict; and

RESOLUTION 2019-10 A

Resolution to Amend the Appointed Town of Verona Election Personnel for 2020-2021 Term

WHEREAS, The Town of Verona is responsible for staffing all elections held within its jurisdiction; and

WHEREAS, the Verona Town Board has the authority to appoint election officials to serve for a two (2) year term; so now

BE IT RESOLVED, that the following Town residents and Dane County residents be appointed to serve as Town Election Inspectors for the two year term of January 1, 2020 through December 31, 2021; and

BE IT FINALLY RESOLVED that the official hours for the polling place are from 7:00 AM to 8:00 PM.

	Name	Position(s)	Address	Municipality	Zip
1	ARLENE KING	Special Voting Deputy, Election Inspector backup	7223 Cross Country Road	Verona	53593
2	BECKY STILWELL	Election Inspector	1730 Beach Road	Verona	53593
3	BOB BOVY	Election Inspector, on call only	7648 County Highway PD	Verona	53593
4	CAROL MCKINLEY	Election Inspector	6537 Shady Bend Road	Verona	53593
5	CULLEN MEURER	Election Inspector	6352 Goose Lake Drive	Verona	53593
6	DEB PAUL	Election Inspector, Chief Inspector	6818 Cross Country Road	Verona	53593
7	DOROTHY GERTSCH	Election Inspector	6422 Shady Bend Road	Verona	53593
8	GRACE KREWSON	Election Inspector, Special Voting Deputy	1685 Fritz Road	Verona	53593
9	GREGG MILLER	Election Inspector	405 N Shuman Street	Verona	53593
10	HOLLY DOWLING	Election Inspector	6352 Goose Lake Drive	Verona	53593
11	JACK FERRERI	Election Inspector	3118 Timber Lane	Verona	53593
12	JANE BARNETT	Election Inspector	2273 Sugar River Road	Verona	53593
13	JANET LALOR	Election Inspector, Chief Inspector	6666 Purcell Road	Belleville	53508
14	JEFF CHRISTENSEN	Election Inspector	7459 Oak Hill Court	Verona	53593
15	JEFF FITZRANDOLPH	Election Inspector	66 Berdella Court	Cross Plains	53528
16	JOHN EBERHARDT	Election Inspector	2996 Timber Lane	Verona	53593
17	JOHN MCKINLEY	Election Inspector	6537 Shady Bend Road	Verona	53593
18	JON SCHELLPFEFFER	Election Inspector	2565 Tonto Trail	Verona	53593
19	JULIE BIGLER	Election Inspector, Chief Inspector *, Special Voting Deputy	593 Viney Road	Verona	53508
20	KAREN GODSHALL	Election Inspector, Chief Inspector Special Voting Deputy backup	6931 McKee Road	Madison	53719
21	MARTHA MAXWELL	Election Inspector, Special Voting Deputy	11691 Mid Town Road	Verona	53593
22	MIKE WILLETT	Election Inspector, Chief Inspector, Special Voting Deputy	11785 Mid Town Road	Verona	53593
23	MONA CASSIS	Election Inspector	7812 Dairy Ridge Road	Verona	53593
24	RAY WAGNER	Election Inspector	3131 Shady Oak Lane	Verona	53593
25	SUE LUGINBUHL	Election Inspector	2157 Sugar River Road	Verona	53593
26	TAMMY DRESSER	Election Inspector, Special Voting Deputy	2110 Davis Hills Drive	Verona	53593
27	TERRY SCHNAPP	Election Inspector	2059 Cross Country Road	Verona	53593
28	TIM KEOGH	Election Inspector	6386 Pheasant Lane	Verona	53593

ADOPTED by the Town of Verona Board on December 3, 2019 and amended May 5, 2020

Mark M. Geller, Town Chair

I hereby certify that the foregoing resolution was duly adopted by the Town of Verona Board at a legal meeting on the 3rd day of December, 2019 and amended at a legal meeting on the 5th of May 2020

Amended 5/05/2020

John Wright, Clerk/Treasurer

* May only serve if no Chief Inspector who is a Town of Verona resident is available