

Town of Verona Plan Commission Meeting Minutes

Thursday, May 20, 2021, 6:30 pm

Zoom meeting

Members Present: Doug Maxwell, Tom Mathies, Sarah Slack, Deb Paul,

Excused: Haley Saalsaa Miller

Staff: Sarah Gaskell, Administrator

Other: Lee Stilwell, Doug Wolf, Phyllis Wiederhoeft, Jim Wiederhoeft, Susan Pigorsch, Hans Pigorsch, Noa Prieve, Rosemary Bodolay, Dale Malner

1. Call to Order/Approval of Meeting Agenda – Maxwell called the meeting to order at 6:30 pm. Motion to approve the agenda by Slack, second by Paul. Motion carried by voice vote.
2. Public Comment – none.
3. Approval of minutes from 4/15/2021 – Motion to approve minutes by Mathies, second by Slack. Motion carried by voice vote.
4. Discussion and Possible Action: Land Use Application 2021-06 submitted by Noa Prieve on behalf of Stilwell Trust – Updated to reflect Condo Plan Application for parcel number 062/060-364-8990-2
 - a. Discussion included
 - i. Appreciation for the rearrangement of the unit alignment
 - ii. Unit 1, 2 and 4 shared driveway easement potential and arrangements with lots to the West of the potential shared driveway. There would be four driveway accesses.
 - iii. Determination of building envelopes at time of plat
 - iv. Use of limited common elements vs. common element
 - v. Process to approve this as a condo plat
 - vi. Ice Age Trail easement
 - vii. Stormwater considerations
5. Discussion and Possible Action: Draft Procedure for Amendments to the Town of Verona's 2019 Comprehensive Land Use Plan
 - a. Review of language resolution vs ordinance
 - b. Developer vs property owner making an application
 - c. Deadline for application materials should be included
 - d. Draft will be reviewed for approval at the June PC meeting
6. Discussion and Possible Action: Draft Conditional Use Permit Procedures and Process
 - a. Review of need for this process
 - b. Notification process
 - c. Draft will be reviewed for approval at the June PC meeting
7. Discussion: Draft Subdivision Ordinance
8. Other: Update on Marty Farm Proposal; Good Shepherd Church annexation; Condo Plat Process for

creating less than 5 units

9. Next Regular meeting – June 17th, 2021

10. Adjournment – Meeting adjourned at 8:35 pm

Submitted by Sarah Gaskell, Town Planner/Administrator

Approved:

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