

Public Works Committee Minutes

Tuesday December 20, 2022 - 7:00 AM

Town of Verona Hall, 7669 County Highway PD

Present: Mike Duerst - Chair, John Senseman, Manfred Enburg, Russ Swiggum, Brett Lindell

Absent: None

Also Present: Christopher Barnes - Public Works Director, Mark Judd - Patrolman

Public Present: See sign-in sheet

1. **Call to Order/Additions to Agenda/Approve Agenda** - Chair Duerst called the meeting to order at 7:00 AM. Duerst asked for additions and approval of the agenda. Swiggum moved to accept the agenda, seconded by Senseman, motion carried.
2. **Action: Review Minutes of November 15, 2022** - The minutes were reviewed by the committee. Senseman moved to approve the November minutes as submitted, second by Swiggum, motion carried.
3. **Discussion and Possible Action: Driveway Permit Lot 2 CSM 15184, Cross Country Road** - Duerst asked Barnes to give the committee the background of the application. Barnes referenced his agenda memo and stated that the driveway was part of the subject CSM, and the proposed driveway was intended to give access for a new home planned by the Olmstead's. Geiger then presented a revised drawing of the driveway showing the alignment in accordance with the approved CSM and a 20-foot width. The goal of the driveway is to eliminate the existing driveway to 6861 Cross Country Road and take access from this new driveway. Senseman asked when the access driveway to the new home will be built. Olmstead stated by late 2023. Swiggum suggested that the driveway be built with asphalt millings for better stability. Senseman moved to approve the driveway permit with the conditions in Barnes's memo, with the exception of the old driveway being removed by July 2024. Motion carried 5-0
4. **Discussion: Country View Road and County Highway PD Widening/Relocation** – Duerst stated that he had spoken by phone with the Maurer family regarding the widening project. Barnes described the conceptual drawing included in the packet which shows the Country View Road intersection. Country View Road is proposed as a 2 or 4 lane boulevard. Duerst stated that he is pursuing a request to Epic for reimbursement of the funds spent on Country View Road in 2021 for wedge and chip seal of the road. This amount is approximately \$150,000. Senseman asked what right-of-way would be required at the Marty Farm property. Barnes explained that the City had already requested the necessary right-of-way be dedicated for highway use. Senseman asked about property impacts at the intersection of Shady Oak Lane. Duerst stated that the City was discussing the relocation of signage and other property improvements for both the Mauer farm property and the driving range on the north side. Enburg stated that moving the Country View Road intersection was a good idea to improve sight distance on the roadway. Senseman mentioned that at a City of Verona Plan Commission meeting a traffic engineer estimated that only 10% of the Marty Farm traffic was projected to go north on Shady Oak Lane. Discussion followed. Senseman asked about closing Shady Oak Lane. Barnes stated that the Town could construct a

cul-de-sac at Shady Hill Lane to restrict traffic. Enburg agreed that a road closure may be considered if traffic for the Marty Farms development presents a significant impact on the Town road network.

5. **Discussion: Potential 2023 Road Improvement Program** - Barnes stated that he had completed the route survey of all the selected roads and that MSA was working to supply draft drawings for the January meeting.
6. **Information: Valley Road Bridge Engineering Update** - Barnes stated that the bridge letting was held December 14th and the low bidder was Concrete Structures of Janesville with a bid of \$689,997. The project is on schedule for a spring 2023 construction start.
7. **Information: Madison Metropolitan Sewerage District Projects Update** - Barnes had no new update on the Badger Mill relief sewer project (phase 2). The lower Badger Mill Interceptor project along Shady Oak Lane to Mid-Town Road held a meeting on December 8th with approximately 30 people in attendance. The project is currently under design.
8. **Discussion: Road Improvement Policy - Property Owner Cost Sharing** - Barnes explained the sheet in the agenda packet which included 11 town roads with 5 or less property frontages and approximate cost to rehabilitate. Barnes suggested as a starting point that the Town consider an assessment strategy of charging each side of the road for 1/3 of the project with the Town at large covering the cost of the remaining 1/3. Enburg stated that he considers the strategy to be reasonable, but there are other methods of assessing properties. Senseman asked about the relative cost of assessing these roads and if it would be worth the effort to assess for such small projects. Discussion followed. Duerst asked Barnes to follow up with a memo detailing the available assessment options.
9. **Discussion: Town of Montrose Winter Season Assistance** - Duerst stated his concern about the ability of Montrose township to perform snow and ice removal. Duerst asked Judd about mutual assistance. Judd stated that he and the Town Chair had been at the Montrose garage after the fire and offered to assist the town with public works services. Discussion followed. Judd stated that he had not received any requests for assistance. Swiggum stated that he thought that the City of Verona was providing some assistance.
10. **Development Updates:**
 - a) Farm 6 - Project was denied by the City of Verona Plan Commission.
 - b) Marty Farms Redevelopment (Ardent Glen) - Barnes stated it had been approved by the City of Verona Plan Commission and was set for approval by the City Council.
 - c) Dairy Ridge Heights - All driveways had been completed to a point 50 feet inside the property, and the stormwater basin restoration was complete.
11. **Equipment Condition Update** - Judd mentioned that the staff would be looking at replacement mowers and the equipment was ready for snow season.

12. **Schedule January Committee Meeting and Set Agenda Items** - The next meeting was set for January 24, 2023 at 7:00 AM with a review of the draft 2023 road projects and cost estimate.
13. **Adjourn** - Motion by Enburg, second by Swiggum to adjourn at 8:50 AM. The meeting was adjourned.

Approved: January 24, 2023

Prepared By: W. Christopher Barnes