

## **Public Works Committee Minutes**

**Tuesday, November 15, 2022, 7:00 AM**

Town of Verona Hall, 7669 County Highway PD

**Present:** Mike Duerst - Chair, John Senseman, Manfred Enburg

**Absent:** Russ Swiggum

**Also Present:** Christopher Barnes - Public Works Director, Mark Judd - Patrolman

**Public Present:** Bernie Coughlin, EPIC., Nathan Lockwood, DKA., Brent Lindell

1. **Call to Order/Additions to Agenda/Approve Agenda** - Chair Duerst called the meeting to order at 7:00 AM. Duerst asked for additions and approval of the agenda. Enburg moved to accept the agenda, seconded by Senseman, motion carried. Duerst reintroduced the guest, Brent Lindell, 1883 Fawn Meadow Lane, awaiting committee membership approval by the Town Board.
2. **Action: Review Minutes of September 13, 2022** - The minutes were reviewed by the committee. Senseman moved to approve the September minutes as submitted, second by Enburg, motion carried.
3. **Discussion and Possible Action: Driveway Permit 2705 Country View Road** - Duerst introduced the guests, Coughlin and Lockwood representing EPIC Corporation, and their plans to demolish several houses recently purchased. Barnes stated that the subject address had a parking area illegally installed in the public right-of-way and requested that the parking area be removed as part of the demolishing.
4. **Discussion and Possible Action: Discontinuation of a Town Highway, Wesner Road** - Duerst asked Barnes to review the material in the agenda packet detailing the steps to abandon Town highways. Barnes stated that he had contacted Dane County about the current maintenance of the road, and the County confirmed that they plowed and mowed the eastern section of the road. Enburg mentioned d that meeting had been held several years ago about abandoning the road but the concern was maintaining pubic access to the Lutheran Church. Enburg requested that Barnes develop a policy concerning cost sharing for road improvement on town roads that had typically 3 or less property owners.
5. **Discussion: Country View Road and County Highway PD Widening/Relocation** - Barnes described the conceptual drawings included in the packet which show Country View Road being relocated to the north and reconstructed as a 2 or 4 lane boulevard. The conceptual drawing also shows County Highway PD being widened to 4 lane boulevard from just east of the Town office to Shady Oak Lane. A Traffic signals is proposed at County View Road. Duerst stated that he believed the Town should ask for reimbursement of the funds spent on County View Road in 2021 for wedge and chip seal of the road. Enburg questioned the connect to the Marty Farms development and potential connections to the areas west of the Marty Farms. Barnes mentioned that an informational meeting was to be scheduled for the affected adjacent property owners by the City of Verona.

6. **Discussion: Potential 2023 Road Improvement Program Candidates and Update of the 10-year Capital Improvement Program** - Barnes stated that, pending approval of the Town budget, he would be working on the road program for 2023 by performing the route survey on the selected roads. The schedule is to bid the project in February for review of the bids in March by the committee.
7. **Information: Valley Road Bridge Engineering Update** - Barnes stated that the bridge was in for a December letting through WISDOT and bids should be available for the December meeting.
8. **Development Updates:**
  - a) Farm 6 – Joint Plan Commission meeting scheduled has been proposed
  - b) Marty Farms Redevelopment – Barnes stated it had been renamed Ardent Glen and was scheduled for a hearing before the City of Verona Plan Commission in December.
  - c) Dairy Ridge Heights -- All driveways had been completed to a point 50 feet inside the property, and the stormwater basin restoration was underway.
9. **Equipment Condition Update** - Judd mentioned that the staff would be looking at replacement mowers and the equipment was ready for snow season.
10. **Schedule December Committee Meeting and Set Agenda Items** - The next meeting was set for December 20, 2022 at 7:00 AM, with a review of a draft policy for road improvement cost sharing.
11. **Adjourn** - Motion by Enburg, second by Senseman to adjourn at 8:18 AM. The meeting was adjourned.

Approved: December 20, 2022

Prepared By: W. Christopher Barnes