

Town of Verona
Public Works Committee Minutes
Town of Verona Hall, 7669 County Highway PD, Verona, WI
02/25/20

Present: Manfred Enburg, John Senseman, Mike Duerst, Russ Swiggum

Absent: Kurt Trainor

Also Present: Christopher Barnes: Public Works Project Manager, Mark Judd: Patrolman

Public Present: none

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:00 AM. moved to approve, Senseman seconded, Motion carried.
2. **Approval of November Minutes** – Duerst moved to approve the minutes from January 14, 2020; Senseman seconded. Motion carried.
3. **Discussion: Establishment of an On'-call services contract:** Barnes stated that he intended to invite contractors to enter into an on-call services contract with the town such that regular maintenance items such as culvert replacement, sewer lateral replacement, driveway construction, etc., could be initiated and performed by a pre-approved contractor. Duerst agreed and asked if S&E enterprises would be invited. Barn replied affirmative. Enburg asked if this would apply to snowplowing and Barnes stated it was only for infrastructure work at this tie. The board was supportive and encouraged Barnes to move forward.
4. **Discussion –Review of 2020 Road Maintenance Program-** Enburg opened the discussion by asking Barnes to describe the 2020 bidding packet. The Plans and cost estimate for MSA Engineers was included in the agenda items, and include Midtown Road, Timber Lane and Locust Drive. Additionally, a portion of Cross Country Road is included and it recieved \$14,600 in Local Road Improvement Program (LRIP) funds. Barnes stated that the proposed roads were included in the 2020 town budget as adopted by the Town Board. Enburg questioned the inclusion of Locust Drive since he believed that the traffic on Locust Drive is not primarily town residents. Barnes stated that the Locust Drive was included due to the poor condition of the road, previously patching and traffic volume. Duerst stated that he believed that Locust Drive served a number of town residents and it was worthy to chip seal. Enburg asked what other roads were listed for 2020, and Barnes stated that Country View Road, Whalen Road, and Maple Grove were on the list. Enburg stated that he did not support making any improvement to these roads due the high percentage of “non-town”. Discussion ensued. Enburg requested that he meet separately with Barnes to discuss the inclusion of alternate road such as Cross Country Circle, which are purely local roads.
5. **Updates:**
 - a. Twin Rock Development, Spring Rose Road – Barnes stated that the preliminary plat had been approved, the Town Board had approved the development agreement and that the developer intended to begin construction in spring 2020 if funding should be obtained.
 - b. Prairie Circle extension – Barnes stated that the preliminary plat was approved by the Town Board on January 7, 2020. The development agreement had been approved and that the vacation of the excess right of way at the Prairie Circle cul-de-sac was scheduled for Town Board action. Construction was likely in the summer of 2020.
6. **County Highway PB and resurfacing the road.** The Fitchrona Road project is a joint project between the Town and the City of Fitchburg and includes the reconstruction and widening of Fitchrona Road from Nesbitt Road to Whalen Road. Enburg asked how the costs were split between the two agencies and
7. **Equipment Condition Update** – Judd stated that the 2020 Peterbilt truck had been ordered and was scheduled for delivery to Madison Truck and equipment sometime in June. Duerst asked about the disposition of the 2007 Peterbilt. Enburg asked if it was worth keeping as a backup. Discussion ensued.

Swiggum stated that if the town were to keep the truck, it would require ongoing maintenance because it just cannot sit idle. Swiggum stated to sell it if you do not use it.

8. Schedule March 2020 Meeting and Set Agenda – The next meeting of the Committee was set for March 31, 2020 at 7:00 am. Enburg asked that the agenda include a discussion of the following:

Call to Order/Approve Agenda

Approve Minutes from 2/25/2020

Continuation of the 2020 Road Maintenance program

Update of GIS program

Schedule March 2020 Meeting and Set Agenda

Adjourn

9. Adjourn – Senseman moved to adjourn; 2nd Swiggum. Motion carried at 9:10 AM.

Approved: 05/26/20

Prepared by: Christopher Barnes