

Public Works Committee Minutes

Tuesday, September 28, 2021, 7:00 AM

Town of Verona Hall, 7669 County Highway PD

Present: Phyllis Wiederhoeft - Chair, John Senseman, Manfred Enburg, Russ Swiggum

Absent: Mike Duerst

Also Present: Christopher Barnes, Public Works Director; Mark Judd, Road Patrolman; Mark Geller, Town Chair

Public Present: Mike and Pat Ehly - 6370 Demarco Trail; Marie Aebly - 2600 Tonto Trail

1. **Call to Order/Additions to Agenda/Approve Agenda** - Chair Wiederhoeft called the meeting to order at 7:00 AM. Wiederhoeft asked for any volunteers to take the meeting minutes. There were no volunteers. Wiederhoeft stated that she has added suggested time limits to the agenda as a method to keep the discussion of each item on track and be respectful of the committee's time. Enburg moved to accept the agenda, second by Senseman. Motion carried.
2. **Action: Review Minutes of July** - The minutes were reviewed by the committee. Enburg called for a motion to approve the September minutes as submitted. Second by Senseman, motion carried.
3. **Discussion and Possible Action: New Residential Driveway, Extension of 1841 Range Trail** - Wiederhoeft introduced the driveway permit and asked Barnes to summarize the recommendation memo in the agenda. The new driveway will use an existing driveway on Range Trail and has been reviewed by the Verona Fire department. The rezoning approval from Dane County contains a requirement to pave the driveway prior to issuing any building permits. Senseman asked why this requirement was included. Enburg explained this was due to concerns of dust from the neighboring property. Wiederhoeft stated that the existing driveway seemed to be packed down with no dust. Barnes stated that since the provision was made by the County and was listed on the Certified Survey Map, that the town could not change the driveway paving provisions. No further discussion. Wiederhoeft called for a motion. Enburg moved to approve the driveway conditional on the Dane County provisions as well as brush clearing as detailed in the agenda memo, second by Senseman. Motion carried.
4. **Discussion and Possible Action: New Residential Driveway, Extension of 7792 Riverside Road** - Wiederhoeft opened the discussion by asking Barnes to summarize the agenda memo. Barnes stated that the driveway permit was for a short extension to a new home and that the existing access to Riverside Road would be maintained with no new access. No further discussion. Wiederhoeft called for a motion. Motion by Enburg to approve, second by Swiggum, Motion carried.
5. **Discussion: Brush and Yard Waste Disposal Options** - Wiederhoeft referenced the material in the package and asked to focus discussion on the options availed. Enburg asked for a review of the options. Wiederhoeft summarized the options as:
 - 1) Provide monthly brush pick-up for all properties in the town April through November (7 pick-ups or 2 pick-ups) via private company contract.

- 2) Provide monthly brush pick-up for all properties in the town April through November (7 pick-ups or 2 pick-ups) with town crew forces, with either purchase or rental of a brush chipper to minimize disposal costs.
- 3) Provide a brush drop-off site to town property owners/residents. Will require on-site personnel to monitor for material and proof of residency.
- 4) Contract with neighboring municipality to provide drop-off site for town property owners with fee.
- 5) Provide no brush/yard waste disposal and continue private burning/disposal option for town property owners.

Enburg stated his preference was that residents continue with their own disposal and no town services. Enburg questioned if the intent was to eliminate burning. Barnes stated that was not the intent. Enberg's second choice was option 1, and option 4 was his third choice. Senseman stated option 5 was his only choice because he needed to see the cost breakdown before making any other choices. Swiggum stated that he only wished to pursue option 3. Wiederhoeft stated that she had heard from Duerst, and his preference was for option 1 and then option 5. Wiederhoeft stated her preference was for option 1. Senseman stated that he would prefer another option in which a private company would pick up brush on an individual basis without a town-wide program.

Town Chair Geller stated that the brush options would be on the October Board meeting agenda for discussion. Geller stated that different residents have different needs based on their property lot sizes. Enburg stated that there are a lot of complexities for brush disposal between small lot and large acreage lots.

Wiederhoeft asked for any public comment. Mike Ehly stated that he lives in the Tonto Trail/Demarco Trail area and that his lot and others are relatively small. He has a nice lawn and does not have an area suitable for burning brush, and feels there should be a program for town residents to dispose of brush. Senseman asked Mr. Ehly why the town should provide a program for private property. Mr. Ehly responded that other towns provide a drop-off or disposal site, that the town of Verona millage is just as high as other towns, and a program should be offered. Enburg asked Mr. Ehly what amount that he would be willing to pay for brush pickup. Ehly responded that he would need to know the cost. Enburg stated that it would likely be similar to garbage collection, \$150-\$200 annually. Enburg further stated that no program would be free and all services have a cost. Mr. Ehly added that other towns provide a service, why can't the town of Verona. Enburg stated that that all programs have a cost and must be budgeted for whether a town explicitly lists the costs or not. Pat Ehly questioned how other government agencies could include brush into their budget. She stated that she was a resident for 30 years, and as the town continues to grow and residents get older, that a program for brush will be necessary. Senseman stated that any type of program would not address the issue of a disposing of tree debris from a storm in between pick-ups.

Swiggum stated that his opinion was that not enough people would take advantage of a program if offered, and that a good option for residents is to take their brush to the Purple Cow site on Meyer Road. Wiederhoeft ended the discussion.

6. **Discussion: Draft 2022 Capital Improvement Program** - Wiederhoeft asked Barnes to introduce the proposed 2022 capital projects for discussion and comment. Barnes state that the proposed roads to be repaved/chip sealed in 2022 are: Grandview Road, Sunset Drive, and Rolling Oaks Lane. The estimates cost is \$408,000. General consensus from the committee was that the three roads proposed were good candidates for rehabilitation.
7. **Information: Valley Road Bridge Engineering Update** - Wiederhoeft asked for an update. Barnes stated that a meeting was held for property owners and utility companies. Design work continues with a town needing to make a decision of the type of guardrail should be built. Open railing such as on Riverside Road and Shady Oak Lane. Barnes is waiting on cost estimates from the consultants before bringing a plan back to the committee.
8. **Discussion: Suggestions for COVID Fund Money for Board Consideration:** Banes distributed a COVID informational packet to the board. Discussion followed.
9. **Development Updates:**
 - a. **Twin Rock Prairie Circle Development** - Barnes stated that the development construction is complete to the surface course and final shouldering.
 - b. **Prairie Circle Extension Development** - Barnes stated that the development construction is complete and accepted.
10. **Equipment Condition Update** – Wiederhoeft referenced the memo in the packet regarding replacement of the loader tire and wheels. Swiggum state that he was familiar with the tires and wheels and thought that he could obtain more favorable pricing. Discussion followed with no action.
11. **Schedule October 2021 Committee Meeting and Set Agenda** - Wiederhoeft mentioned that there would be no August meeting, and the next meeting would be Wednesday, October 27.
12. **Adjourn** - Motion by Enburg to adjourn, seconded by Senseman, motion carried Meeting adjourned at 8:21 am.

Approved: October 27, 2021

Prepared by: W. Christopher Barnes