

Town of Verona Plan Commission Meeting Minutes

Thursday, December 15, 2022 6:30pm

Town Hall Community Room

7559 County Highway PD, Verona WI

Members Present: Mark Geller, Lori Lukens, Tom Mathies, Haley Saalsaa-Miller, Sarah Slack

Staff: Sarah Gaskell, Administrator

Applicants: Dixie Schwenn, Nathan Lockwood, Bernie Coughlin

1. Call to Order/Approval of Meeting Agenda – Geller called the meeting to order at 6:30 pm. Motion to approve the amended agenda (item 7 moved to after item 4) by Slack, second by Lukens. Motion carried by voice vote.
2. Public Comment – none
3. Approval of Minutes from October 27th, 2022 – Motion to approve by Lukens, second by Mathies. Motion carried by voice vote, with Slack abstaining.
4. Discussion and Possible Action: Land Use Application 2022-06 for a CSM and rezone located at 7562 CTH PD, Verona WI 53593
 - a. Commissioner discussion
 - Buildings on site
 - House to be demolished must be removed before County will record the CSM
 - b. Motion to recommend approval of Land Use Application 2022-06 by Geller, second by Lukens. Motion carried by voice vote.
5. Discussion and Possible Action: Dane County Zoning Opt-Out Process
 - a. Introduction by Korey Anderson of GEC
 - b. Commissioner discussion
 - Timeline
 - Review of Zoning code of the 6 towns that have opted out that use GEC for administration – zoning categories, similarities/differences from Dane County Zoning Code
 - Fees
 - Wish for DC staff input
 - c. No action taken; DC staff to be invited to next meeting for input
6. Discussion and Possible Action: Dane County Ordinance Amendment 2022 OA-044 regarding conditional use permit appeals
 - a. Commission discussion: purpose of the amendment, town involvement
 - b. Motion to recommend approval of the amendment by Saalsaa, second by Motion carried by voice vote.
7. Discussion and Possible Action: Land Division and Development Ordinance
 - a. Commissioner discussion: lot and unit sizes; removal of traditional subdivision as an option; cover design

- b. Motion to recommend approval of changes as presented by Slack, second by Saalsaa
Motion carried by voice vote.

8. Other – updates on Ardent Glen town response

9. Next Meeting: January 19th, 2023

10. Adjourn – 9:23 pm

Submitted by Sarah Gaskell, Town Planner/Administrator