

Present: Manfred Enburg, John Senseman, Mike Duerst, Russ Swiggum

Absent: Kurt Trainor

Also Present: Christopher Barnes: Public Works Project Manager

Public Present: Bruce Allison, Tom Poast

1. **Call to Order/Approve Agenda** – Chair Enburg called the meeting to order at 7:00 AM. Duerst moved to approve, Swiggum seconded, Motion carried.
2. **Approval of February Minutes** – Duerst moved to approve the minutes from February 25, 2020; Swiggum seconded. Motion carried.
3. **Discussion and possible action: Field Access Grandview Road (Balldock)** Barnes introduced the field access application, which is requested because the owner has split a residential parcel from a larger agricultural parcel. The County and the town have approved the Certified Survey Map for the split necessary to access the field. Duerst questioned the length of the culvert the applicant requested. Barnes stated that the 26 foot length with end walls is the town standard. Duerst stated that a length of 40 feet would provide better turning movements for farm equipment. Duerst moved to recommend the driveway application with the provision that the applicant be allowed to increase the length to 40 feet. Senseman seconded. Approved 4-0.
4. **Discussion and possible action: Field Access Flint Lane (Allison).** Enburg opened the discussion by asking Barnes to describe the field access request. Barnes stated that the applicant, Bruce Allison, had requested a field access at the southern end of the Flint Lane to access agricultural property that he owns. A total of 33 feet of frontage is owned by Allison and is available for the access. Barnes referenced his memo in the agenda, which set forth the challenges of the area including the driveway angle and drainage. Mr. Allison was present and Enburg asked that he describe the field access use and particulars. Allison presented a document with the access specifics. Allison is requesting a 10-foot wide field access that is conditioned on occasional use for light trucks and a small landscape tractor. Mr. Tom Poast addressed the committee and stated that he was opposed to any driveway that would block drainage or create additional flows on his adjacent property. Barnes stated that he had spoken by phone with the owner of 1839 Flint Lane about access and the owner, Mr. Steven Rodrigues-Pavao, was concerned about drainage over Flint Lane and winter icing. Barnes stated that the water over the road would be an issue for the town to address and was not an issue for Allison. Allison responded to Poast's comment and stated that drainage could be maintained on Allison's property. Duerst questioned the need for the access and stated that the area could be accessed from other parts of Allison's property. Allison responded that the other access points are very remote and inconvenient and that his request was for only occasional use. Senseman moved to recommend approval of the field access to the Town Board with the conditions set forth by the applicant. Approved 3-1 with Duerst opposed.
5. **Discussion and Possible Action: Crack filling recommendation.** Enburg opened the discussion with a description of crack filling and Barnes asked if there were any questions on the memo contained in the agenda. Senseman asked why Maple Grove Road was not included and Barnes stated that the cost was quite high and several of the vendors did not believe that the town would not receive much value by crack filling. Duerst moved to recommend the quote from Crack Filling Service LLC. Inc. for Dairy Ridge Road and the Town Office parking lot in the amount of \$5200 to be submitted for approval to the Town Board. Seconded by Senseman. Approved 4-0
6. **Discussion Geographical Information System update:** Enburg asked Barnes to update the committee on the new GIS system. Barnes stated that the the town system was up and running and was operational. Only town staff has access to the system and it is not for the public use. The system is based on real time

accurate survey data and is critical for “*Digger’s Hotline*” requests. The vendor, Town and Country Engineering, is still working on uploading the sanitary sewer data and drawings.

7. Discussion: Gas main extension, Mid Town Road, Timber Lane, Shady Oak Lane: Barnes stated that he had processed a right of way permit for Madison Gas and Electric (MGE) to install 2 and 4-inch gas main on the subject roads during 2020. MGE has been planning this work for a number of years and has now made the commitment to install the lines. MGE has sent letters to the adjacent properties informing them of the utility availability.

8. Updates:

- a. Twin Rock Development, Spring Rose Road – Barnes stated that the project design and preliminary plat are complete and the development agreement with the town board is underway. Construction could begin in 2020 if funding could be obtained.
- b. Prairie Circle extension – Barnes stated development agreement had been approved and that the vacation of the excess right of way at the Prairie Circle cul-de-sac was scheduled for Town Board action on June 9, 2020. Construction was likely in the summer of 2020.

9. Equipment Condition Update – The new 2021 Peterbilt Plow Truck was delayed by about a month due to the Coronavirus shutdown of the assembly plant.

10. Schedule June 2020 Meeting and Set Agenda – The next meeting of the Committee was set for June 30, 2020 at 7:00 am. Enburg asked that the agenda include a discussion of the following:

Call to Order/Approve Agenda

Approve Minutes from 5/26/2020

Address any forthcoming driveway applications

Schedule July 2020 Meeting and Set Agenda

Adjourn

Adjourn – Duerst moved to adjourn; 2nd Senseman. Motion carried at 9:25 AM.

Approved: July 28, 2020

Prepared by: Christopher Barnes