

Public Works Committee Minutes

Tuesday, March 15, 2022 - 6:30 PM

Town of Verona Hall, 7669 County Highway PD

Present: Phyllis Wiederhoeft - Chair, John Senseman, Mike Duerst, Manfred Enburg

Absent: Russ Swiggum

Also Present: Christopher Barnes - Public Works Director, Mark Judd - Patrolman

Public Present: None

1. **Call to Order/Additions to Agenda/Approve Agenda** - Chair Wiederhoeft called the meeting to order at 6:30 PM. Wiederhoeft asked for additions and approval of the agenda. Duerst moved to accept the agenda, second by Senseman, motion carried.
2. **Action: Review Minutes of February 15, 2022** - The minutes were reviewed by the committee. Duerst called for a motion to approve the February minutes as submitted, second by Senseman, motion carried.
3. **Discussion and Information: 2022 Brush Collection Program** - Wiederhoeft asked Barnes for any update. Barnes stated that after discussions with local landscape contractors, a post card survey is being developed to gauge interest in various brush program scenarios. Barnes presented a draft of the post card questions. The surveys will be due back by April 30th and mailed to every property owner in the town. Once the surveys are received, town staff will summarize and report back to the committee. Senseman questioned how the survey would be evaluated? Barnes stated that the committee would be reviewing results. Wiederhoeft stated that the program was set up by the Town Board to be self-funded so that the costs would be borne only by those that use the program. No further discussion.
4. **Discussion and information: Madison Metropolitan Sewerage District Force Main Replacement Project** - Barnes described the map in the agenda and summarized the 4 routes currently under consideration for a second pipeline from the City of Verona as a relief force main in addition to the existing sewer force main. Wiederhoeft stated that an on-line public meeting was held February 23rd for comments. General discussion continued about the need and the purpose for the new force main. Barnes stated that the MMSD expected to make a preliminary determination by April 15th. No further discussion.
5. **Discussion and Possible Action: 2022 Road Maintenance Bids and use of American Rescue Plan Act (ARPA) funds to supplement the cost-** Wiederhoeft asked Barnes to review the bids received for the road project. Barnes explained that bids were received for Sunset Drive, Grandview Road and Rolling Oaks Lane. The low bid was submitted by Payne and Dolan Inc., in the amount of \$376,585.54. In order to complete all of Sunset Drive, Barnes recommended using ARPA funds to cover the shortfall in the town road.

construction budget. Barnes also stated that the town had received costs for road signs and pavement striping and that all combined resulted in a shortfall of \$45,617 in the town budget. Duerst questioned if the east end of Sunset could be deleted, Barnes stated that the drainage work on that section was necessary to prevent erosion on the steep grades. Engberg stated that the costs would not be cheaper in the future. Motion by Enburg, second by Duerst to recommend award of the project to the town board. Motion passed. Barnes stated that the bid would now go to the Town Board for acceptance.

6. **Discussion Bipartisan Infrastructure Law Project Funding Possibilities** - Wiederhoeft asked Barnes for a review of the cost data included in the agenda. Barnes stated that in order to use the BIL funding, roads must be brought up to meet federal safety and design standards. Barnes stated that to obtain the funds required using the standard federal aid process for design, bidding, and construction and was an 80% federal/20% local match program. The local costs for utilizing the federal funds would be higher than the current budget in the town Capital Improvement Budget, Enburg questioned if the Town Chair Geller was in agreement with any project applications. Barnes stated that he was not sure and that project applications would be due to WISDOT in June. No further discussion.
7. **Information: Valley Road Bridge Engineering Update** - Wiederhoeft asked for an update. Barnes stated that the environmental documents had been approved by WISDOT, no Right of way would be required for the construction, and the process was on schedule.
8. **Information: Fitchrona Road/Goose Lake Storm Drainage Memo**- Wiederhoeft asked Barnes to explain the memo contained in the agenda. Barnes stated that the town board had asked for information on the Fitchrona Road/Goose Lakes stormwater study and the memo summarized the report study and provided some historical background. Duerst asked if the town could hire Russ Swiggum to install some new culverts, Barnes stated that the actual property the culvert containing the culverts is owned by Dane County and their permission would be required. Discussion followed.
9. **Development Updates** - Wiederhoeft asked Barnes to summarize the current developments:
 - a. **Sunset Pines CSM (Olson)** – no new actions.
 - b. **Dairy Ridge Heights Plat** – combined driveway drawings had been received for Barnes to review. When driveway permits were to be issued, they will come before the committee since they are on a town road.
 - c. **Sunset Llama Condominium Plat** – no new action
10. **Equipment Condition Update** - Judd stated that there were no equipment or vehicle issues.

11. **Schedule March 2022 Committee Meeting and Set Agenda** - Next meeting will be April 18, 2022 at 6:30 pm

12. **Adjourn** - Motion by Duerst to adjourn, seconded by Enburg, motion carried. Meeting adjourned at 8:40 pm.

Approved: May 17, 2022

Prepared by: W. Christopher Barnes