

Public Works Committee Minutes

Tuesday January 24, 2023 - 7:00 AM

Town of Verona Hall, 7669 County Highway PD

Present: Mike Duerst - Chair, John Senseman, Manfred Enburg, Russ Swiggum, Brett Lindell

Absent: None

Also Present: Christopher Barnes - Public Works Director, Mark Judd - Patrolman

Public Present: None

1. **Call to Order/Additions to Agenda/Approve Agenda** - Chair Duerst called the meeting to order at 7:00 AM. Duerst asked for additions and approval of the agenda. Enburg moved to accept the agenda, seconded by Senseman, motion carried.
2. **Action: Review Minutes of December 20, 2022** - The minutes were reviewed by the committee. Duerst stated that the minutes should be corrected to show that he had only a phone conversation regarding Maurer Farm and not a meeting. Senseman moved to approve the December minutes as corrected, second by Enburg, motion carried.
3. **Discussion: Country View Road and County Highway PD Widening/Relocation** – Duerst asked Barnes to describe the current plan status. Barnes discussed the overall plan of the County Highway PD widening and the relocation of Country View Road approximately 700 feet east. Senseman asked if the Town was on board with the relocation. Barnes stated that the new location to the east would improve the intersection sight distance. Duerst stated that Epic was planning a major expansion and adding several new campuses and that road expansion on County Highway PD and Country View Roads were the result of these expansion plans. Barnes stated that Epic was proposing several new temporary surface parking lots (1,700 stalls) to be built in 2023 to address the current employee expansion. Barnes stated that the one of the lots should access Country View Road and that the driveway permit would come to the committee for approval if this was the case. Discussion followed.
4. **Discussion: 2023 Road Improvement Program Update** - Barnes stated that he had completed the route survey of all the selected roads and that MSA had submitted drawings which were handed out at the meeting. Barnes stated that the cost estimate was on budget. Enburg asked if the program included any widening, and Barnes stated that the program was basically a maintenance program with full width wedging and chip seal. Barnes discussed each road. Duerst asked if Montrose Township was on board for their half of the road cost. Barnes stated that he would contact the Town of Montrose in light of the Montrose garage fire and equipment damage. Lindell asked about the bidding process, and Barnes explained the State of Wisconsin requirements for selecting the most responsive, responsible bidder. Barnes also stated that on Whalen Road there is a section on the north side that has a steep slope and that he and Mark Judd would collect some survey data to see how much fill would be required to provide a traversable slope. Swiggum asked about the plan for Fitchrona Road and that the edge of the pavement was breaking off. Barnes discussed the LRIP grant that the City of Fitchburg received for reconstruction of Fitchrona from Nesbitt Road to Lacy Road. Barnes stated that he would

check the capital improvement budget to see where the remainder of Fitchrona Road was programmed. Discussion continued.

5. **Information: Valley Road Bridge Engineering Update** - Barnes stated the Town was notified that the contract with Concrete Structures of Janesville was approved with a contract amount of \$689,997. The construction engineer, IMEG, Inc., was selected by WISDOT. Barnes stated the project is on schedule for a spring 2023 construction start.
6. **Information: Madison Metropolitan Sewerage District Projects Update** - Barnes stated he had reviewed preliminary plans for the Town portion of the sewer near Goose Lake. The plan will abandon approximately 500 feet of sewer near and under Goose Lake. Barnes had no update on the Badger Mill Interceptor project along Shady Oak Lane to Mid Town Road.
7. **Information: Town Brush Collection Update** - Barnes summarized the memo in the agenda. Discussion followed whether the pilot program should be discontinued. Senseman and Duerst considered opening the brush drop off after recognized storm events such as a tornado or windstorm. Discussion followed. Senseman mentioned that the Town could collect brush along the roadside after such storms. Enburg stated that he felt the majority of the residents had ample room to burn brush on their property. Duerst asked for a consensus of the committee. Enburg recommended that the program be discontinued after spring 2023. Duerst suggested that the pilot program be ended after May 2023. The committee members were in agreement to recommend the pilot program be ended after spring 2023.
8. **Discussion: Road Improvement Policy - Property Owner Cost Sharing** - Barnes explained the materials contained in the agenda. Barnes stated his concern over cost sharing was that all Town roads should be treated equally and attempting to special assess only roads with 4 or less property owners may not be defensible. Barnes also stated that he had not had enough time this month to further research that issue.
9. **Development Updates:**
 - a) Marty Farms Redevelopment (Arden Glen) - Barnes had no new information. Senseman requested a copy of the traffic impact study for the Arden Glen development to review the estimated traffic assigned to travel north on Shady Oak Lane. Enburg shared concerns about increased traffic on Shady Oak Lane and the condition of the existing bridge. Discussion followed. Lindell asked about other nearby developments and Enburg responded that the development to the north of Northern Lights Road was planned and would access the intersection traffic signal.
 - b) Dairy Ridge Heights - All storm drainage and driveways had been completed. Barnes did not know if any lots had been sold.
10. **Equipment Condition Update** - Judd suggested that the committee start to look at a new small patrol truck since the lead time is so long. Judd stated that the Town had purchased a new Scag mower. Duerst asked about the old mower, and the consensus of the committee is that Barnes should contact Wisconsin Surplus Inc. to see if it could go to auction.

11. **Schedule February Committee Meeting and Set Agenda Items** - The next meeting was set for February 21, 2023 at 7:00 AM with a review of the 2023 road project and patrol truck options.
12. **Adjourn** - Motion by Swiggum, second by Enburg to adjourn at 8:48 AM. The meeting was adjourned.

Approved: February 21, 2023

Prepared By: W. Christopher Barnes